



Night of Lights Parade Registration Form

FRIDAY, NOV. 25, 2022

Parade Lineup and Judging: 6:00PM

Parade Start: 7:00PM

No Entry Fee

Registration Deadline: Nov. 22, 2022

Return to: parade@coaldale.ca

403-345-1323

Parade Lineup/Marshalling Area/Disembarkation Area:
Coaldale Health Centre - 2100 11th Street

***The Town of Coaldale has confirmed Santa's attendance at the parade.
Please do not provide your own live Santa with your parade entry.**

Organization/Entry Name: _____

Contact Name: _____

Contact Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Cell: _____ Email: _____

Length of Entry: _____ Height of Entry (maximum 16 ft) : _____

Your name, home phone number, home address and postal code are collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act. This information will be used in the administration of Town of Coaldale programs. If you have any questions about this collection, contact the FOIP Coordinator, Town of Coaldale, 1920-17th Street, T1M 1M1 or (403) 345-1300.

Categories (please specify **one**):

Children & Youth (children and youth organizations)

Comic & Novelty (smaller individual entries that are just for fun)

Community & Not-for-Profit Organizations

Musical

Agricultural

Commercial

Animals

Antique Farm Equipment

Antique and Classic Cars

The Night of Lights Parade is a community event designed to entertain families and visitors in our community. The street lights along the parade route will be turned off during the parade to showcase your float to the fullest. Get creative, share the Christmas Spirit and above all, come and have fun in Coaldale.

We look forward to welcoming you!

Rules and Regulations

REGISTRATION DEADLINE:

November 22, 2022

INSURANCE:

All vehicle entries and animal entries must provide a Certificate of Insurance as evidence that insurance is maintained for your entry and your entry's participants.

All vehicle operators MUST have a valid operator's license.

PROVINCE OF ALBERTA TRAFFIC SAFETY ACT:

The Act applies to all roadways at all times with the exception of the official parade route on the designated date and at the designated time. Quads, golf carts and unregistered vehicles are not permitted on any roadway other than on the designated parade route. These types of vehicles must be dropped off and picked up at the Coaldale Health Centre by trailer.

All trailers being used as a float must satisfy The Act while traveling to and from the official parade route start and end site (Coaldale Health Centre).

Field tractors are permitted to travel to and from the official parade route start and end site (Coaldale Health Centre), however, passengers other than permitted by a jump seat are not allowed on the vehicle during transport to and from the Coaldale Health Centre.

MARSHALING AREA:

The marshaling area will be at the Coaldale Health Centre parking lot. We request that all entrants be in the marshaling area and checked in at the Information Booth no later than 6:00pm if you wish your entry to be judged and no later than 6:30pm to enter the parade. Judging starts at 6:00pm. Ribbons will be handed out at 6:45pm.

Please note that safety rules will be reviewed with each entry prior to the parade start and that all instructions made by parade Officials must be obeyed.

MAXIMUM ENTRY DIMENSIONS:

If your entry exceeds **40 feet in length or 16 feet in height (from ground level)**, we will contact you with further information.

JUDGING:

Judging will commence at 6:00pm. Please ensure your category card is visible on the right passenger side of your entry.

COMMERICAL ENTRIES:

Commercial and Agricultural entries are welcomed. We are excited to see how you will decorate your entry to help celebrate the Christmas season!

ALCOHOLIC BEVERAGES AND DRUGS:

Alcohol, cannabis and prohibited drugs are forbidden. Participants whom parade Officials believe have consumed alcohol, cannabis or prohibited drugs prior to or during the parade will be removed and not be accepted in future parades.

SMOKING:

Will not be permitted on any float or horse entry on our parade route.

PARADE POSITION:

Will be chosen by parade Officials at the time of marshaling.

EQUESTRIAN ENTRIES:

Equine entries can be dropped off in the parking lot at the Coaldale Health Centre. Please provide your own clean-up crew for any messes at the drop off area, marshaling area and along the parade route.

DECORATING:

Show your creativity and provide the parade goers with a light show they will not forget. The 2022 Fan Favourite Trophy and more importantly, bragging rights will go to the Best Decorated Float as determined by the parade spectators.

Parade Safety

1. Seat belt Traffic Safety Rules and helmet rules will be relaxed while on the parade route **ONLY**. Skateboarders, rollerblades, and bikers are **NOT** allowed to be towed by any float or vehicle.
2. Floats utilizing a combustible fuel powered generator or other possible fire hazards must include a minimum 10 lb ABC Chemical Fire Extinguisher.
3. No entry may be more than 16 feet in height (from ground level) to ensure it will be able to fit under the Shaw cable over main street and no longer than 40' to be able to navigate the corner at 20th Ave and 19th St. Please contact parade@coaldale.ca for more information.
4. All parade entries must stay on the parade route from start to finish to ensure the safety of the public and to ensure no traffic infractions are incurred as per the Province of Alberta Traffic Safety Act. Please follow the parade route back to the Coaldale Health Centre to disembark.
5. All trailers being used as a float must satisfy the Province of Alberta Traffic Safety Act while travelling to and from the official parade start and end site (Coaldale Health Centre). Specifically, trailers must adhere to the following: street legal; working lights; license plate; no passengers; no items blowing off the trailer.
6. All riders on floats must be securely seated on the float with all parts of their bodies confined within the float (no feet dangling from float). A safety support or railing on the float would be preferred. Once on the parade route, no one will be allowed to jump onto the float.
7. The ultimate responsibility for safety lies with each individual entry. Entries must comply with all rules and regulations and safety codes. The Town of Coaldale, Parade Committee and staff assume no responsibility in connection with and makes no representation as to the safety of any parade entry, in whole or in part, solely by compliance with the parade rules and regulations.

Checklist

Insurance policy included

Understand that the parade route starts and ends at the Coaldale Health Centre

Agree to and understand all Rules and Regulations and Parade Safety as stated above.

Name (signature)

Date

Return completed application to:

parade@coaldale.ca

403-345-1323

Photo/Video Authorization and Release

I, _____, of _____, _____,
(print name) (Street Address) (Name of Town) (Province)

authorize The Town of Coaldale, to use: 1. film photographs
2. digital photographs
3. motion picture footage
4. audio recordings of myself, my child/ward in accordance with the
following terms:

THEME OF MATERIALS

The Materials will be recorded and used with the understanding that the content or theme thereof will be the following: To promote the Town of Coaldale, AB as a *preferred community to live, work and play*.

LOCATION

The Materials will be recorded at or around the following location(s): In Coaldale, Alberta, or

(Specific Venue if applicable)

REPRODUCTION AND USE

The Town of Coaldale has the unrestricted right and permission to copyright and use, re-use, publish, and republish the Materials in all forms of media (including printed materials) for art, promotional purposes (including, but not limited to, advertising, publicity, commercial, or display use), illustration, exhibition, editorial, trade, or any other purpose whatsoever. This right extends to both domestic and foreign markets.

RELEASE OF CLAIMS

I hereby relinquish any right that I may have to examine or approve the completed Materials or their use(s).

Further, I hereby release and discharge The Town of Coaldale and all persons functioning under the Towns permission or authority (including, but not limited to, associates, affiliates, officers, agents, advertising agencies, designated directors, employees, and customers) from any claims. This includes claims related to blurring, alteration, distortion, or use in composite form that may occur or be produced in the process of recording, processing, or publishing the Materials, including any claims for libel or invasion of privacy.

I hereby affirm that I am over the age of majority and have the right to contract in my child's name. I have read the above document and I fully understand its contents. This agreement shall be binding upon me and my heirs, legal representatives and assigns.

Dated: _____,
(day) (month) (year)

Signed: _____ Phone: _____

Print Name: _____

Of: _____, Alberta, _____