

NUMBER: MS OD - 002
SUBJECT: SNOW PLOWING, SNOW REMOVAL & SANDING POLICY
DEPARTMENT: MUNICIPAL SERVICES - OPERATIONS
APPROVED: Council Motion 127.11
EFFECTIVE DATE: January 24, 2011

A) SNOW PLOWING

- 1) Snow plowing should commence on a prioritized basis when 10 cm (4") of snow has accumulated on the streets. The prioritized routes are to be established as per the attached map and in general as follows:
 - #1. Emergency Access:
 - a) opening of drifts to allow access/egress of emergency vehicles to/from all areas of Town;
 - b) plowing of snow along Emergency Routes and at protective services areas eg: Firehall, Police Station, Town Office, Health Care Centre;
 - #2. School Access: plowing of access to schools;
 - #3. Industrial Park Roads: plowing of selected roads;
 - #4. Arterial and Collector Roads: plowing of all remaining arterial and collector roadways, drifted intersections, blocked streets and other designated areas as experience and circumstance dictate;
 - #5. Drainage Routes: plowing of drainage routes. Plowing of drainage routes may take higher priority depending upon weather conditions (i.e.: melting snow);
 - #6. Local Roads: local roadways will not be plowed until they become virtually impassible for passenger cars.
- 2) The initial priority will be to provide access through plowing to the center or side of the street as is applicable so as not to block emergency access, drainage, driveways, intersections, etc. Where plowed snow will block emergency vehicle access, the snow will be removed as soon as practical.
- 3) Snow will be plowed into windrows in the centre of the road, except where the road is adjacent to a park or other open space, when it will be plowed to the side of the road.
- 4) Intersections will be cleared of windrows as soon as practically possible following the completion of plowing.
- 5) There is joint responsibility for snow plowing on 20th Street/Highway 845. Plowing of the travel lanes is the responsibility of the Provincial Government and their highway maintenance contractor, plowing of the parking lanes is the Town's responsibility¹.

B) SNOW REMOVAL Snow Removal will commence as soon as practically possible once the snow plowing priorities have been completed. Removal of snow will concentrate on the plowed priority routes followed by the drainage routes. Warm weather conditions may override this consideration in favour of first

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removing snow from the designated drainage streets. Snow removal will otherwise progress as follows:

- 1) 20th Avenue, 13th Street, 11th Street, 23 Avenue and Downtown thoroughfares.
- 2) Snow Removal along 20th Street (Highway 845) is shared by the Town and the Province on a 50/50 basis¹.
- 3) All other windrowed routes as required, mail box areas, rutted intersections, Sportsplex, Library, etc.
- 4) Additional plowing and removal as and where required.

C) SANDING Sanding may commence when streets become slippery due to ice or packed snow. Traffic volumes will be considered when determining if sanding is required. Sanding will be undertaken on the following priority basis as shown on the attached map:

#1. 20th Avenue and downtown intersections, all intersections accessing the Highways 3 and 845, school intersections.

#2. All other controlled intersections (Stop & Yield signs) as conditions and circumstances require.

D) SNOW FENCES Snow fence is to be installed as experience and circumstance dictate as shown on the attached map to prevent drifting of snow onto roadways where such drifting would render the roadway impassible. Snow fencing will not be installed to protect driveways.

E) SIDEWALKS The Town shall clear snow from sidewalks abutting Town owned property after each snowfall as per the requirements of the latest version of the bylaw governing the "Removal of Ice and Snow from Sidewalks". If icy conditions exist de-icing chemicals and/or sand may be applied to affected areas. The sidewalks included in this policy are shown on the attached map.

F) POLICY REVIEW

This policy will be reviewed by the Operations Committee on an annual basis.

Attachments: Snow Plowing
Priorities Map Sanding
Priorities Map Snow
Fencing Location Map

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