0.0 PUBLIC HEARING

1.0 CALL TO ORDER

1.1 Conflict of Interest Declaration: Pecuniary and Non-pecuniary

2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

  3.1 Regular Council Meeting Minutes – October 28, 2019
  3.2 Organizational Council Meeting Minutes – October 28, 2019

4.0 BUSINESS ARISING FROM THE MINUTES

  4.1 Pool Engagement Update – S. Croil

5.0 DELEGATION

6.0 BYLAWS

7.0 NEW BUSINESS

8.0 DEPARTMENTAL REPORTS

  8.1 Coaldale Public Library, November & December 2019 – Newsletter & Calendar
  8.2 Development Statistics – October 2019

9.0 COUNCIL REPORTS
10.0 CORRESPONDANCE

11.0 INFORMATION ITEMS

11.1 Recap of Council Committees & Boards Appointments 2019-20
11.2 Recap of Citizen Committees & Board Appointments 2019-20
11.3 Waste Collection Mobile App

12.0 CLOSED MEETING

12.1 Development Matter – R. van de Vendel (FOIPP Sections 23, 24, 25 and 27)
12.2 CAO Report – K. Hastings (FOIPP Sections 16, 17, 23 and 24)

13.0 ADJOURNMENT
DIRECTOR OF INFRASTRUCTURE AND ENVIRONMENTAL SERVICES

ITEM 286 1.0 CALL TO ORDER

➢ Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 287 1.1 CONFLICT OF INTEREST DECLARATION

➢ Mayor Craig inquired as to whether there were any pecuniary or non-pecuniary conflicts of interest to be declared at the meeting. None declared.

ITEM 288 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

➢ Addition of Item 9.1 Provincial Minor Hockey – R. Hohm

MOTION 307.19 Councillor Hohm moved that Council accept the October 28, 2019 Agenda as amended.

7-0 Carried

ITEM 289 3.1 REGULAR COUNCIL MEETING MINUTES – OCTOBER 7, 2019

MOTION 308.19 Councillor Chapman moved that Council accept the October 7, 2019 Regular Council Meeting Minutes as presented.

7-0 Carried

ITEM 290 0.1 2:05 P.M., REZONING LUB 767-P-09-19 – C. L’HIRONDELLE
Mayor Craig declared the public hearing open at 2:18 p.m.
No objections were received and nobody in the gallery wished to speak to the matter.
Mayor Craig declared the public hearing closed at 2:19 p.m.

ITEM 291 0.2 2:10 P.M., LUB AMENDMENTS 768-P-09-19 – S. CROIL

Mayor Craig declared the public hearing open at 2:28 p.m.
Peter Bos made an inquiry to the matter.
No objections were received and nobody else in the gallery wished to speak to the matter.
Mayor Craig declared the public hearing closed at 2:33 p.m.

ITEM 292 0.3 2:15 P.M., REZONING LUB 770-P-09-19 – S. CROIL

Mayor Craig declared the public hearing open at 2:33 p.m.
Dwayne Sturm made an inquiry to the matter.
No objections were received and nobody else in the gallery wished to speak to the matter.
Mayor Craig declared the public hearing closed at 2:41 p.m.

ITEM 293 4.1 FOLLOW-UP TO SUNNY SOUTH LODGE TRAFFIC CALMING – S. CROIL

MOTION 309.19 Councillor Chapman moved that Council approve the construction and installation of moveable curbs at the mid-block crossing that is located between 11th Street and 12th Street, FURTHER that it be reviewed by administration after six (6) months.
Mayor Craig, Councillor Simpson, Councillor Chapman, in favor.
Councillor Lloyd, Councillor Pauls, Councillor Abrey, Councillor Hohm, opposed.
3-4 Defeated

ITEM 294 5.1 2:30 P.M., DELEGATION, HAND-RIDE – TIM JANZEN

Delegation commenced at 2:43 p.m.
Delegation concluded at 2:54 p.m.

MOTION 310.19 Councillor Chapman moved that Council receive the Handi-Ride delegation as information.
7-0 Carried

ITEM 295 6.1 RE-ZONING LUB 767-P-09-19 (2nd and 3rd READINGS) – C. L’HIRONDELL

MOTION 311.19 Councillor Chapman moved that Council approve SECOND reading of Bylaw 767-P-09-19
4-3 Carried
Mayor Craig, Councillor Simpson, Councillor Chapman, Councillor Hohm, in favor. Councillor Lloyd, Councillor Pauls, Councillor Abrey, opposed.

MOTION 312.19 Councillor Simpson moved that Council approve THIRD and FINAL reading of Bylaw 767-P-09-19.
4-3 Carried
Mayor Craig, Councillor Simpson, Councillor Chapman, Councillor Hohm, in favor. Councillor Lloyd, Councillor Pauls, Councillor Abrey, opposed.

ITEM 296 6.2 LUB AMENDMENTS 768-P-09-19 (2nd and 3rd READINGS) – S. CROIL

MOTION 313.19 Councillor Simpson moved that Council approve SECOND reading of Bylaw 768-P-09-19.
7-0 Carried

MOTION 314.19 Councillor Chapman moved that Council approve THIRD and FINAL reading of Bylaw 768-P-09-19.
7-0 Carried

ITEM 297 6.3 LUB AMENDMENTS 770-P-09-19 (2nd and 3rd READINGS) – S. CROIL

MOTION 315.19 Councillor Simpson moved that Council approve SECOND reading of Bylaw 770-P-09-19.
7-0 Carried

MOTION 316.19 Councillor Hohm moved that Council approve THIRD and FINAL reading of Bylaw 768-P-09-19.
7-0 Carried

ITEM 298 8.1 FIRE & EMERGENCY SERVICES – 2ND & 3RD QUARTER REPORT UPDATES – G. GETTMAN

MOTION 317.19 Councillor Hohm moved that Council receive the Fire and Emergency Services report as information.
7-0 Carried

ITEM 299 8.2 SETTLER DAYS FINAL REPORT – C. HOFFMAN

MOTION 318.19 Councillor Hohm moved that Council receive the Settler Days report as information and FURTHER decide on level of execution preferred for future Settler Days and Candy Parade celebrations during budget deliberations.
7-0 Carried
ITEM 300  9.1  COALDALE MINOR HOCKEY, BID FOR 2020 PROVINCIAL MIDGET HOCKEY. MARCH 26 TO 29, 2020.

MOTION 319.19 Councillor Hohm moved that Council support the application of the Coaldale Minor Hockey Association in their bid to host the 2020 Midget Hockey Provincial Championship from March 20 to 29, 2020 and that Council provide a letter of support for the Coaldale Minor Hockey Association bid to host the said Championship. FURTHER that Council direct administration to check with other user groups of the arena so not to conflict with other pre-planned events.

7-0 Carried

ITEM 301  11.1  MUNICIPAL AFFAIRS – PERFORMANCE MEASURE

11.2  BEW-FCSS – BOARD MEETING MINUTES JUNE 2019

MOTION 320.19 Councillor Simpson moved that Council receive items 11.1 and 11.2 as information.

7-0 Carried

ITEM 302  12.0  CLOSED MEETING

MOTION 321.19 Councillor Lloyd moved that Council go into closed meeting at 3:23 p.m.

7-0 Carried

In addition to Council and the CAO, the following persons were in attendance during the closed meeting session to provide information and/or administrative support: A. Fritz, G. Ouwerkerk, K. Beauchamp, Spencer Croil.

MOTION 322.19 Councillor Hohm moved that Council come out of closed meeting at 5:21 p.m.

7-0 Carried

ITEM 303  12.1  DEVELOPMENT PROPOSAL – A. FRITZ (FOIP SECTIONS 23, 24, 25 AND 27)

MOTION 323.19 Councillor Hohm moved that Council receive the development proposal for information.

7-0 Carried

A. Fritz and G. Ouwerkerk left Council Chambers at 5:01 p.m.
ITEM 304 12.2 PROPERTY TAX WAIVER REQUEST – K. BEAUCHAMP (FOIPP SECTIONS 17, 23 AND 24)

MOTION 324.19 Councillor Hohm moved that Council decline the request for waiver of 2019 property taxes as requested.
7-0 Carried

ITEM 305 12.3 CAO REPORT – K. HASTINGS (FOIPP SECTIONS 16, 17, 23 AND 24)

MOTION 325.19 Councillor Chapman moved that Council adjourn at 5:23 p.m.
7-0 Carried

_________________________  ______________________________
Kim Craig, MAYOR                    Kalen Hastings, CAO
ORGANIZATIONAL COUNCIL MEETING MINUTES
OCTOBER 28, 2019 – 3:30 P.M.
COUNCIL CHAMBERS

PRESENT:
Mayor K. Craig
Councillors D. Lloyd, J. Abrey, B. Chapman, R. Hohm, B. Pauls, B. Simpson
Administration/Staff K. Hastings, S. Croil, K. Beauchamp
Recording Secretary L. Unger
Delegates

ITEM 306 1.0 CALL TO ORDER

➢ Mayor Craig called the meeting to order at 5:25 p.m.

ITEM 307 1.1 CONFLICT OF INTEREST DECLARATION

➢ Mayor Craig inquired as to whether there were any pecuniary or non-pecuniary conflicts of interest to be declared at the meeting. None declared.

ITEM 308 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

MOTION 326.19 Councillor Simpson moved that Council accept the October 28, 2019 Organizational Agenda as circulated.
7-0 Carried

ITEM 309 7.1 COUNCIL MEETING DATES 2020 – L. UNGER

MOTION 327.19 Councillor Hohm moved that Council approve the proposed Council Meeting calendar for the 2020 calendar year.
7-0 Carried

ITEM 310 7.2 COUNCIL COMMITTEE APPOINTMENTS 2019-2020 – K. HASTINGS

➢ Discussion and review of the list of Council committees and boards resulted in:
  o Alberta Birds of Prey Foundation – Mayor Craig, alternate - Councillor Simpson
  o Barons-Eureka-Warner FCSS – Councillor Chapman
  o Bylaw Appeal Committee – All of Council
  o CAO Personnel Committee – All of Council
Councillor Hohm moved that Council adopt the proposed Council Committee and Board appointments for 2019-20, with the only change of Green Acres Foundation be listed as Councillor Hohm as the Town representative.

7-0 Carried

ITEM 3.11 7.3 DEPUTY MAYOR APPOINTMENT 2019-20 – K. HASTINGS
Councillor Abrey nominated Councillor Simpson to the position of Deputy Mayor for the third year of the Council term, for the period from October 28, 2019, until October 25, 2020.

**MOTION 329.19**

Councillor Chapman moved that Council cease nominations after Mayor Craig called three times for further nominations.

7-0 Carried

Councillor Simpson was appointed as Deputy Mayor for the one (1) year term from October 28, 2019 to October 25, 2020.

**ITEM 312 7.4**

SWEARING IN OF DEPUTY MAYOR BRIANE SIMPSON

**ITEM 313 11.1**

APPROVED COUNCIL ORGANIZATIONAL MINUTES – OCTOBER 22, 2018

**MOTION 330.19**

Councillor Hohm moved that Council receive the approved minutes from October 22, 2018, as information.

7-0 Carried

**ITEM 314 12.0**

CLOSED MEETING

**MOTION 331.19**

Councillor Simpson moved that Council go into closed meeting at 5:44 p.m.

7-0 Carried

In addition to Council and the CAO, the following persons were in attendance during the closed meeting session to provide information and/or administrative support: L. Unger.

R. Hohm exited council chambers at 5:40 pm for pecuniary reasons and re-entered 5:45 pm.

**MOTION 332.19**

Councillor Pauls moved that Council come out of closed meeting at 5:50 p.m.

7-0 Carried

**ITEM 315 12.1**

CITIZEN APPOINTMENTS FOR COMMITTEES & BOARDS – K. HASTINGS

- Discussion and review of the list of Citizen applicants for Library Board resulted in:
  - Coaldale Library Board – Erna Dyck, Nina Romeril, Fran Hohm, all for two (2) year terms ending October 24, 2021.
**MOTION 333.19**  
Councillor Simpson moved that Council appoint Erna Dyck, Nina Romeril and Fran Hohm to the Coaldale Library Board, all for two (2) year terms ending October 24, 2021.  
6-0 Carried

R. Hohm exited council chambers at 5:40 pm for non-pecuniary reasons and re-entered 5:45 pm.

- Discussion and review of the Committees and Boards resulted in:
  - Emergency Advisory Committee – Lindsay Fraser, Joe Michielsen, Douglas Page, all for one (1) year terms ending October 25, 2020.
  - Chinook Inter-Municipal Subdivision & Development Appeal Board – Jack Van Rijn, Dexter Bezooyen, both for one (1) year terms ending October 25, 2020.

**MOTION 334.19**  
Councillor Chapman moved that Council adopt the proposed Citizen Committee and Board appointments for 2019-20.  
7-0 Carried

**MOTION 335.19**  
Councillor Pauls moved that Council adjourn at 5:51 p.m.  
7-0 Carried

_________________________________________  
Kim Craig, MAYOR  
_________________________________________  
Kalen Hastings, CAO
STAFF REPORT
NOVEMBER 12, 2019 – REGULAR COUNCIL MEETING

POOL SITUATION PUBLIC PARTICIPATION UPDATE

PURPOSE:
1. To present to Council a brief update regarding the pool situation public participation activities that have been completed to date.

BACKGROUND:
The closure of the Coaldale Pool in the summer of 2019 marked the start of a broader discussion about how to move forward. Is it best to simply fix the existing pool, build a new outdoor pool, or think bigger and start planning a new indoor pool? The complexity of the situation, the broad variety of options available to address the situation, and the potential impacts of each option necessitated the development of a comprehensive public participation plan for what is now termed the “pool situation”.

At the regular meeting of September 23rd, 2019, Council approved the Pool Situation Public Participation Plan. The Plan included a clear path to identifying next steps based on informing the community of:

1. the complexity of the situation,
2. the broad variety of options available to address the situation, and
3. the likely financial impacts of a broad set of possible options to address the situation

ACTIVITIES UNDERTAKEN:
As per the Plan, the first round of public participation activities included round-table discussions or what in IAP2 terms is referred to as a ‘deliberative forum’. This approach is well-suited to relatively complex situations with many possible outcomes.

Round-table discussions were scheduled for:
- Saturday October 19th from 9 – 11 am, and 1 – 3 pm
- Wednesday October 23rd from 7 – 9 pm
The three scheduled events included a brief (10-15 minute) presentation by staff followed by approximately 60 – 75 minutes of facilitated round-table discussion.

In total, 41 community members attended.

SUMMARY OF FINDINGS:

Overall the round-table sessions were successful. Attendees were provided more detailed information regarding the current situation, and possible options to address it. Personal perspectives and values were shared and thoughtful and productive group discussions provided all participants an opportunity to ask questions, provide ideas, and consider each other’s feedback.

Feedback that has been collected from the round-table sessions is still being summarized and will be included with the summary of feedback from the survey.

NEXT STEPS:

As identified in the Plan, the next step after round-table discussions is to release a survey that is intended to inform respondents of the complexities of the current situation and the possible broad options available to address the situation, and to collect feedback regarding questions, ideas and opinions that respondents may have.

The survey went live the week of November 4th and will remain open for a minimum of 3 weeks, and will be promoted regularly on the Town’s media platforms. The survey is primarily web-based but paper copies will be dropped off at the Sunny South Lodge, are available at the Town office and Gem of the West Museum, and alternatively can be mailed out upon request.

An interim summary of findings will be presented to Council at the November 24th meeting.

Please note

The Plan had originally indicated that the round-table discussions and survey would be finalized by the end of October, with next steps for the pool situation being decided upon by the end of November. At this time, it is recommended that the Plan timeline be extended by a minimum of two weeks, to ensure adequate time for the survey and the summarization of results.

PUBLIC ENGAGEMENT:

Public engagement is being carried out as per the approved Pool Situation Public Participation Plan.
RECOMMENDATIONS AND COUNCIL ACTION REQUESTED:

1. THAT Council receive the update for information.

Respectfully Submitted:

Spencer Croil, RPP MCIP
Director of Planning and Community Development

ATTACHMENTS:

This report has been prepared in consultation with the following listed departments:

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Homemade for Christmas 2019

It is that time of year again where we showcase the wonderful talents of our local artisans. Many will travel near and far just to bring you new and amazing gift options for your household and loved ones.

Here are a few of last year’s displays:

Check out the Basement for $5.00 book bag sale!!

Come out and find that perfect handmade gift for Christmas, and a book to curl up with! Support the craftsmanship of local artisans as you do your Christmas shopping.

Where: Coaldale Library
When: November 23, 2019
Time: 11:00 am—4:00 pm

Items such as:
Baking, Crochet, Jewelry, Woodcraft Books, Candy, Blankets, Knitting, Card and Decorations and MUCH MORE!!
Special Event

Night of Lights
Friday, November 22
4:30—7:00 p.m.

Story Time With Santa

Free Cookies and Hot Chocolate for Everyone!!

Don’t forget to take a photo with Santa and Mrs. Claus!!!
Every Wednesday morning during the period of 11:00 –11:30 am the Library dedicates this time to our little ones who are filled with happiness and laughter. You should see their smiles. This free program helps babies 0-18 months to move, sing, dance, play and learn together in a safe, fun, interactive and supportive environment.

**Small Wonders**

### Program Recap:

**Tween Club**

The Coaldale Public Library offers “Tween Club” as an afternoon Program which encourages the interaction and participation amongst each and every participant. Children are able to meet new friends and while sharing their strengths while developing in others areas:
**Kids Programs**

**Small Wonders**

Rhymes, tickles, and fun for infants, toddlers, preschoolers and a caregiver.

Small Wonders runs **Wednesday mornings from 11:00-11:30am.**

This is a FREE drop-in program.

---

**LEGO Club**

Come and create! What Lego creation will you build today?

Children in grades 1-6 are invited to join us to build, create, and play with Legos followed by a nutritious snack.

**Every Tuesday**

**3:30-5:00pm**

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**Messy Mornings**

Join us on Fridays with your infants, toddlers, and preschoolers for the occasional mess, along with stories and activities!

**Fridays 11:00 AM - 11:30 AM**
Kids Programs (Cont’d)

Tween Club

Students in grades 4-7 are invited to join us for an afternoon of games, crafts, snacks and FUN! This is a FREE program, but pre-registration is encouraged as space is limited.

Dates
November 8    December 6
November 22

Sessions run from 2:30 - 4:00 p.m.

Teen Programs

TEEN CORNER

Join us Fridays as we game, create, and hang out!

November 1st
15th & 29th

OPEN TO ALL TEENS

3:00 PM– 4:30 Pm

December 6th

YULE BALL

Ring in the New year at the Coaldale Public Library, come dressed as your house or your favorite Harry Potter character as we enjoy an evening of dancing and fun!

Refreshments will be provided

December 30th 6pm-8pm
Free Saturday Family Movie Matinees

Saturday, Nov 9 @ 1:30 pm
Saturday, Dec 14 @ 1:30 pm

- Children must be accompanied by an adult
- Feel Free to bring snacks, drinks, a pillow and your friends!
- Popcorn will be available on a first come first serve basis

Winter Break at the Library

Monday, December 23rd
Friday, December 27th
Monday, December 30th

Get Crafty
Drop by the library from 2:30pm-4:00pm to make holiday crafts

Library Games Day
Stop by the library from 2:30pm – 4:00pm for an afternoon of games
Adult Programs

Research Assistance

Tuesdays and Thursdays
11am-12pm

A time for the public to explore topics of interest with help from the library staff

Ask at the desk for details or phone 403-345-1340.

Members of the Coaldale Adult Book Club read and discuss a variety of current and classic books. Meetings are held the last Monday of each month at 7 pm in the McCain Gallery.

New members are always welcome.

Next Meeting:
Monday, November 25

IT Time

For people with questions about iPads, tablets, mobile phones, and basic computer programs/software. Come and visit us at the library we’ll answer all of your questions!

Mondays 1:00 pm – 2:00 pm
Adult Programs (Cont’d)

Keep up on your projects with the Knit Wits.
Thursday afternoons from 1-3pm will be dedicated to stitching and socializing.
You bring the materials, we’ll supply the comfy seats by the fireplace.

50 PLUS FITNESS

For ages Fabulous 50+, a great time to socialize, while getting physically active.

Mondays: 10:00 am–11:00 am

No program Nov. 11th for Remembrance day

Better Business Bureau Presentations

The Better Business Bureau has you covered! Learn about a variety of topics! From Internet safety, fraud prevention, to hiring a contractor.

November 7th and 21st
6:00 Pm – 7:00 Pm
The Alberta for the Arts
Traveling Exhibition Program (TREX)

Exhibition: Geneva Haley Scraps

DEC 11- JAN 15

Become a friend of the Library

The Friends of the Coaldale Library group exists to support the Coaldale Library in all its endeavours by fundraising and volunteering. A successful group requires many dedicated volunteers.

Are you interested?

Stop by the Library today!!!!

As a Friend of the Coaldale Public Library you...

♦ Attend the meetings of the Friends (held 4 times per year).
♦ Assist with Friends’ fundraising events such as the annual Book Sale and Christmas Craft Sale.
♦ Assist with hosting receptions for local art exhibits in the McCain Gallery.
  ♦ Take an active role in the future of your library!
Coaldale Library is in need of

ENGLISH LANGUAGE LEARNING TUTORS

We offer free tutor training and on-going support. No experience necessary, just a willingness to make a difference in the life of someone in your community.

If you have 1-2 hours per week to give please call 403-345-6009 or drop by our office located in the Coaldale Public Library, 2014 - 18 Street

Happy Holidays from the Coaldale Library staff and board!

Thank you for another year of your support and patronage. We’re looking forward to another year serving this great Community.
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<td>Christmas Day Library Closed</td>
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<td>Library Games Day 2:30-4:00 pm</td>
<td>Library closes at 2:00 pm</td>
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November 5, 2019

Re: Summary of 2019 – 20 Council Appointed Committees & Boards

At the October 28, 2019, Organizational Council Meeting, the following appointments were made:

Alberta Birds of Prey Foundation…………………………………….. Mayor Craig, Councillor Simpson (Alt)
Barons-Eureka-Warner FCSS…………………………………………………. Councillor Chapman
Bylaw Appeal Committee……………………………………………………………………….. All of Council
CAO Personnel Committee…………………………………………………………….. Councillor Simpson
Canadian Badlands……………………………………….. Councillor Chapman, Mayor Craig (Alt), Councillor Abrey (Alt)
Chinook Arch Library Board…………………………………………………………….. Councillor Chapman
Chinook Inter-Municipal Subdivision & Development Appeal Board………………Councillor Simpson, Councillor Chapman
Coaldale & District Chamber of Commerce……………………………………..Councillor Simpson, Councillor Hohm (Alt)
Coaldale Library Board……………………………………………………………………….. Councillor Simpson
Community Futures, Lethbridge Region............................................................... Councillor Hohm
Community Safety Committee………………… Councillor Simpson, Councillor Abrey, Councillor Chapman (Alt)
County of Lethbridge Community Learning Council………………………………………………….. Councillor Hohm
Emergency Advisory Committee…………………………………………………………….. Councillor Pauls
Highway 3 Twinning Development Association……………………………………… Councillor Chapman
Gem of the West Museum Board…………………………………………………………….. Councillor Chapman
Green Acres Foundation Board…………………………………………………………….. Councillor Chapman
Joint Emergency Services Committee…………………………….. Mayor Craig, Councillor Abrey, Councillor Lloyd
Joint Inter-Municipal Development Planning Committee………………….. Mayor Craig, Councillor Hohm, Councillor Pauls, Councillor Simpson (Alt)
Lethbridge Regional Water Services Commission……………………………………….. Councillor Chapman, Councillor Pauls
LINK Regional Pathway Committee…………………………………………………………….. Mayor Craig
Malloy Drain Steering Committee…………………………………………………………….. Mayor Craig
Mayors & Reeves of Southwest Alberta……………………………………….. Mayor Craig, Deputy Mayor Abrey
Municipal Planning Commission…………………………………………………………….. Councillor Hohm, Councillor Abrey, Councillor Lloyd
Oldman River Regional Services Commission………………………………………………….. Councillor Pauls
Operations Committee……………………………………………………………………….. All of Council
Southern Alberta Energy from Waste Alliance……………………………………….. Mayor Craig, Councillor Hohm (Alt)
Southgrow…………………………………………………………………………………………….. Councillor Chapman
Southern Regional Stormwater Management Committee……………………………………….. Councillor Chapman
Sport & Recreation Working Group…………………………………………………………….. Councillor Abrey, Councillor Pauls

Respectfully,

Kalen Hastings
CAO
November 5, 2019

Re: Summary of 2019 – 20 Council Appointed Citizen Committees & Boards

At the October 28, 2019, Organizational Council Meeting, the following appointments were made:

- Coaldale Library Board: Erna Dyck, Fran Hohm, Nina Romeril
- Emergency Advisory Board: Lindsay Fraser, Joe Michielsen, Douglas Page
- Municipal Planning Commission: Richard Pitsol, Tanner Stone
- South Country Inter-Municipal Subdivision & Development Appeal Board: Jack Van Rijn, Dexter Bezooyen
- Southgrow: Justine Peters

Respectfully,

Kalen Hastings
CAO
Information

NOVEMBER 12, 2019 REGULAR COUNCIL MEETING

WASTE COLLECTION REMINDER

PURPOSE:

To provide Council information on a new initiative related waste collection for the Town of Coaldale.

BACKGROUND:

A high number of calls and resident traffic incoming to the Town Office is in regards to the waste collection process. In an attempt to enhance communication on this matter, Town staff reviewed current processes undertaken by other municipalities and how possible best practices would fit within the waste collection operations for the Town of Coaldale. The results were fairly consistent in that many of the municipalities reviewed were using waste collection reminders as a mythology to enhance communication with residents.

OVERVIEW:

Upon review of available software providers, ReCollect Systems Inc. was identified as a potential solution (currently used by the City of Lethbridge, City of Calgary and many other municipalities across Western Canada).

ReCollect offers the following solutions:

- Waste collection reminders. Residents would sign up for this feature through the Town website or by calling the office directly. They select the time they wish to receive the reminder and how (text message, email, phone call or download the mobile app) and they will receive a reminder the day before their waste is scheduled to be picked up. These reminders would separate compost, recycling and garbage pickup from each other.
- Waste wizard. Residents are able to view this through the Town’s website or through a mobile app. The waste wizard provides guidance as to what should be put into each of the waste bins. For example, if a resident is unsure of a particular item, they are able to search that item in real time and get an instant answer as to what bin the item can be put in.
- Mass messaging available to provide updates to the residents if needed. An example of this would be a delay in waste pickup due to weather conditions (recent snow storm).
Implementation of the software is currently underway and scheduled for released before the end of 2019. Several promotional materials are currently being discussed to promote this to the community.

The annual cost for the software is $5,950 and is funded through the existing waste collection budget.

The following are benefits identified from this software:

- Reducing the number of missed pickups by providing residents a reminder (via their choice of communication method) as to the day their waste is scheduled to be picked up.
- Reduced contamination by providing residents access an option to search what items belong in what bin in real time (through the app or website).
- Reduced administrative time in addressing daily communication regarding waste collection.

Respectfully Submitted for Information:

Kyle Beauchamp, CPA, CA
Director of Corporate Services