



**SPECIAL COUNCIL MEETING MINUTES
JULY 24, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor	K. Craig
Councillors	R. Hohm, B. Simpson, D. Lloyd, B. Pauls, B. Chapman, J. Abrey
Administration/Staff	K. Hastings, K. Bly, M. Overbeeke, C. Mills, T. May, J. Macpherson
Recording Secretary	L. Unger
Media	N. Jamieson – Sunny South News
Gallery	M. Maxwell

ITEM 221 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 222 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. None declared.

ITEM 223 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- 7.1 Appointment of Auditor – M. Overbeeke
- 8.1 Public Safety Update – K. Hastings
- 9.1 Communities in Bloom Update – D. Lloyd & M. Maxwell
- 12.3 Land Development Proposal – K. Hastings (FOIPP Sections 23, 24, 25 and 27)
(This addition will move CAO Report to Item 12.4)

MOTION 260.18 *Councillor Lloyd moved that Council accept the July 24, 2018, Special Council Meeting Agenda, as amended.*

7-0 Carried

ITEM 224 4.1 CANNABIS – REVIEW OF LEGAL OPINION – C. MILLS

- C. Mills, Manager of Economic & Community Development, presented on the matter.

- Councillor Hohm inquired about timelines; are we potentially putting any businesses at disadvantage if we hold off on readings in September or later? Will we be at a disadvantage to neighboring communities as loosing businesses and will this have tax implications and have businesses go elsewhere? C. Mills responded that based on calendar, this is the fastest we could see adoption considering advertising necessary. We still need to follow processes.
- Councillor Abrey gave thanks for presentation and legal opinion. Have we had any consultation with the Solicitor General on the authority will look like for our peace officers, and what will our enforcement look like? C. Mills responded that in regards to consumption, will provide for means for CPO to issue fines based on the Tobacco Reduction Bylaw. The Cannabis bylaw will be along the same lines. We have received no indication that this will be impossible to do at the local level.
- CAO Hastings added that we may need to apply to the Solicitor General to have additional authority added to their mandate. They do have certain authority already but we can check into this further.
- Councillor Hohm requested that the retail sale portion be added to the motion. Councillor Simpson declined the friendly amendment. Councillor Hohm responded that he didn't feel that business owners have the right to decide who does business beside them, that is up to Council and Town Bylaws. Mayor Craig added that the retail sale portion of the motion was contrary to what the first three parts of the motion were implementing. Further suggesting that the motion be divided into four sections and voted on separately.

MOTION 261.18 ***Councillor Simpson moved that Council direct administration to hold an open house to gather feedback and engage in discussion with the general public on the proposed Cannabis Consumption Bylaw and amendments to the Land Use Bylaw governing the retail sale of Cannabis following first reading of the respective Bylaws at the September 4th, 2018 regular meeting of Council.***

7-0 Carried

MOTION 262.18 ***Councillor Simpson moved that Council direct administration to prepare a consumption bylaw in line with the recommendations outlined in the legal opinion.***

6-1 Carried

***Councillor Lloyd, Councillor Pauls, Mayor Craig, Councillor Simpson, Councillor Chapman, Councillor Hohm, in favor.
Councillor Abrey, opposed.***

MOTION 263.18 ***Councillor Simpson moved that Council direct administration to prepare amendments to the Land Use Bylaw prohibiting the sale of cannabis in Coaldale.***

6-1 Carried

Councillor Lloyd, Councillor Pauls, Councillor Abrey, Mayor Craig, Councillor Simpson, Councillor Chapman, in favor.

Councillor Hohm, opposed.

ITEM 225 7.1 APPOINTMENT OF AUDITOR – M. OVERBEEKE

- M. Overbeeke presented a summary of the Auditor RFP. Further adding that the firms had a deadline of June 29, 2018.
- Five firms were contacted. Four packages were received.
- Mayor Craig requested a brief summary of what services the auditors would operate under for the Town. M. Overbeeke responded that the auditors would provide for the audit of our financial statements of the controls within our financial statements. At our request, they will also compile the financial statements from the documentation that we provide to them. Council can ask questions to the auditor if requested.
- M. Overbeeke confirmed that this would commence for the 2018 audit.

MOTION 264.18 *Councillor Chapman moved that Council appoint Avail LLP as the Town of Coaldale’s auditor for the next 5 years.*
7-0 Carried

ITEM 226 8.1 PUBLIC SAFETY UPDATE – K. Hastings

- CAO Hastings presented on behalf of C. Rutberg, Deputy Chief of Public Safety.
- Councillor Chapman inquired about semi retarder brakes within town limits as well as suggesting CPO’s to patrol on foot and/or bike in town. Suggesting that this might be an effective tool to connect with residents. CAO Hastings responded that those are excellent comments and further adding that yes, we are heading in that direction.
- CAO Hastings confirmed that the Town is dialoging with AB Transportation on matters concerning retarder brakes. We are working with AB Transportation to have a permit in place to prohibit them at intersecting highways to streets. We currently cannot prohibit utilizing of retarder brakes on highways as that is AB Transportation responsibility.
- CAO Hastings further noted the Safe Routes to School will be implemented this fall and will help students get safe routes to school.

MOTION 265.18 *Councillor Chapman moved that Council accept the Public Safety Update as information.*
7-0 Carried

ITEM 227 9.1 COMMUNITIES IN BLOOM UPDATE – M. Maxwell

- M. Maxwell provided summary of the recent Communities in Bloom judges visit.
- Provincial Judges will be here on August 15th.
- Mayor gave gratitude for the service to our community.

MOTION 266.18 *Councillor Simpson moved that Council accept the Communities in Bloom report as information.*
7-0 Carried

ITEM 228 12.0 CLOSED MEETING

MOTION 267.18 **Councillor Simpson moved that Council go into closed meeting at 2:26pm.**

7-0 Carried

- In addition to Council and the CAO, the following persons were in attendance during the in-camera session to provide information and/or administrative support: C. Mills, M. Overbeeke, L. Unger.

- C. Mills, M. Overbeeke, L. Unger exited Council Chambers at 3:40pm.

MOTION 268.18 **Councillor Hohm moved that Council come out of closed meeting at 4:02 p.m.**

7-0 Carried

ITEM 229 **12.1** **DOWNTOWN REVITALIZATION – K. HASTINGS
(FOIPP SECTIONS 23, 24, 25 AND 27)**

MOTION 269.18 **Councillor Chapman moved that Council direct administration to construct the base of the parking lot adjacent to the library – and that this work be completed in 2018.**

7-0 Carried

ITEM 230 **12.2** **PERSONNEL – K. HASTINGS (FOIPP SECTIONS 23, 24 AND 27)**

MOTION 270.18 **Councillor Simpson moved that Council authorize administration to hire a full-time permanent Safety Coordinator, or a contracted service provider to achieve the same result.**

7-0 Carried

ITEM 231 **12.3** **LAND DEVELOPMENT PROPOSAL – K. HASTINGS
(FOIPP SECTIONS 23, 24, 25 AND 27)**

MOTION 271.18 **Councillor Simpson moved that Council direct administration to continue investigating the opportunity as discussed.**

7-0 Carried

ITEM 232 **12.4** **CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)**

MOTION 272.18 **Councillor Pauls moved that Council accept the CAO Report for information.**

7-0 Carried

MOTION 273.18 **Councillor Pauls moved that Council adjourn at 4:03 p.m.**

7-0 Carried.

Kim Craig, MAYOR

KALEN HASTINGS, CAO