



**REGULAR COUNCIL MEETING MINUTES  
OCTOBER 30, 2017 – 7:00 PM  
COUNCIL CHAMBERS**

---

**PRESENT**

<b>Mayor</b>	<b>K. Craig</b>
<b>Councillors</b>	<b>J. Abrey, B. Chapman, R. Hohm, B. Simpson, D. Lloyd, B. Pauls</b>
<b>Administration/Staff</b>	<b>K. Hastings, K. Bly, M. Habke, A. Koester, S. Croil</b>
<b>Recording Secretary</b>	<b>L. Unger</b>
<b>Media</b>	<b>N. Jamieson</b>
<b>Gallery</b>	<b>R.C.M.P. Staff Sergeant G. Henry</b>

---

**ITEM 272                    1.0    CALL TO ORDER**

- Mayor Craig called the meeting to order at 7:00 p.m.

**ITEM 273                    1.1    CONFLICT OF INTEREST DECLARATION**

- Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. None declared.

**ITEM 274                    2.0    ADDITIONS TO/ADOPTION OF THE AGENDA**

- Mayor Craig noted that there was a revised agenda distributed that included item 7.6 – Council Transparency.
- Councillor Hohm requested two additions to the agenda; Council Code of Conduct - Part 2, paragraph 8.6 regarding conflict of interest on contracts, and Part 2, paragraph 12.0 and 12.1 regarding release of information to the media. Mayor Craig shared that these items would be in camera items 12.2 and 12.3.
- Addition of Council Committee appointments as items 12.1. and CAO report moved as item 12.4.
- Councillor Chapman noted a spelling error on item 10.0 on the agenda.

**MOTION 399.17            *Councillor Pauls moved that Council accept the amended agenda.  
7-0 Carried***

**ITEM 275                    3.1    REGULAR COUNCIL MEETING MINUTES – OCTOBER 10, 2017**

**MOTION 400.17**      **Councillor Chapman moved that Council accept the minutes from October 10, 2017, Regular Council Meeting as presented.**  
**7-0 Carried**

**ITEM 276**      **4.1**      **Video Lottery Terminals – Plebiscite Results – K. Hastings**

- CAO Hastings, provided summary of results from plebiscite question on the ballot for the October 16, 2017, municipal election.
- Councillor Hohm shared that there is a question in the community that now that we have voted against VLT's, that is it the Town's decision be that we send a letter from the town to the province, to not support future projects in our town?
- Hohm asked to bring up at strategic planning meeting to ask what this means to our community? Mayor Craig confirmed.

**MOTION 401.17**      **Councillor Chapman moved that Council accept the results of the plebiscite question in reference to the proposed reintroduction of VLT's to Coaldale – that the Town Council not pass a bylaw to allow for the installation, operation and use of video lottery terminals (VLT's) within the Town of Coaldale. Further, that Council move to rescind first reading of Bylaw 721-C-02-17 such that the current prohibition of VLT's in Coaldale remain in full force and effect.**  
**6-1 Carried. Councillor Pauls opposed.**

- Mayor Craig shared that as a group it was decided previously to record the names of those opposed to motions. There was no objection to continuing this process.

**ITEM 277**      **7.1**      **Fort MacLeod – Santa Claus Parade – November 25, 2017 – L. Unger**

- Councillor Lloyd inquired if the Communities in Bloom could participate and represent the Canada 150 theme.
- Councillor Hohm shared that he felt it would be wonderful for the Communities in Bloom to participate, but at their own cost and not the Town's.
- Mayor Craig further shared that they are requesting a \$500 donation to this event and not just participation.
- CAO Hastings also noted that the 25<sup>th</sup> of November is also the evening of our Emergency Services banquet.

**MOTION 402.17**      **Councillor Hohm moved that Council receive the report for information.**  
**7-0 Carried**

**ITEM 278      7.2      Business Planning Presentation Dates – K. Hastings**

- Mayor Craig requested feedback from Council on the proposed dates for Business Planning presentation dates.
- CAO Hastings shared that it is the goal to have budget done by the end of January and would like to meet with Council prior to that.
- Councillor Abrey inquired if we could move it a week ahead instead? CAO Hastings shared that he is not available that week.

**MOTION 403.17      *Councillor Abrey moved that Council table discussion and decision on selected dates for the Business Planning presentations until the November 14, 2017, Regular Council Meeting.***

***7-0 Carried***

**ITEM 279      7.3      Budget Deliberation Dates – K. Hastings**

- CAO Hastings shared that this item goes in sequence to the decided dates for the Business Planning presentations.

**MOTION 404.17      *Councillor Hohm moved that Council table the decision on discussion and selected dates for the Budget deliberations until the November 14, 2017, Regular Council Meeting.***

***7-0 Carried***

**ITEM 280      7.4      Readymade Community Association – Denim & Diamonds Gala – L. Unger**

- Councillor Hohm shared that he was presented this brochure to inquire if the Town would be interested. There has not been previous sponsorship at this event.
- Councillor Hohm and Councillor Chapman indicated they will be both attending on their own.

**MOTION 405.17      *Councillor Hohm moved that Council receive the report as information.***

***7-0 Carried***

**ITEM 281      7.5      October 2017 Cheque Listing – M. Overbeeke**

- Councillor Hohm directed a question to administration, inquiring if these cheques have already been written and distributed? CAO Hastings confirmed that they have.

- Councillor Hohm suggested to receive as information in future and not voted on in future.
- Councillor Abrey further added that it unclear of the dates when the heading shows the date as zeros. CAO Hastings shared that this is an auto generated report from Bellamy but that he will check further with the Director of Finance to see if this could be adjusted.
- Councillor Pauls added that he thought that we can legally do that. As an organization, someone has to vote that we have viewed as we are ultimately responsible.
- Mayor Craig asked for a procedural opinion going forward.
- Councillor Simpson suggested that it be listed as an information item.
- CAO Hastings stated that he will inquire with the auditors for their opinion on how this relates to their auditing process.
- Councillor Chapman added that it is a normal process for Boards and Committees to review the financial position of the organization that we represent, so we have every right to see these financial statements. Lots of these cheques have been pre-approved through budget and/or planning. There are some cheques here that remain in question if approved through Council or otherwise and expensed and we should be aware.
- Mayor Craig further stated that the purpose of the motion was to bring clarity to the process moving forward to our judiciary responsibility and also meeting the auditor requirements.

**MOTION 406.17**      ***Councillor Hohm moved that Council table the Cheque Listing process until the next meeting on November 14, 2017, and further direct administration to come back with a report on the procedural handling moving forward.***

***7-0 Carried***

**ITEM 282      7.6      COUNCIL TRANSPARENCY**

- Mayor Craig inquired if anyone did not have copy of the agenda addition and asked for any questions.
- Mayor Craig shared that during his election campaign, he received feedback on two items; that Council agenda be put up on the Town website and links in social media prior to Council Meetings and also direct administration to take steps to implement live streaming at Council Meetings.
- Councillor Hohm inquired why the reasoning for live streaming as we don't usually have a demand for it? If it costs thousands, then I am not in favor of it.
- Mayor Craig shared that it is an evolution of governance of Councils and that many municipalities already offer this service to their residents.
- Councillor Simpson shared that she was in favor of the live streaming, further adding that it makes it convenient for others to watch at home but also have to be mindful of the privacy of it as well.
- Councillor Pauls inquired if they could be voted on separately.

**MOTION 407.17**            **Councillor Simpson moved that Council authorize the release of agenda packages on the Town website and that links to same are provided on the the Town’s social media channels.**

**7-0 Carried**

- Councillor Hohm shared that he thought it was premature for administration to implement without researching the costs first.

**MOTION 408.17**            **Councillor Simpson moved that Council direct administration on the feasibility of live streaming. If the cost of this is not within the current operating budget, that it be brought back to Council at the earliest possible opportunity.**

**7-0 Carried**

**ITEM 283**            **8.1**            **Election Recap – L. Unger**

- L. Unger, Legislative Coordinator and Returning Officer for the Municipal Election on October 16, 2017, provided a summary and recommendations based on the election process.
- Councillor Abrey suggested to have two separate voting stations instead of one.
- Councillor Chapman offered gratitude and thanks, further inquiring if internal employees were paid a wage as the external ones were. CAO Hastings shared that internal staff that worked outside of their regular scheduled hours, were provided time off in lieu.
- Mayor Craig agreed that he felt the promoting of the advance voting could really help ease the lineups on election day.
- Mayor Craig offered thanks for a thorough report.

**MOTION 409.17**            ***Councillor Pauls moved that Council receive the Election Recap report as information.***

**7-0 Carried**

**ITEM 284**            **11.0**            **INFORMATIONAL ITEMS**

**11.1**            **Police Advisory Committee**

**11.2**            **Minister of Public Services & Procurement – Response to Moratorium on Post Office Closures**

**11.3**            **BEWFCSS – Board Meeting Minutes September 13, 2017**

**MOTION 410.17**            *Councillor Hohm moved that Council receive the information items 11.1 to 11.3 as presented.*  
*7-0 Carried*

**MOTION 411.17**            *Councillor Pauls moved that Council go in-camera at 8:00 p.m. following a 10-minute recess.*  
*7-0 Carried*

**MOTION 412.17**            *Councillor Simpson moved that Council come out of in-camera at 9:07 p.m.*

**ITEM 285**            **12.1**    **CITIZEN APPOINTMENTS FOR COMMITTEES & BOARDS (FOIP SECTIONS 17, 23, 24 & 29)**

**MOTION 413.17**            *Councillor Hohm moved that Council accept the citizen appointments to committees and boards as outlined below:*

- Coaldale Library Board – Mary Thompson for 1-year term, ending October 21, 2018, Norma Beacham, Glen Gibb and Erna Dyck for 2-year terms, ending October 27, 2019, and Loretta Slomp and Cindee Nyrose for 3-year terms, ending October 25, 2020.
- Emergency Advisory Committee – Sherrie Duda, Daniel Morris and H. Lindsay Fraser, all for 1-year terms, ending on October 21, 2018.
- Municipal Planning Commission – Jose Cortes, Richard Pitsol, both for 1-year terms, ending on October 21, 2018.
- Police Advisory Committee – Philip Sandberg, Shelley Schmidt, both for 1-year terms, ending on October 21, 2018.
- SouthGrow – Norbert Altvater for a 1-year term, ending on October 21, 2018.

*7-0 Carried*

**ITEM 286**            **12.2**    **COUNCILLOR CODE OF CONDUCT, PART 2, PARAGRAPH 8.6 – R. HOHM (FOIP SECTIONS 23 & 24)**

**12.3**    **COUNCILLOR CODE OF CONDUCT, PART 2, PARAGRAPH 12.1 – R. HOHM (FOIP SECTIONS 23 & 24)**

**MOTION 414.17**            *Councillor Hohm moved that Council receive items 12.2 and 12.3 as information.*

*7-0 Carried*

**ITEM 287      12.3      CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 & 24)**

***MOTION 415.17      Councillor Lloyd moved that Council adjourn at 9:10 p.m.***

---

**Kim Craig, MAYOR**

---

**Kalen Hastings, CAO**