



**REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 24, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor	K. Craig
Councillors	B. Simpson, D. Lloyd, B. Pauls, J. Abrey, B. Chapman
Absent	R. Hohm
Administration/Staff	K. Hastings, K. Bly, M. Overbeeke, C. Mills, S. Croil, A. Koester, K. L’Hirondelle, T. May
Recording Secretary	L. Unger
Media	N. Jamieson – Sunny South News
Gallery	None

ITEM 259 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 260 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any pecuniary or non-pecuniary interest in the meeting.
None declared.

ITEM 261 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- 12.3 Legal Matter AUC Decision

MOTION 298.18 *Councillor Pauls moved that Council accept the September 24, 2018, Agenda as amended*
6-0 Carried

ITEM 262 3.1 REGULAR COUNCIL MEETING MINUTES – SEPTEMBER 4, 2018

MOTION 299.18 *Councillor Chapman moved that Council accept the September 4, 2018, Regular Council Meeting Minutes as presented.*
6-0 Carried

ITEM 263 4.1 GATEWAYS & CORRIDORS DRAFT PLAN – S. CROIL, C. MILLS

- S. Croil, Director of Planning and Community Development, presented on the matter and provided overview.
- Councillor Chapman inquired about McCain Park, requesting confirmation if it would really cost upwards of \$47 K? Would that include only that project area or does it include other areas? S. Croil noted that it is only that one project but would increase functionality of the area, such as including a functional rain garden as well as working with AB Transportation for future road right of way.
- Mayor asked if there was any engagement with McCain up to this point? S. Croil said still trying to get a hold of them directly.
- Councillor Lloyd inquired if there are any plans for entrance signs? S. Croil responded that yes, that is included in the plan to include more and better signage.
- Councillor Abrey expressed favorably of the motion but want to know if we extend 13th to industrial north, could we be looking at wrecking what we are putting into it? S. Croil said there would be adjustments on the far east side if needed.

MOTION 300.18 ***Councillor Lloyd moved that Council supports the first project to come from the plan be the revitalization of McCain Park.***

6-0 Carried

- S. Croil confirmed that we will engage the public as we embark on individual project phases rather than overall.

MOTION 301.18 ***Councillor Chapman moved that Council direct staff to undertake the final step in the engagement process in the form of further engagement efforts to be deferred to align with the preparation of site-specific designs (when necessary).***

6-0 Carried

ITEM 264 4.2 STREET LIGHTING UPDATE – S. CROIL

- S. Croil invited T. May, Operations Supervisor, to join him, noting that this has been a joint project with planning and operations departments.
- S. Croil explained that yes, 3rd party contractors can undertake work on Fortis infrastructure, with conditions. They received 111 responses of reports of dark spots in the town with a desire for pathway lighting.
- Councillor Chapman inquired about the capacity of Fortis, to current LED lights. S. Croil responded that we don't know the exact availability of Fortis. T. May added that it is likely be considered next year and not this year.
- Chapman, expressed support to the pathway lighting initiative. If we do it ourselves, then we bear the responsibility of replacement. If we had Fortis replace then it would their responsibility.

- CAO Hastings inquired about the amount of administrative time already spent on this initiative, further inquiring which option has less administrative time. S. Croil responded that going with Fortis for the whole process would be more efficient.
- Councillor Simpson expressed support proceeding with Fortis and is agreement of addressing the dark spots sooner than later.
- Councillor Chapman noted concern with the timelines, if Fortis is able to address as needed. If we proceed, I would like to have the arena added into that as soon as possible as it is most used and most dark spot.
- Approach 2 – work on areas already designed first: The area of Coaldale that Fortis has already developed a design and quote for could be the first area to be addressed. All other areas would be requested to be designed by Fortis or, should Council wish, a Fortis-approved third-party contractor. This approach may be the most expedient, as the area that has already been designed would be able to be worked on sooner than the other approaches, whereby other areas would likely have to be designed first, prior to installation starting.

MOTION 302.18 ***Councillor Simpson moved that Council direct staff to initiate the installation of new streetlighting per Approach 2 – to work on areas already designed first and that Fortis Alberta undertake the work.***
6-0 Carried

- Mayor added that correspondence to Fortis can include that we are looking to do the work, sooner than later.
- S. Croil noted that he will update Council as soon as he has a more exact number on the pathway lighting.

ITEM 265 4.3 COUNCIL RESOLUTION 298.17 – A FOLLOW UP TO SEASONS AREA STRUCTURE PLAN AMENDMENT – S. CROIL

- S. Croil presented and further requested that in light of the timing of the Transportation Master Plan, (TMP), completion date, to request to defer the decision at this time.
- S. Croil further noted that this request is not a request to approve the extension of 13th Street, but rather a request that any further decisions on this matter be tabled until the completion of the TMP, which is scheduled to be completed by January 2019.

MOTION 303.18 ***Councillor Lloyd moved that Council defer any further decisions regarding either amending The Seasons ASP, rescinding Bylaw 731-P-06-17, or continuing with the extension of 13th Street, until after the Transportation Master Plan is complete, and that a letter updating the community be sent to The Seasons, 30th Avenue area and 13th Street area landowners.***
6-0 Carried

ITEM 266 4.4 COMMUNITY SAFETY ADVISORY COMMITTEE – TERMS OF REFERENCE – K. HASTINGS

- CAO Hastings presented on the newly formed committee. Further noting that the Town has been divided into 3 districts for Community Peace Officer (CPO) patrolling.
- CAO Hastings noted that citizen members of this committee will be encouraged to put on a reflective vest and join Peace Officers on their bikes for patrolling the Safe Routes to School Program as an interactive way to connect with the community.
- Councillor Abrey noted that focus is on CPOs and not RCMP as much? Are we trying to avoid the reporting of the RCMP they way this committee is setup? Also, did not get schedule A of how regions would be for setup of the citizens of the committee. CAO Hastings responded that the Staff Sgt. Sat in on all composition of the draft Terms of Reference. He will still report to Council but will be a separate report of this committee
- Councillor Abrey noted that this was setup through the Solicitor General as a reporting mechanism to our residents, further noting that he was confused that we may be letting our Staff Sgt. Direct a committee that was setup by Solicitor General. CAO Hastings responded that our RCMP presence and participation will remain the same. We are finding more creative ways out there to be the eyes and ears in our community. We just provided them with a more hands on approach to interact. Further noting that getting ride-alongs with RCMP is a bit more challenging than ride alongs with CPO's.
- Councillor Chapman expressed that he was in favor of the plan to move forward but noted a question on composition as well as item 5B, page 6, could not find anywhere of how that relates to Board members. CAO Hastings responded that the Director of Emergency Management and the Deputy Chief of Public Safety are the same individual and it would be a staff resource position. The terminology should be consistent.
- Councillor Chapman inquired if this is really just replacing PAC with another model that now includes the emergency management piece? CAO Hastings responded that it includes public safety and Peace Officers as well.
- Councillor Simpson noted that we were looking for more statistics from RCMP. CAO Hastings responded that based on the feedback, would it be helpful if statistical reporting built in? Councillor Simpson replied that it would be helpful to know the stats of the crime in our Town from the RCMP. The stats are a vital piece.
- Councillor Abrey added that this is making our Peace Officers more accountable, but nothing for partnerships with RCMP in the way of the Terms of Reference. Its good to know what our Peace Officers are doing, but want to know more about RCMP matters.
- CAO Hastings asking for clarity on the feedback, is Council looking for statistical reporting from both, RCMP and Peace Officers. The RCMP will be present at these meetings. What info or elements might be helpful for Council and citizens, which we can add? Mayor Craig suggested that we can add roles and responsibilities. Is also helpful to know CPO and RCMP statistics. A draft brought back to the next meeting would be helpful.
- Mayor Craig noted that we would like a citizen to be in at least one top spot and that both cannot be a member of Council, suggesting the wording be "if the committee so allows, either the chair or vice chair seats can be elected, but a member of Council cannot occupy both positions".
- Councillor Chapman noted that he doesn't find that the RCMP would be weighted any more than CPO's and having the DEM is a great compliment to that dynamic. Further inquiring about item 6.0, about one-year appointment with a maximum of 4 terms, equal to 4 terms. CAO Hastings said this is correct, recommended to do one-year terms for council or citizen to allow more opportunity for all.
- Councillor Chapman suggested to make the motion as amended to include Mayor Craig's suggestions on the reference to Chairs and Vice-chairs.

- Mayor Craig suggested instead for administration to bring revisions to the Terms of Reference back to next meeting to include RCMP.
- Councillor Chapman withdrew his motion.

MOTION 304.18 ***Councillor Chapman moved that Council request administration to bring back an updated Terms of Reference for the Community Safety Advisory Committee at a future Council Meeting.***
6-0 Carried

- Mayor Craig requested that Council members email any proposed amendments directly to CAO Hastings.

ITEM 267 **7.1** **MUSEUM WINE & CHEESE – L. UNGER**

MOTION 305.18 ***Councillor Lloyd moved that Council sponsor a table of 8 for the annual Wine & Cheese Auction on Saturday, October 20, 2018, at a cost of \$175.00.***
6-0 Carried

ITEM 268 **7.2** **JULY 2018 BANK RECONCILIATION – M. OVERBEEKE**

MOTION 306.18 ***Councillor Abrey moved that Council Approve the Bank Reconciliation for the month of July 2018.***
6-0 Carried

ITEM 269 **7.3** **LOGISTICS – REGULAR COUNCIL MEETING OCTOBER 9, 2018
– C. MILLS**

MOTION 307.18 ***Councillor Simpson moved that Council receive the October 9th Logistics report as information.***
6-0 Carried

ITEM 270 **8.1** **TRANSPORTATION MASTER PLAN – RFP SUMMARY – A. KOESTER**

- A. Koester, Director of Infrastructure & Engineering suggested a workshop on October 9th with Peter. A. Truch, the successful candidate of the RFP for the TMP.
- Mayor Craig inquired of what was the objective of the TMP? Were the companies given any parameters or do they come up with their own criteria? A. Koester responded that we provided a scope of what would be required and to include the annexation areas. We gave them about 6 different guidelines with the idea that we want them to use their professional opinion. Peter has done many TMP's for small communities like us.
- Councillor Chapman inquired what is the timelines for October 9th? How will that engagement work with Council? A. Koester responded that yes, it will be a busy day. Was planning on doing a lunch and go until 2pm. CAO Hastings suggested to change this workshop until after the Council meeting.

MOTION 308.18 **Councillor Pauls moved that Council receive the Transportation Master Plan RFP Summary for information.**
6-0 Carried

ITEM 271 8.2 EMERGENCY SERVICES 2ND QUARTER UPDATE – K. L’HIRONDELLE

- K. L’Hirondelle, Deputy Chief of Operations, presented on the matter.
- Councillor Chapman commented on the amount of Code Reds. K. L’Hirondelle responded that this is dependant on our community. Lots of times ambulances take longer to get there, but as long as there is an available ambulance somewhere, still considered acceptable.
- Mayor Craig expressed gratitude for the department and volunteers.

MOTION 309.18 **Councillor Simpson moved that Council receive the Emergency Services Quarterly Update as information.**
6-0 Carried

ITEM 272 11.1 CANADIAN BADLANDS JUNE 2018 BOARD MEETING MINUTES
11.2 CEREBRAL PALSY ASSOCIATION OF ALBERTA – WORLD CEREBRAL PALSY DAY, OCTOBER 6, 2018
11.3 R.C.M.P. 2ND QUARTER PERFORMANCE REPORT
11.4 HIGHWAY 3 TWINNING ASSOCIATION - STRATEGIC PLAN 2018-2022

- Councillor Chapman presented on the topic, further requesting a support motion to the matter, suggesting: *that Council support the Strategic Plan provided by the Highway 3 Twinning Development Association which was completed in June of 2018 be received as information and be it further resolved, that Council approves the work of the Highway 3 Twinning Development Association.*
- Mayor Craig inquired if there is an ask for a budgetary consideration at this time? Councillor Chapman noted that he could not provide a number at this time but could report back on October 12th with that budgetary item. Further noting that this would be a separate request. Councillor Chapman confirmed that there will be an outlining budgetary item for all municipalities at that time. The strategic plan does express a budgetary item, in an indirect way.
- Councillor Simpson asked if there is a roadmap of how this all will all look? Councillor Chapman explained it is roadmap for the next 2 years. Councillor Simpson asked if there is a map of what the highway would actually look like through Coaldale? Councillor Chapman said that Alberta Transportation does have a Transportation Master Plan and has identified the best re-alignments. There will be another study done in November that will identify preferred routes through the Crowsnest Pass that will be acceptable by the public and Alberta Transportation.
- CAO Hastings suggested that it is a 2-part motion noting that Council is not ready to commit to the 2nd part of the motion. There could be a caveat added to the motion to include: *provided that no funding be committed at this time.* Councillor Chapman noted that the original motion is speaking to get the project done and not asking for budgetary at this time. CAO Hastings added a recommendation that the motion could

be kept all together, with the addition at the end of the resolution to help clarify for Council that it does not include a budgetary request. Councillor Chapman added that the City of Lethbridge approved the very same motion with no amendments.

- Councillor Abrey added that if the motions are kept together, would indicate that we are supporting together with financial commitment, which I would not be supportive of at this time.
- Mayor Craig added that we are not committing any financial at this time. Further inquiring with Councillor Chapman would consider a friendly amendment to the resolution to include that there is no financial request at this time?

MOTION 310.18 ***Councillor Chapman moved that Council support the Strategic Plan provided by the Highway 3 Twinning Development Association, which was completed in June of 2018, be received as information.***

6-0 Carried

- Councillor Chapman proposed the 2nd motion as: *Council approves the endeavors of the Highway 3 Twinning Development Association.* Mayor Craig added that he finds that Councillor Chapman is not looking for a financial commitment at this time, instead that the Highway 3 keep working as they have and that there will be a forthcoming proposal of how the association funds will be moving forward. Councillor Chapman agreed on the statement.
- Councillor Lloyd requested to have friendly amendment to include “provided that no funding be committed at this time”. Further added that it would make it clearer for Council members. Councillor Chapman responded that the motion could be: *Council approves the work and endeavors of the Highway 3 Twinning Development Association as historically shown.*
- Councillor Chapman further suggested a motion as: *Council supports the work of the Highway 3 Twinning Development Association.*
- Councillor Simpson responded that it still implies financial implication. Councillor Chapman further added that Council would like a motion that includes that “there is no financial commitment or partnership and that there will be zero dollars moving forward”? Councillor Simpson responded that no, this is not correct. The request can be made later on.
- Mayor Craig added that Council is supportive of the actions of the Highway 3 Twinning Association and that they will expect that they will come back later on with a funding model.
- Council Chapman withdrew the 2nd part of his motion.

11.5 CP RAIL SAFETY WEEK – SEPTEMBER 23 – 29, 2018

- Mayor Craig provided thanks to Communications Officer, K. Bly for posting information to social medias and informing the public of this important safety initiative.

11.6 MUNICIPAL AFFAIRS – WATERSHED RESILIENCY & RESTORATION PROGRAM GRANT

11.7 BEW-FCSS – 2ND QUARTER REPORT

MOTION 311.18 *Councillor Abrey moved that Council receive Items 11.1 to 11.3 and 11.5 to 11.7 as information.*
6-0 Carried

ITEM 273 12.0 CLOSED MEETING

MOTION 312.18 *Councillor Simpson moved that Council go into closed meeting at 3:26 p.m.*
6-0 Carried

Mayor Craig called for a 10-minute recess.

In addition to Council and the CAO, the following persons were in attendance during the in-camera session to provide information and/or administrative support: S. Croil, C. Mills, A. Koester, L. Unger.

Councillor Lloyd left Council Chambers at 4:10pm and returned at 4:12pm.

MOTION 313.18 *Councillor Pauls moved that Council come out of closed meeting at 5:37 p.m.*
6-0 Carried

**ITEM 274 12.1 LAND MATTER – K. HASTINGS, C. MILLS
(FOIP SECTIONS 23, 24, 25 AND 27)**

MOTION 314.18 *Councillor Lloyd moved that Council authorize administration to adopt the recommendation for a lease arrangement as discussed.*
6-0 Carried

S. Croil, C. Mills, A. Koester, L. Unger exited Council Chambers at 4:38pm.

ITEM 275 12.2 CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)

MOTION 315.18 *Councillor Chapman moved that Council direct administration to assess 30th Street for infrastructure and safety issues and to ensure patching repairs are undertaken by the contractor of the south portion of Phase 2A of the Malloy Drain implementation project, and that administration make additional patching repairs until a long-term solution is devised.*
6-0 Carried

MOTION 316.18 *Councillor Lloyd moved that Council authorize administration to undertake remedial work on 8th Street south of the canal to the southern boundary of the Town's corporate limits.*
6-0 Carried

ITEM 276 **12.3** **LEGAL MATTER AUC DECISION – K. HASTINGS**
(FOIP SECTIONS 23, 24, 25 AND 27)

MOTION 317.18 *Councillor Simpson moved that Council endorse the decision to appeal the Alberta Utility Commissions decision and to instruct administration to send a letter to those who own multi-unit properties in Coaldale to provide them with an update on this matter.*
6-0 Carried

MOTION 318.18 *Councillor Pauls moved that Council come out of Closed Meeting at 5:42 p.m.*
6-0 Carried

MOTION 319.18 *Councillor Pauls moved that Council adjourn at 5:43 p.m.*
6-0 Carried

Kim Craig, MAYOR

KALEN HASTINGS, CAO