



**REGULAR COUNCIL MEETING MINUTES
NOVEMBER 26, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor	K. Craig
Councillors	B. Simpson, D. Lloyd, B. Pauls, J. Abrey, B. Chapman, R. Hohm
Administration/Staff	K. Hastings, K. Bly, S. Croil, K. Beauchamp, T. May, A. Koester
Recording Secretary	L. Unger
Media	N. Jamieson – Sunny South News

ITEM 320 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 321 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to whether there were any pecuniary or non-pecuniary conflicts of interest to be declared at the meeting. Councillor Simpson declared a pecuniary conflict of interest to the Firehall project listed in the 2019-2021 Capital Budget document. No other conflicts declared.

ITEM 322 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

MOTION 380.18 *Councillor Lloyd moved that Council accept the November 26, 2018 Agenda as presented.*

7-0 Carried

ITEM 323 3.1 REGULAR COUNCIL MEETING MINUTES – NOVEMBER 13, 2018

MOTION 381.18 *Councillor Chapman moved that Council accept the November 13, 2018 Regular Council Meeting Minutes as circulated.*

7-0 Carried

ITEM 324 4.1 SOLID WASTE PICKUP – UPDATE – K. HASTINGS

- CAO Hastings provided an update to the solid waste pickup arrangement.

- Councillor Abrey noted that the motion done in October was intended to be positive and to test the Town's infrastructure. We have been provided costs of revitalization for the back alleys, but can administration also provide a value of how much the cost would be for front street revitalization? CAO Hastings requested the question be directed to Infrastructure or Operations. A. Koester, Director of Infrastructure and Engineering, noted that she did not have an exact amount but that the cost would be considerably more than alley revitalization. Councillor Abrey further noted that when looking at options and respecting the pickup company, saying that front pickup is quicker. I would suggest that should we decide on Option 3, 1(b), that bin enforcement be enhanced to ensure they are being brought in on a timely manner, starting January 2, 2019. Further noting to strike the last sentence in the recommended motion.
- S. Croil, noted a point of clarification, on whether the intent for Option 3 was to revert to rear pickup but allow residents to remain at front pickup if 2/3 majority so chooses. Councillor Abrey noted that his motion will include "all location prior to October 1st."
- Councillor Hohm agreed with Option 3 but noted that alleys get beat up a lot as the driver has to go over the alley twice, to pick up each side. Is it possible to move all pickup to one side of the alley. This would speed up collection process and reduce infrastructure wear.
- CAO Hastings requested more time to look into logistics in order to consult with the waste collector and enforcement team. Mayor Craig suggested a subsequent motion be made.
- Councillor Simpson inquired if there will be any issue with trucks getting stuck, is this something we are going to look at and address when it happens? Maybe a check in the winter and summer seasons?
- Councillor Chapman spoke in favor of Option 3, further noting that it would be helpful if administration to bring back a logistics report on front street pickup. Mayor Craig noted that this would be best handled as a subsequent motion.
- CAO Hastings noted a response to Councillor Abrey's motion, noting that staff did a debrief on the initial communications rollout, and devised strategies to make the rationale of future decisions clearer.
- Mayor Craig inquired how do we communicate to the community about the passed motion? What is the proper amount of time to try to engage the community?
- C. L'Hirondelle noted that we would need a couple of weeks to get the information out to the public and as long as it starts on a Monday. Councillor Abrey suggested January 2, 2019, as part of his motion.
- Councillor Simpson inquired if it will be an issue if some households are front pickup and the others are rear. Do you want them presented as one, or individually? C. L'Hirondelle, responded that its not an issue if they are separate. If done separately, it will give residents a chance to determine the proper location for pickup.
- Councillor Chapman requested a report from the waste pickup company by the end of March as to how things are going.

MOTION 382.18 *Councillor Abrey moved that Council revert to rear-pick up as of the pre-October 1st schedule, but allow for a 2/3 per-street request to have the location moved to either front or alley, in order that those streets that want to remain with front pick-up can communicate this to the Town. FURTHER, THAT the level of bin enforcement be enhanced AND THAT the effective start date be January 2, 2019.*
7-0 Carried

MOTION 383.18 *Councillor Simpson moved that Council direct administration review the solid waste bylaw in the new year.*
7-0 Carried

MOTION 384.18 *Councillor Hohm moved that Council direct administration to bring back a report on single sided waste pickup for both front and rear.*
6-1 Carried
Councillor Lloyd, Councillor Abrey, Mayor Craig, Councillor Simpson, Councillor Chapman, Councillor Hohm all in favor.
Councillor Pauls opposed.

ITEM 325 **7.1** **COALDALE CARES BLOOD DRIVE – K. BLY**

MOTION 385.18 *Councillor Chapman moved that Council approve the declaration of December 1 to 29, 2018 as the “Canadian Blood Services’ Coaldale Cares Give Life Holiday Campaign, AND THAT Council approve a \$150 donation to the campaign to help provide a prize for the Coaldale Cares Blood Drive.*
7-0 Carried

L. Unger, Legislative Coordinator requested a 2-minute recess to deal with a technical issue with the live streaming at 2:34 p.m.
The meeting resumed at 2:36 p.m.

ITEM 326 **7.2** **OPERATING BUDGET 2019-2021 – K. BEAUCHAMP**

At 2:37pm, L. Unger noted that there was still a technical issue with the live streaming and shared that the meeting was currently NOT being streamed likely for the duration of the meeting.

- *K. Beauchamp, Director of Corporate Services, presented the Operating Budget via a power point.*
- *Mayor Craig expressed gratitude to administrative for their hard work in putting the budget together.*
- *Key points from the Operating budget of \$19,584,999, include:*
 - *0% Mill rate increase for residential in 2019 and 2020;*

- 4% Mill rate increase for non-residential in 2019;
- A \$10 per month recreation levy (\$120 per year annually) to be added to all residential tax notices to service the debt payments for the multi-use recreational facility;
- Sewer re-lining program: \$200,000;
- Installation of 27 new street lights to remedy dark spots: \$298,000;
- Development of Infrastructure Master Plan, Municipal Development Plan, review of Offsite Levies Plans: \$200,000;
- Reconstruction of 15 alleys: \$150,000;
- Water valve replacement program: \$60,000;
- 100th Anniversary celebration for the Town of Coaldale: \$50,000;
- Municipal Census: \$25,000;
- Additional RCMP Member: \$175,000;
- Annual partnership with Gem of the West Museum Society: \$30,000;
- Ensure continuation of Handi-Ride Association;
- Service-hour enhancements for Coaldale Public Library: \$42,000.

ITEM 327 7.3 CAPITAL BUDGET 2019-2021 – K. HASTINGS

- CAO Hastings introduced the capital budget presentation as shown on power point, noting his gratitude to staff and Council for the hard work done in compiling this. *Council does not get paid by the hour and a lot of time has gone into the creation of this. This budget represents the fruits of over a year of labour, starting with the Council Strategic Planning session of November, 2017.*
- Mayor Craig applauded his Council colleagues on the vision and confidence they have in Coaldale’s future, further noting that this document is a bold statement of Council’s vision for Coaldale. *Today is a culmination of the policies and decisions of not only the current Council but many of the previous Councils. Over time we have been able to strategically assemble professional and capable staff, land and financial resources to make this game-changing capital plan a reality, should Council so choose. I believe that today’s document puts Coaldale’s future squarely in our hands and gives our residents and the business community a balanced approach to recreation, economic development and core infrastructure.*

Councillor Simpson excused herself from the meeting at 2:50pm for pecuniary interest in the Firehall budget item.

- CAO Hastings presented on behalf of Chief McKeown on the Firehall renovation and expansion project.

After CAO Hastings finished his presentation on the Firehall Renovation and Expansion Project, Councillor Simpson re-entered Council Chambers at 2:57 p.m.

- S. Croil, Director of Planning & Community Development presented on the Recreation budget item, noting that a joint multi-use recreation facility / school for grades 7-12 in partnership with Palliser Regional Schools, is included in the budget. *Once approved by the province, the facility could include multi sport surfaces for both competitive and non-competitive; 8 lane indoor upper track and an outdoor regulation size football field to serve football, soccer, lacrosse and rugby. The town has budgeted \$10,000,000 plus infrastructure upgrades of an additional \$5,000,000. The town has dedicated 20 acres of land along the northwest wetlands at a value of \$1,500,000. To help offset costs of the recreational infrastructure, a \$10 per month recreation levy will be added to all residential tax notices.*
- A video showcasing the joint high school and recreation centre was broadcast at 3:10pm.
- Councillor Hohm inquired if the school does not get approved by the province down the road, are we holding off on getting any debenture and hold off on proceeding on our own as well as not charging the rec levy if not approved? CAO Hastings responded that his recommendation would be to re-examine at that time to determine whether to proceed on our own.
- Councillor Hohm noted that he would support moving forward on our own, just making sure that we follow up with the school board side should something change.
- S. Croil continued his presentation on the connectivity network of pathways and recreation in the town.
- Councillor Chapman inquired on the Centennial pathway, noting that if the high school is located where indicated in the video, suggesting that you may want to make a pathway from the school / rec center to the new Centennial pathway.
- C. Mills, Manager of Economic and Community Development, presented on the Economic Development portion of the budget.
- Mayor Craig shared his excitement for the downtown revitalization and civic square project. It is nice to see leverage with our grant dollars. It will be a good reason to come downtown before, after and during the work day.
- Mayor Craig further expressed the importance of the industrial park ring road.
- Councillor Chapman shared that he is in favor of the LED sign proposal, further noting that it is great timing and that the logistics were much more restrictive in the past.
- Councillor Chapman inquired about the federal gas tax, further inquiring if this tax would be directed to us or would we need to apply for it? K. Beauchamp responded that yes, the grant is a yearly grant and has been around for long time. We usually receive \$400,000 to \$500,000 each time.
- A. Koester, Director of Infrastructure and Engineering presented on the Core Infrastructure segment.
- T. May, Operations Supervisor presented on the Operations portion of the budget.
- S. Croil presented on parks and beautification.
- K. Beauchamp summarized the financial summary with the budget being \$52,247,314.
- CAO Hastings inquired how much our debt will decrease each year as result of payments? K. Beauchamp responded that the Town's will reduce the overall debt owed by \$550,000.

- Mayor Craig noted that administration worked very hard in compiling this budget and including the vision and strategy that Council has discussed this past year. This is the first year that we have had a comprehensive capital budget. It was very professionally done. On behalf of Council, we are very grateful.
- Councillor Abrey, reiterated Mayors words and thanked the town staff for their hard work in putting this together. I like the transparency knowing that people know where their money is going and it gives us a 0% tax increase. We need to be really proud of that.
- Councillor Chapman echoed Councillor Abrey and Mayor Craig's words. This is a real time for change in our community. I appreciate all the work administration has done in presenting the budget in a logical manner. We have new people coming to our town that will really appreciate the growth.
- Mayor Craig noted that today's presentation highlighted many events. There is also mention in the budget document of an indoor pool and 2nd sheet of ice. The budget does speak to those items and they are not lost. However, a different business model will be followed to pursue each.
- CAO Hastings expressed thanks his staff. Some years, our operating and capital budgets would spill into February or March for approval. This is the first time since being here that the budget has been presented at this juncture in the year. Thank you to the management team for contributing unpaid overtime the past several weeks and weekends in putting this together.
- The projects and expenditures contained within the Capital Budget of 2019-2021, which totals \$52,247,314, include:
 - Firehall renovation and expansion \$3,915,000;
 - Upgrade of Alberta First Responders' Radio Communication Systems;
 - Joint High School / Multi-use recreational facility \$15,000,000;
 - 7 km of trails and connectivity through Town \$750,000;
 - Eastview Park upgrades \$100,000;
 - Centennial pathway to commemorate Coaldale's 100th birthday \$400,000;
 - Replacement of three blocks of downtown underground infrastructure (water and sewer), as well as aesthetic and functional improvements to the streetscape, roadways and pedestrian corridors: \$4,500,000;
 - Construction of multi-use commercial building on main street to provide commercial office space and new administrative offices for the Town of Coaldale: \$8,600,000;
 - Reconstruction of 8th Street North ring road: \$4,000,000;
 - Upgrades to Wastewater Facility: \$650,000;
 - Phase II(b) of the Malloy Drain Implementation project: \$3,100,000;
 - 3-in-1 Snow Plow / Dump Truck / Salt Applicator: \$300,000;
 - Purchase of 4 pickup trucks: \$165,814;
 - Heavy Duty Multi Tool / Scanner: \$10,000;
 - New Dump Trailer: \$10,000;
 - Replacement of Kin Picnic Shelter: \$45,000;
 - Replacement of alarm panel at the Library: \$50,000;

- Water distribution plant pump replacement: \$60,000;
- Highway 3 Corridor and main entry signage: \$500,000;
- Post and chain fencing along the west boundary of the sports field at KAHS and between 2204 and 2208, 24th Street and 2120 and 2122, 25th Street: \$13,500;
- Storage shed at the Coaldale arena for Community Services department: \$13,000.

MOTION 386.18 **Councillor Hohm moved that Council approve the 2019-2021 Operating Budget as submitted, valued at \$19,584,999 for 2019.**
7-0 Carried

MOTION 387.18 **Councillor Lloyd moved that Council approve the 2019-2021 Capital Budget, valued at \$48,332,314, with exclusion of the Fire Hall project.**
7-0 Carried

Councillor Simpson left Council Chambers at 3:59 p.m. as she declared a conflict of pecuniary interest in the Fire Hall budget item.

MOTION 388.18 **Councillor Chapman moved that Council approve the additional component of the capital budget for the Fire Hall project, valued at \$3,915,000.**
6-0 Carried
Councillor Simpson was excluded from vote

Councillor Simpson returned to Council Chambers at 4:00 p.m.

ITEM 328 10.1 GREEN ACRES FOUNDATION – PHARMACY SERVICES

- Councillor Chapman shared that he attended the Sunny South Lodge tea on the weekend and was informed by the residents that the Coaldale Pharmasave would no longer be providing any donations to the Sunny South Lodge, effective immediately.

MOTION 389.18 **Councillor Hohm moved that Council receive for information.**
7-0 Carried

ITEM 329 11.0 INFORMATION ITEMS

- 11.1 BEW-FCSS BOARD MINUTES – SEPTEMBER 2018**
- 11.2 BEW-FCSS BOARD MINUTES – OCTOBER 2018**
- 11.3 MUNICIPAL AFFAIRS – MSI ALLOCATION TO FIRE HALL ADDITION/RENOVATION & FIRE AERIAL PLATFORM TRUCK**
- 11.4 SPORT & RECREATION – NEEDS ASSESSMENT SURVEY OUTCOMES**

MOTION 390.18 **Councillor Hohm moved that Council receive information items 11.1**

*to 11.4 as information.
7-0 Carried*

ITEM 330 12.0 CLOSED MEETING

MOTION 391.18 *Councillor Pauls moved that Council go into closed meeting at 4:02 p.m.
7-0 Carried*

Mayor Craig called for a 10-minute recess.

In addition to Council and the CAO, the following persons were in attendance during the in-camera session to provide information and/or administrative support: L. Unger

L. Unger exited Council Chambers at 4:20 p.m.

Councillor Abrey left Council Chambers at 4:39 p.m.

MOTION 392.18 *Councillor Simpson moved that Council come out of closed meeting at 4:52 p.m.
6-0 Carried*

**ITEM 331 12.1 LIBRARY BOARD CITIZEN APPOINTMENTS – L. UNGER
FOIP SECTIONS 17, 23, 24 AND 29)**

MOTION 393.18 *Councillor Hohm moved that Council appoint applicants as follows: two applicants for three (3) year terms ending October 24, 2021 and one applicant for a one (1) year term ending October 27, 2019, to the Library Board, with the appointment of all three (3) appointments pending a final interview and approval by the Library Board Chair.
6-0 Carried*

ITEM 332 12.2 CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)

MOTION 394.18 *Councillor Chapman moved that Council receive the CAO report as information.
6-0 Carried*

MOTION 395.18 *Councillor Chapman moved that Council adjourn at 4:53 p.m.
6-0 Carried*

Kim Craig, MAYOR

KALEN HASTINGS, CAO