



**REGULAR COUNCIL MEETING MINUTES
OCTOBER 22, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor	K. Craig
Councillors	B. Simpson, D. Lloyd, B. Pauls, J. Abrey, B. Chapman, R. Hohm
Administration/Staff	K. Hastings, K. Bly, S. Croil, C. L'Hirondelle, K. Beauchamp
Recording Secretary	L. Unger
Media	N. Jamieson – Sunny South News
Gallery	None

ITEM 294 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 295 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any pecuniary or non-pecuniary interest in the meeting. None declared.

ITEM 296 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

MOTION 340.18 *Councillor Hohm moved that Council accept the October 22, 2018, Agenda as presented.*
7-0 Carried

ITEM 297 4.1 MUNICIPAL DEVELOPMENT PLAN – DRAFT PROJECT MANAGEMENT PLAN & PRELIMINARY QUESTIONS – S. CROIL

- S. Croil, Director of Planning & Community Development, presented on the matter, referencing to refer to the Municipal Development Plan as the Town Plan for simple terms. Further noting that the last version was from the year 2000.
- Councillor Hohm noted that the document referenced a request for \$30 K for the project. S. Croil confirmed these funds are carried over from the last 2 years.

MOTION 341.18 *Councillor Simpson moved that Council approve the Project Charter.*
7-0 Carried

**ITEM 298 6.1 PROPOSED BORROWING BYLAW 743-B-09-18 – FIRE HALL
RENOVATION & EXPANSION (2ND, 3RD READINGS) – K. BEAUCHAMP**

- K. Beauchamp, Director of Corporate Services, presented on the matter. Further noting that the Bylaw was advertised for two weeks. No feedback or comments were received.
- Mayor Craig inquired when would the debenture be sought after? K. Beauchamp responded that it would not be needed until next year. Mayor Craig suggested to watch the rates. K. Beauchamp responded that it fluctuates around 3.1% and 3.5% and does not anticipate any changes in next few months.

MOTION 342.18 *Councillor Chapman moved that Council give SECOND reading for Borrowing Bylaw 743-B-09-18 for the Firehall renovation and expansion project.*
7-0 Carried

MOTION 343.18 *Councillor Lloyd moved that Council give THIRD reading for Borrowing Bylaw 743-B-09-18 for the Firehall renovation and expansion project.*
7-0 Carried.

ITEM 299 7.1 SEPTEMBER 2018 BANK RECONCILIATION – K. BEAUCHAMP

- K. Beauchamp, Director of Corporate Services presented on the matter, noting that the main item was gas tax received, otherwise pretty standard items on the statement.
- Councillor Hohm inquired why we see large amount monthly on bank visa payments. For future, I would like more explanation. K. Beauchamp responded that yes, we can break that out more, further noting that 10 K is monthly I.T. charges, the rest of the \$8 K is general expenses. Councillor Hohm inquired if we have a yearly RFP for the \$10 K? K. Beauchamp noted that we can work together to come up with a solution.

MOTION 344.18 *Councillor Pauls moved that Council approve the Bank Reconciliation for the month of September 2018.*
7-0 Carried

**ITEM 300 7.2 REQUEST FOR TIME EXTENSION ON DIRECT CONTROL DEVELOPMENT
PERMIT – C. L'HIRONDELLE**

- C. L'Hirondelle, Development and Environmental Services Manager, presented and noted that the development permit in question was only valid for 6 months before required to request an extension, further noting that this is a zoned direct control.
- Councillor Lloyd inquired if this is a house? C. L'Hirondelle responded that it is a condominium. The property borders 20th Avenue and even though it is tucked behind, the address belongs to 20th Avenue.

MOTION 345.18 **Councillor Chapman moved that APPROVE the requested six (6) month extension on Development Permit 2017-057.**
7-0 Carried

ITEM 301 3.1 REGULAR COUNCIL MEETING MINUTES – OCTOBER 9, 2018

- Councillor Chapman noted a spelling error on item 6.2.
- Councillor Chapman also noted regarding the Public Hearing, inquiring on the number of emails addressed to Council on the Cannabis matter. Further adding that this should be package of material as evidence. It was referenced at the public hearing as having received some. Councillor Chapman gave gratitude to Mayor Craig for responding to all the inquiries received on the direct link via the website.
- S. Croil noted that as staff we can only put together what we receive. Any emails that Council receive directly, we do not receive a copy. The advertisements were specific on ways of how to respond on the matter. Councillor Chapman responded that in effort to respect their interest, it is helpful to receive a more formal package in the future.
- CAO Hastings noted that once formal tools from the engagement process are set from stage 1, once mid-way through the process, we can't change process. Councillor Chapman agreed to the process and suggested that maybe we can address this suggestion in the future.

MOTION 346.18 **Councillor Chapman moved that Council accept the October 9, 2018, Regular Council Meeting Minutes as amended.**
7-0 Carried

ITEM 302 12.0 CLOSED MEETING

MOTION 347.18 **Councillor Simpson moved that Council go into closed meeting at 2:17 p.m.**
7-0 Carried

Mayor Craig called for a 5-minute recess.

In addition to Council and the CAO, the following persons were in attendance during the in-camera session to provide information and/or administrative support: None.

MOTION 348.18 **Councillor Simpson moved that Council come out of closed meeting at 3:14 p.m.**
7-0 Carried

ITEM 292 12.1 CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)

MOTION 349.18

Councillor Pauls moved that Council receive the CAO Report as information.

7-0 Carried

MOTION 350.18

Councillor Pauls moved that Council adjourn at 3:15 p.m.

7-0 Carried

Kim Craig, MAYOR

KALEN HASTINGS, CAO