



**REGULAR COUNCIL MEETING MINUTES
OCTOBER 10, 2017 – 5:30 PM
COUNCIL CHAMBERS**

PRESENT

Mayor	K. Craig
Councillors	J. Abrey, B. Chapman, S. Duda, B. Martens, J. Van Rijn
Administration/Staff	K. Hastings, S. Croil, T. May, A. Koester, M. Overbeeke
Recording Secretary	K. Bly
Media	C. Parkinson
Gallery	B. Erdos, D. Erdos, D. Lloyd, N. Beacham, A. Lee, H. Lee

ITEM 238 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 5:30 p.m.

ITEM 239 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. None

ITEM 240 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- Mayor Craig noted the addition of 5.3 Shed the Light which will delete 7.4, and 12.6 Personnel Matter, in-camera. He also noted 9.1 will be moved to top of the agenda. It was also noted 5.2 Communities in Bloom needed to be added to the agenda.
- Councillor Chapman asked if there was a follow up on the previous council meeting and the cheque run. He questioned if there was a staff report. Councillor Duda also asked about the need close the loop on the question. Mayor Craig said it could be added as in-camera 12.7 Code of Conduct.

MOTION 364.17 *Councillor Duda moved Council accept the agenda as amended.*
CARRIED 6-0

ITEM 241 9.1 AUMA Award - Councillor Sherrie Duda

- Presentation to Councillors' Sherrie Duda and Bill Martens for their long service to Coaldale. Sherrie Duda was recognized for receiving the distinguished service award

from the AUMA acknowledging her 20 years of service. Bill Martens was presented with a framed print recognizing his 30 years of service as a town councillor. Mayor Craig wished everyone good luck in the election.

ITEM 242 3.1 REGULAR COUNCIL MEETING MINUTES OF September 25, 2017

MOTION 365.17 *Councillor Van Rijn moved that Council accept the September 25, 2017 Regular Council Meeting minutes as presented.*

CARRIED 6-0

ITEM 243 3.2 SPECIAL COUNCIL MEETING MINUTES OF September 7, 2017

MOTION 366.17 *Councillor Martens moved that Council accept the September 7, 2017 Special Council Meeting minutes as presented.*

CARRIED 6-0

ITEM 244 4.1 Update on Whistle Cessation Study

- A. Koester, Director of Infrastructure, reported an engineering firm was hired to do up a report for the town. Their report proposed a raised crosswalk at a cost of about \$20,000. The cost of a new lighting system for the intersection of 20 Street and the rail line would be \$250,000. The next step would be to contact CPR to share with them the results of the engineer's report.
- Deputy Mayor Van Rijn questioned what the timeline would be to notify CPR.
- A. Koester said if the town wants to take this step it would likely be four to six weeks before anything would be coming back from CPR.
- Deputy Mayor Van Rijn asked if 8 Street is upgraded to a heavy load corridor will that trigger the requirement for lights and signals at the rail crossing.
- A. Koester said if the traffic volume increases that would determine when the lights and signals would be required.
- Councillor Chapman questioned the raised crosswalk suggested on 20 Street (Highway 845) asking if it would be a practical or logical option.
- Councillor Martens questioned if the town's intention is to pave 8 street, which will change the traffic volume, what is the number required before lights and signals will be required. He suggested the costs could raise to half a million dollars with all the safety requirements required if the train whistles are stopped.
- Councillor Duda questioned the raised crosswalk, noting the location is not the safest place for such a crosswalk.
- CAO Hastings noted there is a lot of time and cost involved in the whistle cessation exercise. The Town will be liable for any upgrade costs if it is done now. He questioned how important is whistle cessation to council as there is a cost involved.
- Councillor Chapman said public opinion may alter it but his opinion, to follow up on Councillor Martens' comment, that to spend \$500,000 the town may be half way there with a million dollars needed for an overpass.

- Deputy Mayor Van Rijn said the raised crosswalk is about a two per cent grade, it is like driving into a parking lot. The town has already spent \$9,000 of taxpayers' money and it doesn't cost anything to contact CPR. He suggested council could table the matter and get questioned answered by CPR.
- Councillor Martens said he feels \$500,000 would be better spent in the community. He would like to leave the train whistle in place for now.
- Deputy Van Rijn said again it doesn't cost anything money to contact the CPR.

MOTION 367.17 *Deputy Mayor Van Rijn moved that Council table the whistle cessation until a report is available from the CPR.*

CARRIED 4-2

In Favour: J. Abrey, B. Chapman, K. Craig, J. Van Rijn.

Opposed: B. Martens, S. Duda

ITEM 245 0.1 PUBLIC HEARING – 5:45pm, Proposed Bylaw 735-P-09-17, NE Industrial Zoning

- Mayor Craig declared the Public Hearing open at 5:55 p.m.
- S. Croil provided an overview of proposed Bylaw 735-P-09-17, NE Industrial Zoning.
- Mayor Craig asked three times if there were any comments from the gallery. Hearing none, he closed the public hearing at 5:57 p.m.

ITEM 246 6.1 Proposed Bylaw 735-P-09-17, NE Industrial Zoning

MOTION 368.17 *Councillor Martens moved second reading of amendment Bylaw 735-P-09-17, NE Industrial Zoning.*

CARRIED 6-0

MOTION 369.17 *Councillor Chapman moved third reading of amendment Bylaw 735-P-09-17, NE Industrial Zoning.*

CARRIED 6-0

ITEM 247 5.1 Request for Extension for Community Standards Bylaw Remedial Order for an Unsightly Property - D. Erdos

- D. Erdos addressed Council and requested a time extension to clean up her property. She requested an extension until the end of March 2018.
- B. Erdos said with his work schedule is not able to complete the work right now.
- Councillor Martens suggested with the unpredictability of winter weather it might be better to ask for an extension to the end of April 2018.
- D. Erdos said she made the request because that time of year is slower at work for her husband but more time would be appreciated.
- Mayor Craig asked for an update on how the clean-up on the property has been going.
- D. Erdos provided an overview of what has been done to date.
- Councillor Chapman asked if all of the items in question are on the Erdos' property.

- D. Erdos said yes the items are all on their property.
- Councillor Chapman asked what has been done with the shipping container on the property.
- D. Erdos said they don't want to move anything into the shipping container just to have to move it out again. They are waiting on a decision by the town as to whether the containers will be allowed in the town.
- CAO Hastings noted the parked vehicles are not going to fit inside of a shipping container and they are an issue on the property.
- D. Erdos questioned when the town will be making a decision on the shipping containers.
- S. Croil said it should come before Council in November.
- Councillor Abrey, speaking in favour of extending the clean-up deadline, said vehicles have been parked on the property over several years and to expect them to be all cleaned up by November is not reasonable. He said Council should give them until the end of April to complete the clean-up. He added the CPOs do a good job but should have been on the property sooner.
- Councillor Martens questioned if the decision on the shipping containers will make a difference to the timeline.
- D. Erdos said it would not for the larger items.
- Councillor Chapman said he would be willing to make a motion to grant the extension. It will provide ample time to clean-up the property.
- Councillor Duda said she hoped there would be progress along the way if an extension is granted. She would like to see the progress monitored.
- Deputy Mayor Van Rijn said he has received calls on the matter and he would like to see an update in three months. He also asked if items could be moved around so it had some order to it.
- Councillor Chapman said he acknowledges that the new development across from the property has had an impact on the Erdos' property.

MOTION 370.17 ***Councillor Chapman moved Council grant a time extension to the remedial order for 3008 - 13 Street to April 30, 2018 with the exception of the overgrown grass which must be dealt with by October 31, 2017.***

CARRIED 6-0

MOTION 371.17 ***Deputy Mayor Van Rijn moved to direct administration to provide an updated report to Council for the first meeting in February from the CPOs on the clean-up at 3008 - 13 Street.***

CARRIED 6-0

ITEM 248 5.2 Communities in Bloom

- D. Lloyd and N. Beacham provided an overview of the recent awards earned by Coaldale's Communities in Bloom. D. Lloyd noted Coaldale won an award for its Canada 150 display, the best in Canada in its population category.
- N. Beacham said Coaldale is the prettiest town in Canada.
- D. Lloyd said Coaldale earned five blooms in the provincial competition and five maple leaves in the national competition. She said the judges were impressed with Coaldale. She expressed thanks to the town and the staff for all of their hard work to prepare Coaldale for the judging.
- She also reported over \$50,000 has been raised in donations through the maple leaves and the Canada 150 project. With that in mind she asked if Council would consider releasing the \$15,000 allocated to Communities in Bloom for the project so it could be used for other operational costs of the committee.

MOTION 372.17 *Councillor Abrey moved Council allocate the \$15,000 from the budget to the Communities in Bloom trust account for operational funds.*
CARRIED 6-0

- Councillor Chapman asked if any consideration was being given to change the 150 to 151 for 2019 and leaving the maple leaf in place.
- D. Lloyd said with Coaldale celebrating its 100th birthday in 2019 there was some talk of changing the 150 to 100. She noted the numbers are removable so they message can be changed.
- Councillor Duda asked if there were any way to build a cabinet for the town office so awards such as the Communities in Bloom award could be displayed for local residents to view. She said a lot of effort has gone into winning these awards and it would be nice to see them displayed.
- D. Lloyd noted Home Hardware is a national sponsor for Communities in Bloom and perhaps something could be worked out locally with them. She also wants to place a plaque at the site of the Canada 150 recognizing the award.

MOTION 373.17 *Councillor Duda moved to direct administration to look at the possibility of an awards cabinet for the town office.*
CARRIED 6-0

ITEM 249 5.3 Shed the Light on Sexual Abuse Campaign

- A. Lee provided Council with an overview of the Shed the Light on Sexual Abuse Campaign. She is seeking support from the town in the form of use of electricity and cost of labour to put up the lights on the tree next to Town office. This will be the fifth year for the tree and she would like to see the Town commit to putting up the lights each year

without her having to make a yearly presentation as she may soon be too far away in the fall to make the request of council.

- She noted her story is featured in a documentary about sexual abuse and her campaign in Coaldale is mentioned.
- She added the mayor, during the 2015 tree lighting, indicated he would like to see something put up by way of signage so people know what the tree lights represent.
- Councillor Chapman said he appreciates the effort A. Lee has put into the project over the years. He feels a monument at the tree would be a good idea. He asked if Coaldale is mentioned in the credits of the movie.
- A. Lee said she will make sure Coaldale is recognized for taking a stand against sexual abuse. She said any discussion, any light makes a world of difference. She noted the statistics are still so high for sexual abuse and more must be done to call attention to this issue in our communities.
- Mayor Craig asked if the tree lighting in Coaldale for the Shed the Light campaign was the first such tree in Canada.
- A. Lee said Coaldale was the first. She added there is a boy in Kelowna who did a small Christmas tree but would like to continue on an annual basis.
- Deputy Mayor Van Rijn, speaking to the question of a monument, asked if Lee was expecting a design from the town.
- A. Lee said she doesn't have the funds to do the monument and she would be open to whatever the town is willing to do. She said there is no timeline, it could be done for next year. She would invite Theo Fleury to attend the unveiling and would see if the documentary could also be screened in Coaldale at the same time.
- Mayor Craig suggested \$2,000 could be allocated for a plaque on a rock with a concrete base, similar to those used at parks in the town.
- A. Lee said February might work for an unveiling.
- Councillor Chapman suggested the lighting of the tree this holiday season could be a build up to the unveiling. If the tree lighting is going to be an annual project, he suggested Lee work with administration. The plaque event would be secondary.

MOTION 374.17

Councillor Chapman moved to grant the request to make the tree lighting for the Shed the Light on Sexual Abuse Campaign an annual event in Coaldale and the cost of the electricity and the installation of the lights be covered by the town.

CARRIED 6-0

- Deputy Mayor Van Rijn asked if A. Lee would be able to make an annual presentation to Council on the campaign.

- A. Lee said that might be difficult as her future plans include school in Ottawa.

MOTION 375.17

Councillor Duda moved to allocate \$2,000 from the town council promotional budget for a monument at the tree at the town office to recognize the Shed the Light on Sexual Abuse Campaign. And further to direct administration to work with Lee on a design for completion by the end of February 2018.

CARRIED 6-0

ITEM 250

4.2 Results of Street Lighting Assessment

- S. Croil said the town has not be able to get an overall design for the street light upgrades in Coaldale from Fortis. The town is in a holding pattern waiting on the company and won't know the budget or options available to the town until Fortis has time to address the assessment.
- T. May said two of the Fortis designers did come to Coaldale but they are backlogged on the design work. In an effort to make the process move faster, the town has been divided into quadrants and he is hoping to have a report on the southwest quadrant in the near future. With one quadrant completed he is hoping it will provide the town with a cost breakdown per light cost.
- Deputy Mayor Van Rijn questioned how the audit was done and how they were able to locate the dark areas.
- T. May said using the standards used by Fortis and with a map of the town he was able to calculate the distance between lights and where the need is for increased lighting. He said one of the factors impacting the design will be what wire can be pulled to cover the need for lighting.
- Deputy Mayor Van Rijn said the cost to increase the street lighting in Coaldale will be significant and he suggested the town will have to consider budgeting a specific amount each year and do a portion of the town each year.
- Councillor Martens said there are gaps in the street lighting across the community.
- S. Croil said not every area of town is bathed in light. They are considering areas that have the greatest distance between lights.
- Deputy Mayor Van Rijn questioned if lights can be adjusted so they better light up an area.
- S. Croil said existing lights could be adjust to improve street coverage. There may be issues with off-centre lights. He suggested the conversion to LED lights will also assist with the light adjustment. He said the request can be passed along to Fortis.

- Councillor Martens questioned if there are options to consider solar powered street lighting.
- S. Croil said the cost differential is still quite high for solar powered.
- Deputy Mayor Van Rijn suggested the cost comparison is \$3,500 vs \$14,000.
- S. Croil also noted with solar power the long-term maintenance costs are also an issue.
- Councillor Martens questioned a small section of the map that had 14 street lights.
- Councillor Abrey and T. May both have indicated that area is for the skate park.
- S. Croil noted in discussions with Fortis they have also included pathway lighting.

MOTION 376.17 ***Councillor Martens moved that Council receive the street lighting report for information.***

CARRIED 6-0

ITEM 251 **4.3** **Q&A – Follow up from Regular Council Meeting September 25, 2017**

MOTION 377.17 ***Councillor Martens moved that Council receive the Q & A from September 25, 2017 Council meeting for information.***

CARRIED 6-0

ITEM 252 **7.1** **June Bank Reconciliation**

- Councillor Martens noted the town has a healthy budget and he questioned if any of the funds can be moved in order to secure a better rate of return.
- M. Overbeeke, Director of Financial Services, said there are some options for doing that. Due to the timeline for capital expenses, the funds haven't been moved yet.

MOTION 378.17 ***Councillor Duda moved that Council receive for information the June Bank Reconciliation.***

CARRIED 6-0

ITEM 253 **7.2** **September Cheque Listing**

- Deputy Mayor Van Rijn questioned what the split was on the funding of the KAHS field upgrade.
- M. Overbeeke said it was 50/50 between the Town and Palliser Regional Schools.
- Councillor Abrey questioned the amount for a safety audit.

- M. Overbeeke said this year the town used an outside source for the audit.
- Councillor Abrey questioned if the town would be doing an audit for another municipality in exchange for them doing the town's audit.
- CAO Hastings said the town has followed that pattern in the past but this year hired a consultant to conduct the audit.

MOTION 379.17 ***Councillor Chapman moved that Council approve the September cheque listing.***

CARRIED 6-0

ITEM 254 **7.3** **September Variance Report**

- M. Overbeeke provided an overview of the variance report for September.
- Mayor Craig expressed appreciation to M. Overbeeke for her stewardship of the town's money.
- Councillor Abrey questioned if it was too late in the season for the work to be done on Fairway Drive.
- CAO Hastings said the town is taking a second look at the design and pending those results it could be added back into the 2018 budget cycle.

MOTION 380.17 ***Deputy Mayor Van Rijn moved that Council approve the September Variance Report.***

6-0 CARRIED

ITEM 255 **8.1** **September Development Statistics – C. L'Hirondelle**

ITEM 256 **8.2** **Quarterly Development Statistics – C. L'Hirondelle**

MOTION 381.17 ***Councillor Duda moved that Council receive for information items 8.1 and 8.2.***

CARRIED 6-0

ITEM 257 **11.0** **Informational Items**

- Council reviewed the informational items 11.1 to 11.7.
- Deputy Mayor Van Rijn referenced item 11.2 Oldman Watershed Council – Annual Report and per capita levy. He questioned if the council had ever made a presentation to Coaldale town council.
- CAO Hastings said not in the seven years he has been with the town.
- Councillor Abrey noted he is the town's designated representative to the council but he has never been invited to a meeting.

- Councillor Chapman noted the council does make presentations and provide updates at the Mayors and Reeves meetings. He'd also like to see a presentation at Council. He would like to see Coaldale share what is has accomplished in the last few years with storm water management. He suggested with the Malloy Drain projects, the town may want to stay involved with the Oldman River Watershed Council.
- Mayor Craig said that could be brought up with the delegation if they come to meet with council.
- Deputy Mayor Van Rijn questioned if the funds, for the Oldman River Watershed Council per capita levy, are already in the budget for 2018.
- M. Overbeeke said she brings it up during the overall budget discussion with Council.
- CAO Hastings said the commitment to the council has been a long-standing budget item for Coaldale.
- Councillor Duda questioned if the council was aware of the town of Coaldale's designate to the council.
- K. Bly said following the organizational meeting last year they were informed that Councillor Abrey was the designate for the Town.

MOTION 382.17 *Deputy Mayor Van Rijn moved that Council direct administration to set up a presentation to Council by the Oldman River Watershed Council at a future council meeting.*
CARRIED 6-0

MOTION 383.17 *Councillor Chapman moved that Council receive the information items 11.1 to 11.7 as presented.*
CARRIED 6-0

MOTION 384.17 *Councillor Martens moved that Council go in-camera at 7:02 p.m.*
CARRIED 6-0

MOTION 385.17 *Councillor Martens moved that Council come out of in-camera at 8:27 p.m.*
CARRIED 6-0

ITEM 258 **12.2** **Request for Tax Penalty Relief**

MOTION 386.17 *Councillor Martens moved that Council decline the request for penalty relief.*
CARRIED 6-0

ITEM 259 **12.3** **Land Purchase Agreement**

MOTION 387.17 *Deputy Mayor Van Rijn moved that Council authorize administration to work with legal counsel to proceed with the industrial park land purchase under the parameters as discussed.*

CARRIED 6-0

ITEM 260 **12.4** **Lease Matter**

MOTION 388.17 *Councillor Duda moved to decline the request for reimbursement for legal fees for the lease renewal. Further, that Council direct administration to send a follow up letter to the lessee.*

CARRIED 6-0

ITEM 261 **12.6** **Personnel**

MOTION 389.17 *Councillor Chapman moved that Council authorize administration to create and advertise for a second Deputy Chief position that will focus on fire prevention and building inspections and investigations.*

CARRIED 6-0

ITEM 262 **12.7** **Council Code of Conduct Matter**

MOTION 390.17 *Councillor Duda moved that Council go in-camera at 8:31 p.m.*

CARRIED 6-0

- Councillor Van Rijn and Mayor Craig left Council Chambers at 8:40 p.m.
- CAO K. Hastings left Council Chambers at 9:35 p.m.

MOTION 391.17 *Councillor Abrey moved that Council come out of in-camera at 9:41 p.m.*

CARRIED 6-0

MOTION 392.17 *Councillor Martens moved that: WHEREAS with respect to a Town of Coaldale Councillor, a complaint was brought to Council alleging that said Councillor breached Part 1, Paragraph 8.6 (a) of Town of Coaldale Bylaw #734-GE-06-17, the Code of Conduct Bylaw; AND WHEREAS Council in an in-camera session discussed the complaint and reviewed evidence; NOW THEREFORE, BE IT RESOLVED THAT: Council has determined that a breach of the Code of Conduct bylaw had occurred and pursuant to Section 25.1 (a) and (c) of the Code of Conduct, Council directs that a written warning be provided to the Councillor and the*

Councillor is directed to undergo additional training regarding reporting of pecuniary interests to avoid future incidents.

CARRIED 4-0

- CAO K. Hastings returned to Council Chambers at 9:45 p.m. Mayor Craig returned to Council Chambers at 9:45 p.m.

MOTION 393.17

Councillor Martens moved that Council adjourn at 9:47 p.m.

CARRIED 5-0

Kim Craig, MAYOR

Kalen Hastings, CAO