

**BYLAW 681-AP-07-13  
TOWN OF COALDALE  
PROVINCE OF ALBERTA**

*A BYLAW OF THE TOWN OF COALDALE IN THE PROVINCE OF ALBERTA TO ESTABLISH A  
MUNICIPAL DEVELOPMENT AUTHORITY.*

**AND WHEREAS**, the Municipal Government Act, Chapter M-26, 2000, as amended from time to time, requires Council to provide by bylaw a Municipal Development Authority to exercise development powers and duties on behalf of the municipality;

**AND WHEREAS**, the Municipal Development Authority is authorized to make decisions on applications for development approval in accordance with the administrative procedures, land uses and schedules established in the Municipal Land Use Bylaw;

**AND WHEREAS**, this Bylaw may be cited as the Town of Coaldale Municipal Development Authority Bylaw;

**NOW THEREFORE**, the Council of the Town of Coaldale in the Province of Alberta duly assembled, enacts as follows:

**1. DEFINITIONS:**

- (a) **Act** means the Municipal Government Act, Chapter M-26, 2000 as amended from time to time.
- (b) **Municipality** means the Town of Coaldale in the Province of Alberta.
- (c) **Council** means the Council of the Town of Coaldale.
- (d) **Municipal Development Authority** means the person or persons appointed by Bylaw to exercise only such powers and perform duties as are specified:
  - (i) in the Act; or
  - (ii) in the Town of Coaldale Land Use Bylaw; or
  - (iii) in this Bylaw; or
  - (iv) by resolution of Council
- (e) **Municipal Planning Commission** means the Municipal Planning Commission of the Town of Coaldale as established by Bylaw.
- (f) **Designated Officer** means a person or persons authorized to act as the designated officer for the municipality as established by Bylaw.


- (g) **Members** means the members of the Municipal Planning Commission.
- (h) **Secretary** means the person or persons appointed by Council to act as secretary of the Municipal Planning Commission.
- (i) **Authorized persons** means a person or organization authorized by the Council to which the municipality may delegate any of its Development Authority powers, duties or functions.


All other terms used in this Bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.

2. For the purpose of this Bylaw, the Municipal Development Authority for the municipality shall be:
  - (a) the Municipal Planning Commission;
  - (b) the designated officer;
3. Appointments to the Municipal Development Authority shall be made by resolution of Council.
4. The Municipal Planning Commission shall be composed of not more than three (3) Council members and two (2) citizen members of the Town of Coaldale.
5. Appointments to the Municipal Planning Commission shall be made for a term of one (1) year.
6. When a person ceases to be a member of the Municipal Planning Commission before the expiration of his term, Council shall appoint another person for the unexpired portion of that term within 60 days of receiving notice of the vacancy.
7. The members of the Municipal Planning Commission shall elect one of themselves as chairman, and one of themselves as vice-chairman to hold office for a term of one year from the date of election.
8. The Municipal Planning Commission may hold regular meetings at least 12 times per year on a date to be determined by the Municipal Development Authority, and it may also hold special meetings at any time at the call of the chairman.
9. Three (3) of the members of the Municipal Planning Commission shall constitute a quorum.
10. The decision of the majority of the members present at a meeting shall be deemed to be the decision of the whole Municipal Planning Commission.
11. The Municipal Development Authority may make its orders, decisions, and development permits; and may issue notices with or without conditions.
12. The Municipal Planning Commission may make rules to govern its hearings.

13. Members of the Municipal Development Authority shall not be members of the Subdivision and Development Appeal Board.
14. The secretary of the Municipal Planning Commission shall attend all meetings of the Development Authority and shall keep the following records with respect thereto:
  - (a) the minutes of the meetings;
  - (b) all applications;
  - (c) records of all notices of meetings and of persons to whom they were sent;
  - (d) copies of all written representations to the Municipal Planning Commission;
  - (e) notes as to each representation;
  - (f) the names and addresses of those making representations at the meeting;
  - (g) the decision of the Municipal Planning Commission;
  - (h) the reasons for the decision of the Municipal Planning Commission;
  - (i) the vote of the members of the Municipal Planning Commission on the decision;
  - (j) records of all notices of decision and of persons to whom they were sent;
  - (k) all notices, decisions, and orders made on appeal from the decision of the Municipal Planning Commission;
  - (l) such other matters as the Municipal Planning Commission may direct.
15. Bylaw 670-AP-10-12 and all amendments thereto are hereby rescinded as of July 8, 2013.
16. This Bylaw comes into effect on the date of third and final reading.


Read a first time this 8<sup>th</sup> day of July 2013.


  
CAO

  
MAYOR

Motion 277.13

Read a second time this 8<sup>th</sup> day of July 2013.

  
CAO

  
MAYOR

Motion 278.13

Unanimous consent received for third and final reading.

B. James  
CAO

[Signature]  
MAYOR

Motion 279.13

Read a third and final time this 8<sup>th</sup> day of July 2013.

B. James  
CAO

[Signature]  
MAYOR

Motion 280.13