

**BYLAW 781-C-04-20
TOWN OF COALDALE
PROVINCE OF ALBERTA**

**BEING A BYLAW OF THE TOWN OF COALDALE
THIS BYLAW AUTHORIZES ADMINISTRATION TO APPLY RATES,
FEES AND CHARGES FOR INFORMATION AND SERVICES PROVIDED.**

WHEREAS pursuant to the *Municipal Government Act R.S.A. 2000, Chapter M-26* and amendments thereto, that Council may pass a bylaw respecting the fees and rates a Municipality may charge for services rendered;

AND WHEREAS the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of such information;

AND WHEREAS the Municipal Council of the Town of Coaldale, in the Province of Alberta, deems it expedient to consolidate the fees, rates and charge for various municipal services;

NOW THEREFORE the Municipal Council of the Town of Coaldale duly assembled, hereby enacts as follows:

1. That this Bylaw shall be cited as the "Fees and Rates Bylaw".
2. That the fees, rates, and charges payable for municipal services provided by the Town may be outlined in Schedule A which is attached to and forms part of this Bylaw. Such fees may be subject to G.S.T.
3. That the rates specified in Schedules A which is attached to this Bylaw may be amended from time to time upon the recommendation of the Chief Administrative Officer (CAO) and shall be approved by a Bylaw of Council.
4. That Council may consider reducing or permitting special rates for special circumstances, special items, or individual agreements with outside parties or for any items not covered in Schedule A, by way of Council resolution.
5. That Council may waive any fee for items that are of benefit to the community as a whole by Council resolution.
6. That in the event this Bylaw conflicts with another existing bylaw, this Bylaw shall take precedence.
7. That this Bylaw and attached Schedule A will be reviewed for amendments annually, by the respective department heads, as well as by Council.

8. That this Bylaw shall come into full force and effect when this Bylaw has achieved third reading and is duly signed.

READ a FIRST time this 14th day of April, 2020.

Mayor – Kim Craig
Motion #: 142.20

CAO – Kalen Hastings

READ a SECOND time this 14th day of April, 2020.

Mayor – Kim Craig
Motion #: 143.20

CAO – Kalen Hastings

READ a THIRD and FINAL time this 12th day of May, 2020.

Mayor – Kim Craig
Motion #:175.20

CAO – Kalen Hastings

**SCHEDULE A
2020 FEE SCHEDULE**

CEMETERY FEES

Any purchaser of a Cemetery Lot, Cremation Plot or Infant Plot must remit a fee for both the Grave and Endowment at time of purchase.

Cost of Cemetery Lots

Per Grave Lot	\$ 815.00
Per Cremation Plot	\$ 815.00
Per Grave Lot 'B' Reserve Couples	\$ 1,045.00
Non Resident	\$ 1,160.00

Cost of Perpetual Care

Per Grave Lot	\$ 330.00
Per Cremation Plot	\$ 330.00
Columbarium	\$ 330.00

Opening & Closing Rates

Summer Rate (per grave lot)	\$ 640.00
Winter Rate (per grave lot)	\$ 690.00
Per Cremation Plot	\$ 290.00

Applicable for Sections 'A', 'B', and 'C' (see map in Cemetery Bylaw 723-R-02-17)

NOTE: For openings and closings outside of regular work hours (8:00 am to 3:30pm, Monday to Friday excluding holidays) there shall be an additional charge of \$300.00.

Columbarium

Per Internment	\$ 205.00
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Cost of Disinterment

Per Grave Lot	\$ 700.00
Per Cremation Plot	\$ 290.00

NOTE: Cost of moving headstones or monuments will be an additional charge.

Transfer Exchange or Exchange of Plots

Per Grave Lot and/or Cremation Plot	\$ 100.00
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Monument Permits

Base or Border up to 914mm (36")	\$ 80.00
Base or Border 914 mm (36") to 1,829mm (72")	\$ 104.19
Base or Border 1,854mm (73") to 2,743mm (108")	\$ 140.00
Base or Border ____ to ____	Pro-rated
Vase at Side	No Charge
Administration Fee	\$ 55.00

NOTE: Section 'C' only allows up to a maximum of 1524 mm (60") (see map in Cemetery Bylaw 723-R-02-17).

BUSINESS LICENCE FEES

Zoning C-1, C-2, I/R, I, UR - per annum	\$ 60.00
Home Occupation 1 (Home Office) - per annum	\$ 100.00
Home Occupation 2 (Home Occupation) - per annum	\$ 175.00
Non-Resident Fee	
Daily Fee	\$ 20.00
Monthly Fee	\$ 100.00
Annual Fee	\$ 300.00
Business Licence Transfer fee	\$ 10.00

NOTE: Zoning refers to the Land Use District as identified in the Town's Land Use Bylaw.

NOTE: Business License Fee will be prorated based on the month purchased effective July 1st of each year.

DEVELOPMENT FEES

<u>Residential</u>	Permitted Use	Discretionary Use	MDA Fee
Single-Family and Two-Family Dwellings	\$ 100.00	\$ 100.00	\$ 200.00

**SCHEDULE A
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Multi-Family Dwellings including institutional Housing (for the purpose of this section, the total number of dwelling units in the complex will be used to determine the fee)

3 - 20 Units	\$ 150.00	\$ 150.00	\$ 200.00
21 - 50 Units	\$ 250.00	\$ 150.00	\$ 200.00
Addition of or Renovation to: A Covered or Uncovered Deck, Attached or Detached Garage, Porch, Breezeway, Accessory Building Greater than 9.3 m2 (100 ft2)	\$ 50.00	\$ 50.00	\$ 200.00
Addition to an Existing Single-Family , Two-Family or Multi-Family Dwelling that would increase the interior square footage of the residence	\$ 50.00	\$ 50.00	\$ 200.00
New Secondary Suite	\$ 200.00	\$ 200.00	\$ 200.00
Manufactured home moving into a designated Manufactured Home Park	\$ 100.00	\$ 100.00	No Charge
Accessory Buildings less than 9.3m2 (100 ft2)	No Charge	No Charge	No Charge

Commercial

Change of Occupancy	\$ 50.00	\$ 50.00	\$ 200.00
Commercial Buildings			
0 - 464.5m2 (5,000 ft2)	\$ 200.00	\$ 200.00	\$ 200.00
464.6 - 1,858m2 (5,001 - 20,000 ft2)	\$ 300.00	\$ 300.00	\$ 200.00
1,858.1 - 4,654 m2 (20,001 - 50,000 ft2)	\$ 400.00	\$ 400.00	\$ 200.00
All Shopping Centers, High-rise Buildings or other Major Commercial Applications Greater than 4,645 m2 (50,000 ft2)	\$ 600.00	\$ 600.00	\$ 200.00

Industrial

Change of Occupancy	\$ 50.00	\$ 50.00	\$ 200.00
Industrial and Warehouse Buildings			
0 - 464.5m2 (5,000 ft2)	\$ 200.00	\$ 200.00	\$ 200.00
464.6 - 1,858m2 (5,001 - 20,000 ft2)	\$ 300.00	\$ 300.00	\$ 200.00
1,858.1 - 4,654 m2 (20,001 - 50,000 ft2)	\$ 400.00	\$ 400.00	\$ 200.00
Multi-Tenancy Industrial Buildings or Companies Greater than 4,645 m2 (50,000 ft2)	\$ 600.00	\$ 600.00	\$ 200.00

Other Fees

Waivers Exceeding 10% of a Measurable Requirement			
Pre-Construction Waivers - initial fee			\$ 200.00
Pre-Construction Waivers - additional fee if approved			\$ 400.00

Penalties

Minimum	Double Permit Fee
Maximum	\$ 2,000.00
Post-construction waiver requests approved by MPC	\$ 1,000.00

Miscellaneous Fees

Public Service Buildings such as: Churches, Schools, Auditoriums, Community Halls, Fire Halls, Police Stations, etc.		
0 - 929 m2 (10,000 ft2)	\$ 200.00	
929.1 - 1,858 m2 (10,001 - 20,000 ft2)	\$ 300.00	
Greater than 1,858 m2 (20,000 ft2)	\$ 400.00	
Government Office Buildings (shall be regarded as Commercial Buildings for the purpose of determining fees)		See Commercial
Over Height Fences	\$ 150.00	
Discretionary Use	\$ 200.00	
Demolition Notice	\$ 50.00	
Removal of a Manufactured Home	\$ 50.00	
Type A Small Wind Energy	\$ 200.00	
Type B Small Wind Energy	\$ 400.00	
Zoning Letter	\$ 25.00	
Compliance Certificates	\$ 100.00	
Special Notification Fee	\$ 200.00	
Special Meeting Fee	\$ 300.00	
Subdivision and Development Appeal Fee	\$ 300.00	

Home Occupation

Home Occupation 1	\$ 50.00
Home Occupation 2	\$ 200.00

**SCHEDULE A
2020 FEE SCHEDULE**

Signs

Applied for in conjunction with a new development	No Charge
Portable	\$ 50.00
Temporary	\$ 50.00
All other Signs not applied for as part of the initial Development Application for the Commercial, Industrial or Institutional/Recreational Land Use Districts (including third party signs)	\$ 100.00

Planning Fees

Land Use Bylaw Amendment	
Amendment Fee	\$ 400.00
Advertising and Notification Fee	\$ 600.00
Total Applicable Fee	<u>\$ 1,000.00</u>
Area Structure Plan Amendment	
Amendment Fee	\$ 600.00
Advertising and Notification Fee	\$ 600.00
Total Applicable Fee	<u>\$ 1,200.00</u>
Condominium Certificate - per unit	\$ 40.00

Refundable Fees

Landscaping Deposit	\$ 1,000.00
Sidewalk Deposit	\$ 500.00
Complete Conditions of Development Permit	\$ 2,000.00
Water Meter Deposit	\$ 500.00
Access Parkland and Open Spaces	\$ 500.00

NOTE: The fee for an application for a permit after construction has begun is double the cost of the permit.

DOG ENFORCEMENT FEES

Dog License

License for an altered male or female dog	\$ 20.00
Licence for an unaltered male or female dog	\$ 40.00
Licence for an assistance Dog	No Charge
Fanciers License (plus regular license fee per dog)	\$ 50.00
Fee for Replacement License Tag	\$ 5.00
Restricted Dog License Fee	\$ 100.00
Restricted Dog License Fee	\$ 100.00

NOTE: License Fee will be reduced by 50% per dog in any case where an owner acquires a new dog or where an owner becomes a resident in the Town of Coaldale, after August 1st of the calendar year.

Impound and Care Fees

Impoundment Fee	\$ 35.00
Impoundment Fee - Restricted Dog	\$ 75.00
Care and sustenance (per day or portion thereof to commence at midnight on the day of impoundment)	\$ 12.00
Drop Off Fee	\$ 55.00
Veterinary Fee	Amount Expended
Adoption Fee	\$ 45.00

Fines and Penalties

Dog barking excessively	\$ 200.00
Failure to clean up after your dog	\$ 100.00
Dog in prohibited area	\$ 100.00
Unlicensed dog	\$ 100.00
Dog at large	
Unlicensed	\$ 250.00
Licenced	\$ 100.00

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2020 FEE SCHEDULE**

LOT GRADING PERMIT FEES

Lot Grading Permit - Dwellings	\$ 100.00
Non-refundable: Application Fee for Filing Extension	\$ 100.00
Non-refundable: Application Fee for Filing Extension Late	\$ 200.00
Failure to obtain lot grading permit prior to beginning construction	\$ 1,000.00
Failure to file an as constructed grade certificate	\$ 1,000.00

INFRASTRUCTURE AND TRANSPORTATION FEES

Equipment Rates

Equipment Hourly Rates will be Based on the Most Current Edition of the Alberta Roadbuilders & Heavy Construction Association (ARHCA) Equipment Rental Rate Guide.

Labor Rate / Hour

Labor will be billed at one and one-half (1 & 1/2) times the employee's basic labor rate.

RECREATION AND CULTURE FEES

Arena Ice Rentals

	Per Hour
Adult Resident	\$ 185.00
Adult Non-Resident	\$ 225.00
Early Morning Ice	\$ 75.00
Junior B (Copperheads)	\$ 147.00
School Rate	\$ 95.00
Youth Resident	\$ 95.00
Youth Non-Resident	\$ 185.00

NOTE: Ice Arena Rentals are effective September 1st, 2020.

Other Facility Rentals

	Per Hour
HUB	\$ 45.00
Community Center	\$ 45.00
Kinsmen Picnic Shelter	\$ 45.00
Pool	\$ 45.00
Quads	\$ 45.00
Facility Day Rates	
1 Day - 18 hrs (flat fee) - 8am - 2am	\$ 600.00
2 Day - 31 hrs (flat fee) - Fri 5pm - Sun 12pm	\$ 900.00
3 Day - 42 hrs (flat fee) - Fri 8am - Sun 8pm	\$ 1,100.00
Funerals - reception only	Free

NOTE: 1 week cancellation notice - damage deposit and rental refunded within 1 week of event date.

MISCELLANEOUS FEES

Tax Certificates	\$ 30.00
Assessment Information Request	\$ 30.00
NSF / Returned Cheque Charge - per item	\$ 20.00
Town Maps	\$ 15.00
Photocopying Charges per page	
Color	\$ 0.50
Black & White	\$ 0.25
FOIP Fees (Bylaw 406 - C-06-99)	\$ 25.00
Interest Charges - General Accounts Receivable - per month	1.50%
Assessment Appeal Fee	
Residential Property	\$ 20.00
Property other than Residential - Based on Assessed Value	
\$40 - \$249,999	\$ 75.00
\$250,000 - \$999,999	\$ 150.00
Over \$1,000,000	\$ 200.00

Rates are subjected to GST where applicable

**SCHEDULE A
2020 FEE SCHEDULE**

FIRE & EMERGENCY SERVICES FEES

Fire Prevention Fees

Occupancy Postings	
Temporary Posting Special Events	\$ 50.00

Inspections

Annual Code Compliance Inspection	No Charge
1 st Non-Compliance Re-Inspection	No Charge
2 nd Non-Compliance Re-Inspection	\$ 100.00
3 rd Non-Compliance Re-Inspection & Subsequent	\$ 150.00
Home Safety Inspections/Smoke Alarms	No Charge
Fire Investigation (per hour OR part thereof plus expenses and third-party costs)	\$ 100.00

Permits

Pyrotechnics	
Fire Works Permit	\$ 25.00
Open burning	
Residential Fire Pits – No Permit Required	No Charge
Annexation Residents Only – Permit Required	No Charge

Administrative Functions

File Search and Report - per report up to two hours research and preparation	\$ 100.00
Digital Photographs -per photo	\$ 2.00

Public Education Training

Fire Extinguisher Training - per person, minimum charge of \$150	\$ 25.00
Fire Drills	No Charge

Emergency Response

Town Structure Fire (insured loss) - per hour to a maximum of \$10,000 plus cost of materials and third-party costs	\$ 615.00
Town Motor Vehicle Collision Response - per hour	\$ 615.00
Hazardous Material Incident Response (apparatus rates plus cost of materials and third party costs)	See below
Response to Motor Vehicle or Fire on Provincial Highways	Current Alberta Transportation Rates

Fire Apparatus Rates (hourly)

Aerial Ladder / Platform Truck	\$ 700.00
Wildland	\$ 300.00
Engine	\$ 615.00
Water Tender	\$ 615.00
Rescue Truck	\$ 615.00
Utility Truck	\$ 185.00
Command Vehicle	\$ 185.00
Fire Apparatus and Personnel Stand-By	\$ 250.00

Response to False Alarms

First Response related to malfunctioning fire safety installation or other safety device during a calendar year	No Charge
Second response related to malfunctioning fire safety installation or other safety device during a calendar year	No Charge
Third response related to malfunctioning fire safety installation or other safety device during a calendar year	\$ 150.00
Fourth & subsequent responses related to malfunctioning fire safety installation or other safety device during a calendar year	\$ 300.00

Miscellaneous

Fill SCBA Cylinders - per cylinder	\$ 15.00
Proctor Services	\$ 500.00