

**BYLAW 683-AP-09-13
TOWN OF COALDALE
PROVINCE OF ALBERTA**

*A BYLAW OF THE TOWN OF COALDALE IN THE PROVINCE OF ALBERTA TO ESTABLISH
A MUNICIPAL SUBDIVISION AUTHORITY.*

WHEREAS, the Municipal Government Act, Chapter M-26, 2000 as amended from time to time requires that Council must by bylaw provide for a Subdivision Authority to exercise subdivision powers and duties on behalf of the municipality;

AND WHEREAS, the Municipal Subdivision Authority is authorized to make decisions on applications for subdivision approval in accordance with the provincial land use policies, the subdivision and development regulations, the local Land Use Bylaw and statutory plans;

AND WHEREAS, this Bylaw may be cited as the Town of Coaldale Subdivision Authority Bylaw;

NOW THEREFORE, the Council of the Town of Coaldale in the Province of Alberta duly assembled, enacts as follows:

1. DEFINITIONS

- a) **Act** means the Municipal Government Act, Chapter M-26, 2000 as amended from time to time.
- b) **Municipality** means the Town of Coaldale in the Province of Alberta.
- c) **Council** means the Council of the Town of Coaldale.
- d) **Municipal Planning Commission** means the board/committee of Council where Council has delegated some or all of their decision making authority, as established under the confines of the legislation found in sections 623 of the Municipal Government Act, to make subdivision and/or development decisions on behalf of the municipality.
- e) **Municipal Subdivision Authority** means the board, person or organization established to act as the Subdivision Authority.
- f) **Member** means a member of the Municipal Subdivision Authority.
- g) **Secretary** means the person or persons authorized to act as secretary for the Municipal Subdivision Authority.
- h) **Authorized persons** means a person or organization authorized by Council to which the municipality may delegate any of its Subdivision Authority powers, duties or functions.

All other terms used in this Bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.

2. MISCELLANEOUS

- a) For the purpose of this Bylaw, the Municipal Subdivision Authority for the municipality shall be the Municipal Planning Commission.
- b) Appointments to the Municipal Planning Commission shall be made by resolution of Council and will consist of three (3) Council members and two (2) community members.
- c) Appointments to the Municipal Planning Commission shall be made for a term of one (1) year.
- d) The Municipal Planning Commission may hold regular meetings 12 times per year on a date to be determined by the Municipal Subdivision Authority, and it may also hold special meetings at any time at the call of the chairman.
- e) Three (3) of the members of the Municipal Planning Commission shall constitute a quorum.
- f) The decision of the majority of the members present at a meeting shall be deemed to be the decision of the whole Municipal Planning Commission.
- g) The Municipal Subdivision Authority may make its orders, decisions, and subdivision approvals; and may issue notices with or without conditions.
- h) The Municipal Planning Commission may make rules to govern its hearings.
- i) The Municipal Subdivision Authority, when considering an application for subdivision approval, is not required to hold a hearing.
- j) Members of the Municipal Subdivision Authority shall not be members of the Subdivision and Development Appeal Board.
- k) The secretary of the Municipal Planning Commission shall attend all meetings of the Municipal Subdivision Authority and shall keep the following records with respect thereto:
 - i. the minutes of the meetings;
 - ii. all applications;
 - iii. records of all notices of meetings and of persons to whom they were sent;
 - iv. copies of all written representations to the Municipal Planning Commission;
 - v. notes as to each representation;
 - vi. the names and addresses of those making representations at the meeting;
 - vii. the decision of the Municipal Planning Commission;

- viii. the reasons for the decision of the Municipal Planning Commission;
- ix. the vote of the members of the Municipal Subdivision Authority on the decision;
- x. records of all notices of decision and of persons to whom they were sent;
- xi. all notices, decisions, and orders made on appeal from the decision of the Municipal Planning Commission;
- xii. such other matters as the Municipal Planning Commission may direct.

l) When a person ceases to be a member of the Municipal Planning Commission before the expiration of his/her term the Council may, by resolution, appoint another person for the unexpired portion of the term.

3. REPEAL

a) Bylaw 681-AP-07-13 and all amendments thereto are hereby rescinded as of November 12, 2013.

4. EFFECTIVE DATE

a) This Bylaw comes into effect upon third and final reading and as of November 12, 2013.

Motion 387.13

Read a first time this September 23, 2013

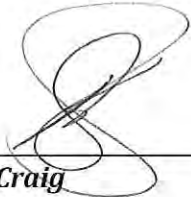
Motion 388.13

Read a second time this September 23, 2013

Unanimous consent to hold third and final reading.

Motion 399.13

Read a third and final time this September 23, 2013



Mayor - Kim Craig



CAO - Bonnie Farries