



EXCAVATION PERMIT

Applicant's Information: (Please Print)

Name: _____ Application Date: _____
 Mailing Address: _____ Phone: (Daytime) _____
 _____ Phone: (Cell) _____
 City: _____ Fax: _____
 Postal Code: _____ Contact Person: _____
 E-mail Address: _____

Shallow Utility Overhead Utility Deep Utility Storm Drainage Other

Location (one permit per location):

Type of Installation:

Work to be started: _____, 20____ Proposed Completion: _____, 20__

For Office Use Only	
PERMIT #: _____	<input type="checkbox"/> APPROVED <input type="checkbox"/> REJECTED
APPROVED BY: _____	STAFF SIGNATURE: _____
TOWN OF COALDALE – OPERATIONS DEPARTMENT Phone: 403-345-1350 Fax: 403-345-1357	

Please complete and return a copy of the Town of Coaldale *Excavation Permit* with the following conditions appended:

- 1) All work must meet the following minimum requirements for backfill and restoration:
 - a) Backfill must be in accordance with the City of Lethbridge *Backfill Regulations for Public Right-of-Ways Construction Specification*, unless stated/approved otherwise. Key items for consideration include:
 - i) All backfill must be compacted to a minimum of 95% SPDD within pipe/cable zone and a minimum of 98% SPDD above the pipe/cable zone, moisture conditioned to within +/- 3% of optimum moisture content. Alternatively, a self consolidating or lean-crete backfill may be used.
 - ii) Compaction testing for maximum density and optimum moisture content shall be completed for all excavations greater than 5m² (1 density test per 5m² per 500mm of excavation depth outside the pipe/cable zone). Provide a backfill compliance "Letter of Certification" with accompanying compaction testing results. The Utility Company shall be responsible to repair any noticeable backfill settlement within 2 years of the excavation completion date.
 - iii) Warning/marker tape should be installed above all conduit/cables.
 - b) Trenchless installation methods are preferred over open-cut excavation in all areas.
 - i) All work within paved road/lanes and/or concrete sidewalks must be installed by trenchless methods, unless approved otherwise by the Town. Any approved asphalt and concrete restoration shall be in accordance with the latest edition of the City of Lethbridge Construction Specifications.
 - ii) No excavation is permitted within tree driplines unless approved otherwise by the Town or private owner.
 - c) Landscaping shall be restored to original condition or better. All grass shall be restored with topsoil and sod unless approved otherwise.
 - d) All work must be in accordance with all relevant codes and regulations.
- 2) The Applicant shall provide notifications to any impacted residents, business', or institutions. All notifications should be coordinated with the Town prior to distribution.
- 3) The Applicant shall complete utility locates in advance of work to confirm the absence of any potential conflicts with the proposed installation.
 - a) Any utility location information provided by the Town, other than by means of Alberta One-Call, is for planning/information purposes only and must be verified by field locates.
 - b) Obtain any/all applicable crossing and proximity agreements from non-Town owned (third party) utilities impacted by the work.
- 4) The Applicant shall obtain separate approvals from Alberta Transportation, Canadian Pacific Rail, and/or St. Mary River Irrigation District when proposed work takes place within their respective rights-of-way or lands.
- 5) The Applicant shall be responsible for work site safety, and must provide/maintain adequate safeguards to protect the public at all times.
- 6) The Applicant shall provide/maintain General Commercial Liability Insurance (minimum \$2,000,000 coverage), with the Town of Coaldale listed as an additional insured, and WCB coverage as required by legislation.
- 7) Provide notifications to the Town's Operations Department (Terry May, 403-345-1353 or operations@coaldale.ca) or Infrastructure Department (Jason Siemens, 403-345-1339 or jason.siemens@coaldale.ca) indicating:
 - a) Commencement and Completion of Work.
 - b) Any required road closures or detours, including a Town of Coaldale *Road Closure/Reopening Notice* form complete with a traffic accommodation plan for review and approval by the Town.