



**REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 25, 2017 – 5:30 PM
TOWN COUNCIL CHAMBERS**

PRESENT

Mayor	K. Craig
Councillors	J. Abrey, B. Chapman, S. Duda, R. Hohm, B. Martens, J. Van Rijn
Administration/Staff	K. Hastings, S. Croil, C. Hoffman, M. Murphy, A. Koester
Recording Secretary	L. Unger
Media	
Gallery	K. Hranac, T. Curtis, M. Curtis, T. Bond, J. Martens, A. Stuart, B. Kingson, A. Kerr

ITEM 213 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 5:34 p.m.

ITEM 214 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. Deputy Mayor Van Rijn declared that he would be abstaining from items 8.4 and 8.5. No other declaration.

ITEM 215 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- Item 7.2 is being struck from agenda.
- Item 12.3 is being added to the agenda – Fire Services Update.
- The presentation for the Community Grant cheques will be done outside the town office. The Fire Department cheque will be done during a 10-minute recess to go to the Fire Hall to present there.
- Councillor Martens requested to add item 4.2 – Update to Train Whistle Cessation.

MOTION 335.17 *Councillor Hohm moved to accept the agenda as amended.*
7-0 Carried

ITEM 216 3.1 REGULAR COUNCIL MEETING MINUTES OF September 11, 2017

- Councillor Chapman inquired about item 7.4 of the September 11, 2017, minutes, inquiring if the tenders have gone out yet for the LINK Pathway / Malloy Drain project.
- CAO Hastings responded that the tender has been awarded for the north of highway 3 segment but has not gone out yet for the south of highway 3 portion.
- Councillor Duda noted that there was a spelling error in item 5.1 and should be Glenn De Goeij.

MOTION 336.17 ***Councillor Duda moved that Council accept the September 11, 2017, minutes as amended.***

7-0 Carried

ITEM 217 **4.1** **Active & Safe Routes to School Update – Regular Council Meeting Dec. 12, 2016 – S. Croil**

- S. Croil, Director of Planning & Development, provided summary of the seed grant program. Results of survey have been received, 151 returned from approximately 800. Approximately 200 students walk to school each day.
- Councillor Duda inquired about the percentage of to and from, S. Croil noted the difference was *other* category.
- Deputy Mayor Van Rijn inquired about the comments referencing street lighting and further inquired if the survey was done before switch to LED. S. Croil noted the project was already in process at the time of the study. CAO Hastings noted that operations supervisor will provide summary of dark area study as follow-up at next Council meeting.
- Councillor Chapman noted feedback from JEES, safety during pickup and drop off time and illegal U turns. How is bylaw controlling that? S. Croil responded that it is a work in progress, this is an identified area and presence has been beneficial.
- Councillor Chapman noted a comment on Twitter from Town regarding U-turns, is that our jurisdiction or a legal matter? Mark Murphy, Director of Emergency Services, responded that School Resource Officer duties includes observing traffic practices as well as photo radar that is put in place. CAO Hastings added that our Community Peace Officers have level 1 status through Attorney Generals Office which allows them authority to address moving violations as they encounter those situations.
- Councillor Abrey inquired if the survey was done before we modernized our town crosswalks? S. Croil responded that yes, this is correct.
- Councillor Chapman inquired if there an additional cost to this outside of the \$2000 study? S. Croil responded that the \$2000 seed grant was for background data collection, printing of materials and that anything additional would have an added cost. Further noting that a lot of the next steps projects are already underway.
- Councillor Abrey inquired if administration is already in talks with transportation regarding 30th Avenue and Hwy 845 for a crosswalk? Croil, yes, plus other additional crosswalks in the community.

MOTION 337.17 ***Deputy Mayor Van Rijn moved that Council approve the suggested***

next steps as outlined and that staff develop an implementation plan for the steps.

7-0 Carried

ITEM 218 5.1 Delegation 5:45pm, Stafford Park – K. Hranac

- K. Hranac, representing the owner group of Stafford Park east of Coaldale. Also introducing Pat Shimbashi, also part of the owner group, and Don Hall, Park Operator.
- The park started in 1985 as a joint venture and operated for 25 years until 2010 and remained dormant until 2015.
- They now offer seasonal overnight camping, tenting, water activities, day and picnic use. Café has novelties, ice creams, etc. Users are from local areas including Lethbridge, Taber and Coaldale. Entry fees are nominal, \$10 and \$15. Hired 2 summer students this year to help run the park.
- Future plans include infrastructure changes to update park, updating power, water and septic. Looking at irrigation and landscaping. Looking to put up signage on the highway and open houses to advertise services.
- Councillor Martens inquired about the septic, asking if it is on field or holding tank? K. Hranac responded that they do a portable site to site service with the seasonal sites with vac service and top up potable water. This is very timely and costly and they are looking to install infrastructure changes to accommodate this next year.
- Councillor Chapman inquired of how the vacancy rate this summer? K. Hranac said they have 67 sites this year and had 63% seasonal occupied and the rest used for short term camping.
- Councillor Chapman asked if they are using Chinook Country or Badlands Tourism for advertising? K. Hranac said they have no formal marketing or advertising as not sure of target market. We use kijiji quite a bit and campground listing. Found that word of mouth is best and is working. We are looking to expand.
- Mayor Craig thanked them for the delegation, completed at 5:52pm.

ITEM 219 4.2 Whistle Cessation Update

- CAO Hastings noted that Andrea Koester will provide an in-depth update at the following Council meeting on October 10, 2017.

ITEM 220 5.2 Delegation 6:00pm, Cheque Presentations to Community Grant recipients – C. Hoffman

- The Mayor & Councillors had photo opportunities with representatives of the recipients of the awarded grants:
 - Coaldale Copperheads - \$7,000
 - Coaldale Baseball Association - \$10,000
 - 3rd Coaldale Scouts - \$2,800
 - Parent Pre-School Program - \$4,000

- Coaldale Dry Grad - \$1,400
- Gem of the West Museum - \$2,725
- Victory Youth - \$6,000

TOTAL dollars awarded from the Coaldale Community Grant Program: \$33,925

OTHER approvals (but not funded through Community Grant)

- Police Advisory Committee - \$6,000 - funded through a general operating reserve;
- John Davidson Playground - \$20,000 - funded through the Town's Capital Playground Reserve Account;
- Coaldale and District Fire Services Association - \$18,625 - funded through the Town's Emergency Services Equipment Reserve.

ITEM 221 7.1 Museum Wine & Cheese Auction – Table Purchase – L. Unger

MOTION 338.17 Councillor Hohm moved that Council approve sponsorship of a table of 8 for the annual Wine and Cheese Auction held on October 21, 2017 at a cost of \$160.

7-0 Carried.

ITEM 222 7.4 Malloy Drain Phase 2B ACRP Application – A. Koester

- CAO Hastings reported that there is a grant opportunity that is due September 30th and Lethbridge County has made a motion, supporting their share of the Phase 2B of the Malloy Drain implementation project, as have the other project partners.
- Looking today for a resolution from Council to show support that can be indicated on the grant application. The grant is for \$3 million dollars, of which 90% will be funded through the grant with the other 10% divided equally between Lethbridge County, St. Mary River Irrigation District and the Town of Coaldale.
- Councillor Martens inquired if S.M.R.I.D. has confirmed their participation. CAO Hastings noted that we have not received word yet but they have a Board meeting this week as well.
- Councillor Abrey inquired if we are unsuccessful with grant, what are next steps? CAO Hastings responded that we would form a Malloy Drain steering committee with each of the partners and look at other cost sharing initiatives without province assistance.
- Councillor Abrey inquired about the grant application, asking if there is any remuneration for the existing ponds that we have that are going to be used? CAO Hastings responded that the ponds are worth \$5 million today so we won't get reimbursed for something that is already built. It does however help the scoring profile of the grant if the project applicants come to the table with significant in-kind contribution.

MOTION 339.17 Deputy Mayor Van Rijn moved that Council endorse Phase II(b) of the Malloy Drain Implementation project, and authorize administration to submit a grant under the Alberta Community Resilience Project

(ACRP). Further, that Council set aside funds to cover the Town of Coaldale's matching component of the grant if successful.

7-0 Carried

ITEM 223 8.1 April Bank Reconciliation – M. Overbeeke

MOTION 340.17 *Councillor Martens moved that Council approve the April 2017 Bank Reconciliation.*

7-0 Carried

ITEM 224 8.2 May Bank Reconciliation – M. Overbeeke

MOTION 341.17 *Councillor Chapman moved that Council approve the May 2017 Bank Reconciliation.*

7-0 Carried

ITEM 225 8.3 June Accounts Payable Listing – M. Overbeeke

- Councillor Chapman inquired about cheque 70439 for arena radiators, inquiring if this was an item that was already budgeted. M. Overbeeke, Director of Financial Services, confirmed that they were a budget item and have been installed.
- Councillor Martens inquired about cheque 70652 for *photo radar back office app*, asking what this is? M. Overbeeke responded that this is the yearly fee for the photo radar software.

MOTION 342.17 *Deputy Mayor Van Rijn moved that Council approve the June 2017 Accounts Payable Listing.*

7-0 Carried

ITEM 226 8.4 July Accounts Payable Listing – M. Overbeeke

- Deputy Mayor Van Rijn declared that he would be abstaining from the vote from items 8.4 and 8.5 because his company was listed in the check run.
- Councillor Martens inquired about cheques 70921 to 70928 for tax refunds? M. Overbeeke, responded that sometimes residents don't realize that their taxes are built into their mortgage payments and they double pay their tax bill. As result, we issue a refund of the overpayment.

MOTION 343.17 *Councillor Chapman moved that Council approve the July 2017 Accounts Payable Listing.*

6-0 Carried. Deputy Mayor Van Rijn abstained.

ITEM 227 8.5 August Accounts Payable Listing – M. Overbeeke

- Mayor Craig inquired to administration regarding cheque 71129, dated August 17, 2017, for \$1,371.16, payable to Van Rijn Electric for renovations to the curling rink kitchen. Council passed the Council Code of Conduct Bylaw on June 26, 2017. It is the understanding that contracted work involving a member of Council should come before Council for approval prior to the work being approved.
- CAO Hastings responded that he would follow up with this matter at the next meeting.
- Councillor Martens inquired about cheque 71002, for the painting of the lines at the museum parking lot. This cost seems very expensive for \$5,414.85. M. Overbeeke will investigate and report back.
- Councillor Martens inquired about check 71083 to Coaldale Nurseries for \$2,055 in mulch. CAO Hastings responded that there is a risk that the branches the Town receives and chips is contaminated and we do not want to repurpose that into our park flowerbeds.

MOTION 344.17 *Councillor Chapman moved that Council approve the August 2017 Accounts Payable Listing, excluding cheque 71129 and further request that administration follow up with a report on decision of cheque 71129.*
6-0 Carried. Deputy Mayor Van Rijn abstained.

- ITEM 228 11.1 Canadian Badlands – Meeting Minutes June 29, 2017**
11.2 County of Lethbridge Community Learning Council AGM – October 2, 2017
11.3 Green Acres Foundation – Board of Directors Qualifications & Expectations
11.4 Barons-Eureka-Warner Family & Community Support Services – Meeting Minutes June 7, 2017
11.5 Oldman River Regional Services Commission – AGM Meeting Minutes – June 1, 2017
11.6 Municipal Affairs – Nominations for Minister’s Awards for Excellence in Public Library Service
11.7 Buying Groups under the Free Trade Agreement – Distributed by Service Canada

- Councillor Chapman inquired about the Community Learning Council and how it was included in the Leisure Guide. C. Hoffman, Community Services Manager, said that the CLCLC is a separate entity.

MOTION 345.17 *Councillor Abrey moved that Council table item 11.3 – Green Acres Foundation – Board of Directors Qualifications & Expectations, until the organizational meeting following the election of the new Council.*
7-0 Carried

MOTION 346.17 **Councillor Duda moved that Council receive items 11.1, 11.2, 11.4 to 11.7 as information.**

7-0 Carried

ITEM 229 **5.3** **Delegation 6:30pm, 13th Street Landowners – B. Kingston**

- Tony and Megan Curtis presented on behalf of 13th Street homeowners.
- Mayor Craig shared that tomorrow is the 13th Street Open House at the Coaldale Community Centre with an opportunity for all to hear about the technical input. Today will allow you an opportunity to have your voice heard.
- T. Curtis noted that he met with CAO Hastings the week prior and has since collected 90 signatures of those that live in the area, as well as other supporters.
- T. Curtis shared that he is representing residents on or adjacent to 13th Street that they disapprove of decisions made by Council at the July 10, 2017, Regular Council meeting, further adding that they feel it is an oversight, unprofessional and disappointing that they were not notified beforehand.
- M. Curtis provided a list of 29 bird species found in the area.
- T. Curtis shared that he has nothing against the other neighborhoods looking for a better road out of their communities, just not what is proposed by his neighborhood, further adding that they deserve a better road too.
- A. Stewart shared that she lives in the quads area and purchased her lot from Jim Martens and was told that the area behind her would never be developed. She enjoys the peace and tranquility. Further inquiring if her mill rate would change were a road to be constructed along the east end of her home.
- T. Curtis shared that they are not against the Seasons development, they chose the limitations and restrictions in that area, the same as us.
- B. Kingston added that he has lived in his house for over 40 years and has seen the ditch overflow. Feels disappointed he wasn't notified properly and would like to call a halt to the project.
- T. Curtis proposes to halt the project until further research and consultation can be done.
- J. Martens added that a few years back, there was a committee that talked about pathways and it never got off the ground. The canal is used extensively as a walking trail and we are already lacking walking trails in this town.
- T. Bond stated that he is against the proceeding of the 13th Street project. He has seen lots of flooding in the area. He is concerned that residents accessing the schools nearby use the alleyway as a shortcut as well as the crosswalks at 3:30pm are hard to get by in your car. He would like to see lights or a school patrol be implemented.
- A. Kerr shared her concern for children accessing 13th Street after the proposed road comes through. The speed tables on 30th Avenue have encouraged some drivers to actually speed up and is very busy with football right now. This should not impact my children. I have had to jump into the ditch along 30th Avenue to avoid being hit.
- M. Curtis added that she has not spoken to anyone in favor of the 13th Street project.

- T. Curtis encouraged Council to go to the neighborhood to talk to the residents. Mayor Craig said there was some good points brought up on public engagement. This wasn't meant to be lack of transparency.
- Mayor Craig said we are not being disingenuous in our being open to meeting with you. Nothing is written in stone. Everyone on council is engaged to listen to the concerns.
- S. Croil shared that the master plan current in use is from 2000 and will be re-done when the annexation is completed in 2018 as things can change over time.
- B. Kingston added that he feels the need for a moratorium to further consider the issue.
- A. Stewart inquired about the proposed playground at the quads and asking if there will be a playground speed zone put in place? CAO Hastings added that it will likely be 30km an hour. A. Stewart further added that the quads are a current place for teens to come and drag race.
- S. Croil further shared that the traffic models presented, were from last year.
- T. Bond inquired if Palliser School Division has been contacted regarding these changes? Mayor Craig responded that Council was meeting with their Board tomorrow.
- Mayor Craig noted that they will proceed with the open house tomorrow at the Community Centre for further discussion that will be open to all of Coaldale.
- Mayor Craig, S. Croil and A. Koester encouraged T. Curtis to provide a list of all of the questions that he and his group have so that responses could be compiled. T. Curtis agreed.
- M. Curtis stated that it is unfortunate that the next meeting now has the whole town involved.
- Mayor Craig thanked everyone for their comments and feedback.
- Delegation done at 7:50pm.

- **Due to time constraints, the presentation at the Fire Department will be done at the next Regular Council meeting.**

ITEM 230 7.3 Park Signage & Park Naming Contest – S. Croil

- S. Croil provided a summary of his report, sharing that there are several park spaces in the town that are unnamed without signage, suggesting a naming contest.
- Councillor Duda noted that Garden Grove was cut off on the table in the documentation.
- S. Croil confirmed that the library park is a pocket park and it might be appropriate to find a name for that space.

MOTION 347.17 *Councillor Duda moved that Council approve the formation of a naming contest for the unnamed parks/spaces in Coaldale.*
7-0 Carried

ITEM 231 5.3 Continued - 13th Street Landowners

- Councillor Hohm inquired if discussion will be put on hold until after the election so the new Council can make those decisions. Mayor Craig responded that this is very reasonable and important to have a proper window of engagement moving forward.
- Councillor Abrey agreed that we need to gather more information before making further decisions.
- Councillor Chapman agreed that it would be a good courtesy to provide the answers to the inquiries.
- Deputy Mayor Van Rijn stated that there are also residents along 17th Street and 30th Avenue to consider when making changes again.
- Councillor Martens inquired of when we would receive a response to the grant for the next phase of the Malloy? CAO Hastings responded that likely by February or March 2018. Councillor Martens stated that this will make a big difference of the what happens on 30th Avenue. CAO Hastings further stated that the phase 2B of the Malloy project will make both the 13th Street and the 30th Avenue projects, less expensive as the regional catchment area from the county will not need to be factored into the storm design.

MOTION 348.17 *Councillor Martens moved that Council receive the delegation as information and further request administration to compile answers to the questions presented.*

7-0 Carried

ITEM 232 12.0 In-Camera

MOTION 349.17 *Councillor Hohm moved that Council go in camera at 8:07 p.m. following a 5-minute recess.*

7-0 Carried

MOTION 350.17 *Councillor Hohm moved that Council come out of camera at 9:58 p.m.*

7-0 Carried

MOTION 351.17 *Councillor Duda moved that Council extend meeting deliberations past 10:00pm.*

7-0 Carried

MOTION 352.17 *Councillor Martens moved to go back into camera at 9:59pm.*

7-0 Carried

MOTION 353.17 *Councillor Chapman left Council Chambers at 9:59pm.*

MOTION 354.17 *Deputy Mayor Van Rigjn moved to come out of Camera at 10:07pm.
6-0 Carried*

ITEM 233 **12.1** **Selection of Recreation Working Group – S. Croil (FOIP Sections 17, 23, 24 and 29)**

MOTION 355.17 *Councillor Chapman moved that Council direct administration to proceed with formation of a Recreation Working Group to include two members of Council and a terms of reference for said group.
5-0 Carried.*

Councillor Duda abstained as she was a nominee for the Recreation Working Group.

ITEM 234 **12.3** **Fire Services Update – K. McKeown (FOIP Sections 21 and 23)**

MOTION 356.17 *Councillor Hohm moved to authorize administration to establish a working group among the Coaldale and District Emergency Services Department to determine the specifications required to be included in a potential future aerial purchase, with the results of said committee to inform the particulars of a Request for Proposal (RFP) intended to acquire quotes of obtaining said aerial. Further, that the Joint Emergency Services Committee, comprised of officials from the Town of Coaldale and Lethbridge County, be briefed on the results of the findings before any formal steps to proceed are undertaken.
6-0 Carried*

MOTION 357.17 *Councillor Abrey moved that Council direct administration to development an incentive / rebate proposal to acknowledge the support provided by local businesses who provide release time to employees who serve on the Coaldale and District Emergency Services Department.
6-0 Carried*

MOTION 358.17 *Councillor Hohm moved that Council direct administration to obtain up to 3 quotes from engineering firms to provide building options, cost estimates and timelines for modifications to the Coaldale and District Emergency Services Firehall.
6-0 Carried*

ITEM 235 **12.2** **CAO Report – K. Hastings (FOIP Sections 16, 17, 23 and 24)**

MOTION 359.17 *Councillor Martens moved that Council receive the CAO report for information.
6-0 Carried*

MOTION 360.17

***Deputy Mayor Van Rijn moved to adjourn the meeting at 10:10 p.m.
6-0 Carried***

Kim Craig, MAYOR

Kalen Hastings, CAO