

POLICY NUMBER:	C-009
POLICY SUBJECT:	PROCLAMATION REQUEST POLICY
DEPARTMENT:	COUNCIL
EFFECTIVE DATE:	JULY 10, 2023
INITIAL EFFECTIVE DATE:	SEPTEMBER 2005
REVISION DATE (s):	

PURPOSE:

The purpose of this policy is to provide a standard for which proclamation requests received by the Town are processed and issued by the Town in recognition of individuals, events, organizations or community groups of significance in the Town.

POLICY PRINCIPLES:

Proclamations are issued by Council to recognize public awareness campaigns, charitable fundraising campaigns and arts and cultural celebrations of significance to the Town. A proclamation may recognize a particular day, week or month.

SCOPE:

This policy applies to all proclamation requests received by the Town.

PROCLAMATION CRITERIA:

Proclamations that demonstrate an interest in or relationship with the Town and that demonstrate respect for the residents of the Town, including, but not limited to the following, may be issued:

- Civic promotions
- Local service groups and/or organizations
- Public awareness campaigns
- Charitable fundraising campaigns
- Arts and cultural celebrations
- Special honours for individuals or organizations for special achievements

Proclamations will not be issued for:

- Matters of political controversy
- Religious organizations or religious events or celebrations
- Individual conviction
- Organizations or events with no direct relationship to the Town of Coaldale
- Celebrations campaigns or events contrary to Town Policies or bylaws
- Celebrations, campaigns or events intended for profit making purposes
- Attempting to influence government policy

OTHER:

Proclamations are issued at the discretion of the Town.

- An organization does not have exclusive rights to the day, week or month of their proclamation.