

Application/Re-Application Form

Please check the box beside the Committee or Board you wish to apply to serve on.
If you have more than one choice, please number your order or preference beside the boxes. Feel free to attach any additional documentation you may have.

- ☐ Emergency Advisory Committee
- ☐ Library Board
- ☐ Municipal Planning Commission
- ☐ Policing Committee
- ☐ Subdivision & Development Appeal Board

Name: _____

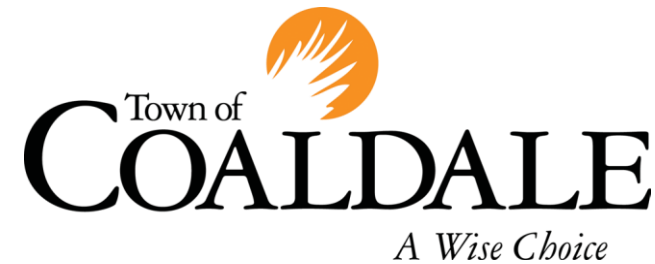
Civic Address: _____

Mailing Address (incl. postal code): _____

Home Phone: _____ Cell Phone: _____

Email: _____

Your name, home phone number, home address and postal code are collected under the authority of section 4(c) of the Protection of Privacy Act (Alberta). This information will be used in the administration of Town of Coaldale programs. If you have any questions about this collection, contact the Privacy Officer, Town of Coaldale, P.O. Box 1236, Coaldale, AB, T1M 1N1 or 403-345-1306.



Committee & Board Application Form

The Town of Coaldale Council appreciates citizens getting involved in community affairs by becoming a member of one of its Boards or Committees.

As a committee member, you will have a direct influence on the formation of Town policy in key areas.

If you are interested in serving on any of the Committees, please return this application form to the Town Office.

Please check with the Town Office regarding the deadline dates for submission of your application.

Town of Coaldale
P.O. Box 1236
Coaldale, AB T1M 1N1
Phone: 403-345-1306
Email: admin@coaldale.ca

www.coaldale.ca

What Committees & Boards Need Your Assistance:

The Town has a variety of Committees and Boards that may be of interest to you. Please keep in mind there are a limited number of spaces available. If your application is not chosen this year, you are welcome to submit your application again next year.

We appreciate your interest in working with the Town of Coaldale to keep our community a preferred place to live, work and play.

Applicants will receive notice of their application approval or denial after the Council Organizational Meeting held on November 2, 2026. If your application has been approved, you will receive information regarding dates, times, and locations of the meetings. If training is required, it will be provided. Note that participation on committees and boards is completely voluntary and that no compensation is provided for your time.

Committee/Board	Meeting Information	Function
Emergency Advisory Committee (3 Citizen Members)	As required, at least three times a year. 3 - Three-year terms	Responsible for the development, operation and continual enhancement of the town's emergency management program.
Library Board (4 Citizen Members)	9 Monthly meetings, Tuesdays at 7:15pm. 4 – Three-year terms	To act as trustee for the community and assist in Library governance.
Municipal Planning Commission (2 Citizen Members)	2nd Wednesday of every month at 5 p.m. 2 - One-year terms	Review development and subdivision applications and consider approval that's consistent with the Land Use Bylaw and the Municipal Government Act.
Policing Committee (2) Citizen Members)	As required, at least quarterly. 2 – Three-year terms	To act as liaison between the citizens of Coaldale, Town Council and the R.C.M.P.

Subdivision &Development Appeal Board (2 Citizen Members)	As Required. 2 - Three-year terms	The board hears appeals regarding decisions made by the Development Authority, Subdivision Authority or the Municipal Planning Commission on development or subdivision applications.
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Tell us about yourself. If additional space is required, feel free to attach background information to the application.

Applicant Name: _____

Previous committee experience, if any:

Please provide information on any community groups you currently volunteer with or have volunteered with:

Please provide any educational or work experience you feel will help you with committee or board service with the Town of Coaldale:

Please tell us why you are interested in serving on a board or committee with the Town of Coaldale: