



Town of Coaldale Business License Application

200, 1801 20 Ave Po Box 1236 Coaldale, AB T1M 1N1

Phone: 403-345-1300 Fax: 403-345-1311

E-Mail: office@coaldale.ca

BUSINESS INFORMATION

☐ Day ☐ Month ☐ Annual (Year ends December 31)

Check If Applicable:

☐ Resident ☐ Non-Resident ☐ Home Occ I ☐ Home Occ II
☐ New Application ☐ Change of Owner ☐ Change of Use ☐ Change of Location

Operating Business Name: _____

Registered Business Name: _____

Address of Work Location: _____

Mailing Address: _____ Postal Code: _____

Phone Bus: _____ Cell: _____

Email Address: _____

Website Address _____ ☐ Permission to Publish in Business Directory

Expected Business Start Date: _____ End Date: _____

Category: _____ Type of Business (describe nature of business and business related activities):

Applicant Name: _____ Phone Bus: _____ Cell: _____ Fax: _____

Applicant Email Address: _____

Applicant Address: _____ Postal Code: _____

Contact Person: ☐ Same as above

Contact Name: _____ Title: _____ Phone: _____

In the Town of Coaldale the Business License Bylaw 451-C-06-00 requires that all businesses obtain a Business License prior to commencing operations in the Town.

I hereby apply for a Business License in accordance with Bylaw 451-C-06-00 to carry on business within the corporate limits of the Town of Coaldale. I declare that all information provided in this application by me is true and correct.

Your Business name, phone number and address are collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act. This information will be used for the Town of Coaldale Business Directory. If you have any questions about this collection, contact the FOIP Coordinator, 200, 1801 20 Ave, Po Box 1236 Coaldale, AB, T1M 1M1 or 403-345-1300.

Personal information provided in this application is collected under the authority of the Business License Bylaw 451-C-06-00 and will be used for issuing of permits, Land Use Bylaw enforcement and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public upon request.

Signature of Applicant: _____ Date: _____

Licensing/Permits/Certificates

Any application for a business license in the Town of Coaldale is required to confirm to the provisions outlined in Bylaw 451-C-06-00 and any other Town Bylaw, Provincial Statute or Federal Act that applies to that business and provide proof of the same. The applicant may be required to submit proof of any license, permit, certificate or any other piece of relevant information required by the Business License Inspector.

- ☐ Government of AB License (fundraising businesses, door-to-door solicitors, pre-paid contractors, etc.)
☐ Non-profit/Charitable Organization No. _____ ☐ AHS
☐ AMVIC License ☐ Trade Certification ☐ Proof of Insurance ☐ Articles of Incorporation
☐ RCMP Referral Req'd ☐ Fire Chief Approval Req'd ☐ Employee List
☐ Taxi ☐ ALG

OFFICE USE ONLY

License #: _____ NA #: _____ A/R #: _____ Roll #: _____ Receipt #: _____

Fee: _____ Pro rate ☐ X _____ months

Development Permit #: _____ Date: _____

Comments: _____

Fee Schedule

Business located in Town of Coaldale

Zoning Annual Fee Commercial, Industrial, Institutional/Recreational: \$100

Home Occupation #1 (Home Office): \$100

Home Occupation #1 Initial Development Fee: \$50

Home Occupation #2 (Customers come to the home): \$175

Home Occupation #2 Initial Fee Development Fee: \$200

Business located outside the Town of Coaldale

Daily: \$25

Monthly: \$100

Annually: \$400

Licensing Information

Alberta Gaming and Liquor Commission www.aglc.gov.ab.ca 403-331-6500

Alberta Government Services www.servicealberta.ca 310-0000

Alberta Motor Vehicle Industry Council www.amvic.org 1-877-979-8100

Alberta Permit Pro 403-381-6111

Chinook Regional Health Authority www.albertahealthservices.ca 403-388-6111

Coaldale & District Chamber of Commercer www.coaldalechamber.com 403-345-2358

Real Estate Council of Alberta www.reca.ca 1-888-425-2754

SouthGrow Regional Economic Development www.southgrow.com 403-942-0601