



**REGULAR COUNCIL MEETING MINUTES
JUNE 11, 2018 – 2:00 P.M.
COUNCIL CHAMBERS**

PRESENT:

Mayor	K. Craig
Councillors	R. Hohm, B. Simpson, D. Lloyd, B. Pauls, B. Chapman, J. Abrey
Administration/Staff	K. Hastings, K. Bly, M. Overbeeke, C. Hoffman, C. Mills, S. Croil, J. Radford
Recording Secretary	L. Unger
Media	S. Ashbee – Sunny South News
Gallery	H. Doeve

ITEM 146 1.0 CALL TO ORDER

- Mayor Craig called the meeting to order at 2:00 p.m.

ITEM 147 1.1 CONFLICT OF INTEREST DECLARATION

- Mayor Craig inquired as to any declarations of pecuniary or non-pecuniary interest in the meeting. None declared.

ITEM 148 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- Councillor Hohm requested that an item be added to the agenda regarding discussion on Contractors and RFP's. Added as item 7.8.
- Councillor Abrey requested that an item be added to the June 25, 2018, Council Agenda regarding a breakdown of the increase in tax assessments. A response is not requested today, to allow administration time to prepare for the next meeting.

MOTION 183.18 *Councillor Simpson moved that Council accept the June 11, 2018, Agenda as presented.*

7-0 Carried

ITEM 149 3.1 BUDGET MEETING MINUTES – FEBRUARY 26, 2018

- Councillor Chapman requested that a street sweeper be added to a future budget.
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MOTION 184.18 **Councillor Chapman moved that Council accept the February 26, 2018, Budget Meeting Minutes as presented.**
7-0 Carried

ITEM 150 **3.2 REGULAR COUNCIL MEETING MINUTES – MAY 28, 2018**

MOTION 185.18 **Councillor Chapman moved that Council accept the May 28, 2018, Regular Council Meeting Minutes as presented.**
7-0 Carried

ITEM 151 **4.1 CANNABIS SURVEY RESULTS – S. CROIL, C. MILLS, J. RADFORD**

- S. Croil, Director of Planning and Community Development, led the cannabis survey results update with focus on consumption on either private property of a consumption lounge.
- Councillor Abrey inquired if there is no bylaw in place by July 1st, does that mean there will be no consumption be allowed in public places? S. Croil responded that this has not yet been determined and can be decided at Council's discretion.
- Councillor Chapman inquired about the public engagement, further asking if there was a specific number of participants required? S. Croil responded that it would be suitable to have 3 or 4, plus staff experts.
- Councillor Simpson inquired of how soon the workshop would be organized? S. Croil responded that they have had a number of discussions and will be free on June 18th. We want the community to be well aware, likely in the evening.
- Councillor Chapman inquired if you are looking for any other input like bylaws for Council to consider? S. Croil requested clarity if this is for bylaws already in place or for a broader reach? Councillor Chapman responded that the City of Calgary has restrictions.
- C. Mills echoed thoughts that this decision making is very difficult. There is no provincial standard yet. The concern would be that not having a bylaw over the summer, that might prove difficult if the federal government does not dictate until September. Recommendation is to go ahead with a very restricted one and adjust accordingly later on.
- Councillor Simpson recommends to proceed with the workshop and also have the Bylaw for 1st reading ready at the June 25th Regular Council Meeting.
- S. Croil added that the consumption bylaw will be enforceable.
- Councillor Abrey further inquired if our Peace Officers will be enforcing through a bylaw, a federal piece of legislation? Councillor Abrey further noted that he is not in favor of a bylaw until the Province decides on enforcement and fines.
- C. Mills agreed that it is very complicated. The concern from municipal perspective, is not having a bylaw in place over the summer, might prove difficult. The idea is to keep the bylaw stricter, by having it on private property, indoors.
- Mayor Craig agreed with Councillor Abrey's comment that it is all unclear.
- Councillor Hohm agreed that if we don't direction from the province until September, then we have to put a bylaw in place at this time that can be adjusted later on once the Federal and Provincial legislation is decided.
- Councillor Abrey requested that administration find out if there is no bylaw, is it no? My understanding is that if there is no bylaw in place, then it is not enforceable.

- S. Croil responded that we can go ahead and draft the bylaw and have it ready for 1st reading at the June 25th Council Meeting. Hopefully we will have clearer answers than what we have today.
- Councillor Abrey noted that it bothers him that we can allow the smoking of marijuana but we can't set off fireworks in our town. What is more harmful?
- Mayor Craig inquired if there would be merit in having the bylaw, but also want to get informed of what happens down the road.
- Councillor Pauls inquired if it will be determined by July 1st, where marijuana can be sold in town? S. Croil responded that this will not likely be in place by that time and is yet to be determined.
- Councillor Simpson requested a double check if we don't have a bylaw in place, then consumption is allowed? Will we have repercussions from that.

MOTION 186.18 ***Councillor Simpson moved that Council direct administration to authorize a community workshop.***
7-0 Carried

MOTION 187.18 ***Councillor Simpson moved that Council direct administration to draft a non-medical cannabis consumption bylaw for Council's consideration at the June 25 meeting, restricting to private property indoors. FURTHER that prior to the June 25, 2018, meeting, administration investigate the consequences of not having a consumption bylaw in place.***
6-1 Carried

Councillor Abrey, Councillor Lloyd, Councillor Pauls, Councillor Simpson, Councillor Chapman, Councillor Hohm, in favor.
Mayor Craig opposed.

ITEM 152 5.1 2:15PM, LINK REGIONAL PATHWAY – HENRY DOEVE

- Delegation started at 2:23 p.m.
- H. Doeve presented an update to the Link Regional Pathway.
- Councillor Lloyd inquired that once phase 2A of the Malloy project is complete, will you be ready to start the Link Pathway project at that time? H. Doeve responded that we would love to start this year but as the Malloy project is in the initial phase, it will be more realistic for next fall.
- H. Doeve added that they are working on MPE and have agreed to do preliminary engineering on the jail road crossing, then we can go to Alberta Transportation once we have more funding.
- Councillor Lloyd inquired of where will be the starting point? H. Doeve responded that we are starting in Coaldale, east to west. The last 2 miles to the west is on private land, which we will have to ask for permission.
- H. Doeve inquired with Councillor Chapman, as he is chair to Highway 3 Committee, to point out that when highway 3 gets twinned, I hope pathway gets incorporated.
- Councillor Chapman responded that when at a recent open house, talk was about pathways, so this was a topic important to residents. I will be sure to pass that on to our board.

- Delegation concluded at 2:35 p.m.

MOTION 188.18

Councillor Pauls moved that Council receive the LINK Regional Pathway delegation as information.

7-0 Carried

**ITEM 153 6.1 REVISION TO COMMUNITY STANDARDS BYLAW – FIRE SECTIONS
– K. MCKEOWN**

- Chief McKeown presented proposed changes to the Community Standards Bylaw, including open burning to be allowed for the annexed land to be able to continue for 3-year period. Other changes included burning during fire ban and that a responsible person must be a minimum age of 18, as well as increases in penalties.
- Councillor Chapman noted that he has heard concern from some of the annexed residents, so this is nice to see a phase to wean those off rather than eliminating all together.
- Councillor Lloyd inquired what will happen after the 3 years? Further inquiring if it will go to bylaw or be reassessed for a possible extension? Chief McKeown noted, that yes there is an option to do an extension or re-evaluation. If we have expanded that area, I would recommend to cancel all open burning.
- Councillor Hohm noted that he doesn't feel 3 years is sufficient, should be 5 years, thinking of those that are those furthest from town. When we start looking to future, it might be 20 years. I would recommend to see it increased to 5 years.
- Mayor Craig inquired if the reference to being 18 years of age, was that specific to that item, or also for fire pits? Chief McKeown confirmed that it includes reference to all burning in town.
- Councillor Chapman inquired if this would take effect immediately, landowners would need to apply for a permit, and would be handled by your office. Chief McKeown confirmed that yes, that is correct. We have created the Town of Coaldale Burning Permit. Residents will follow a similar process as with the County. The permit is available in print or on website. Will be approved at the fire hall and managed there.
- Councillor Chapman inquired if will you be sending out communication to inform the residents. Chief McKeown, confirmed that, yes, we would like to send out a package so all residents are aware.
- Mayor Craig inquired with the Chief on what are your thoughts on 3 vs 5 years? Chief McKeown responded that we can revisit at 3 years and grant extension at that time.

**ITEM 154 6.2 REVISION TO COMMUNITY STANDARDS BYLAW – WEED CONTROL
SECTIONS – K. COLLEY**

- K. Colley, CPO Team Lead, presented amendments to the Community Standards Bylaw, sections specific to vegetation and weed control.
- K. Colley explained that currently we don't have any enforcement on overhang regarding public property. Noting that alleys are being particularly affected by overhanging trees.

- Councillor Chapman expressed support to this amendment. Noticing noxious weeds on the outskirts of Town.
- K. Colley noted that they have identified the issue with weeds. We do not currently have anyone on staff to properly identify particular weeds. I don't have answer today, other than speaking with property owners on an individual basis. We are proactive with grass cutting notice.
- K. Colley further explained regarding weed and grass issues, that if residents have not met a compliance due date, we proceed with remedial order.
- Councillor Chapman further noted that old lots across the highway have really high weeds. K. Colley noted that they have split town into districts which I can assure they have been addressing.

MOTION 189.18 ***Councillor Hohm moved that Council direct administration to compile an amended Bylaw reflective of the proposed changes to Sections 502, 503 and the associated fire penalties, as well as Sections 206, (d) and (g), and bring back to Council for first reading.***
7-0 Carried

- CAO Hastings made introductions of Kristina Colley, CPO Team Lead and Clayton Rutberg, Deputy Chief of Public Relations.

ITEM 155 7.1 PROPOSED FLAG DISPLAY POLICY #C-016-0418 - L. UNGER

- L. Unger, Legislative Coordinator, presented the Flag Lighting Policy, with recommended option to include a section on a proposed lighting policy for consideration as a future budgetary item.
- Councillor Simpson expressed agreement with only proceeding with the flag portion today.
- Councillor Lloyd inquired if there are other options to display lighting, other than the Welcome sign as the red maple leaf would not be very effective. L. Unger, agreed that portraying the lighting against a building would be most effective.
- Mayor Craig expressed further support to the Flag Lighting Policy presented, with further consideration for the Lighting Policy portion as a future budgetary item.

MOTION 190.18 ***Councillor Hohm moved that Council approve Policy #C-016-0418, Flag Display Policy, and exclude reference to Lighting with intent to explore this option at a later date.***
7-0 Carried

- Councillor Chapman noted that the City of Lethbridge and Lethbridge County seem to synchronize their flags raised and lowered at half mast. As well the University of Lethbridge and the Lethbridge College lower their flags for members of their faculty, so appreciate this policy.

- Councillor Lloyd noted that the flags at the Welcome sign are very cumbersome to lower to put flags at half-mast and further suggesting replacing with a different style of pole as a future budgetary item for consideration.
- Councillor Simpson inquired about the reference in the policy to lowering the flags at half-mast, outside of the listed events. We don't want to be the only municipality not lowering the flags. Mayor Craig responded that there is reference in item (d), that allows the discretion of the Mayor and CAO, outside of the listed events.

ITEM 156 7.2 FLASHING CROSSWALK SIGNALS – S. CROIL

- S. Croil presented a proposal for a flashing crosswalk at the intersection from R.I. Baker, across to the HUB, located at 13th Street and 21st Avenue.
- CAO Hastings clarified that the funds would come from the Safety Infrastructure allocation from the Photo Radar generated funds. The Community Grant makes up the other part of these funds. Mayor Craig confirmed that we are not taking away any funds from the Community Grant for this project.
- Councillor Abrey inquired if the lights will be north of 21st Avenue. S. Croil also noted that we can also do the northeast corner at an additional cost.

MOTION 191.18 *Councillor Abrey moved that Council allocate \$18,000 from the safety infrastructure component of the Photo Radar funds for 2018 for the purchase and installation of flashing crossing signals at the intersection of 13th Street and 21st Avenue.*
7-0 Carried

ITEM 157 7.3 APPOINTMENT OF DEM – K. McKEOWN

- Chief McKeown presented, formally introduced Clayton Rutberg as new Deputy Chief of Public Safety.
- C. Rutberg provided background of himself, sharing that he has worked previously in emergency services, fire, EMS, as well as Emergency Management. Been in Emergency Management for 15 years in 3 different communities as firefighter to Deputy Chief, as well as Emergency Management roles within. Mayor Craig provided welcome to Clayton in his new role on behalf of Council.

MOTION 192.18 *Councillor Simpson moved that Council appoint Clayton Rutberg, Deputy Fire Chief – Public Safety, as the new Director of Emergency Management for the Town of Coaldale.*
7-0 Carried

ITEM 158 7.4 AUMA CONVENTION – SEPTEMBER 26, 27, 28, 2018 – L. UNGER

- L. Unger inquired with Council on what the preference would be for the number of attendees so that the corresponding amount of hotel rooms can be booked while there is still availability.

- Councillor Lloyd shared that she is unavailable to attend this year as it conflicts with Communities in Bloom.
- Councillor Lloyd inquired about the opportunity to meet with Minister's during AUMA. CAO Hastings noted that we can plan that separately so that all Council members can attend the meetings.
- Councillor Simpson noted that when meeting with the Ministers last year, now if only four (4) representatives are there from the Town, will this be as effective? Mayor Craig responded that Minister's don't go by the number of representatives, and more that there is presence by the municipality.
- Councillor Chapman noted that we could spend resources elsewhere to meet with Minister should the opportunity arise.

MOTION 193.18 ***Councillor Hohm moved that Council make resolution to send up to four (4) representatives to the AUMA, which includes the Mayor and the CAO, as well as two (2) Council members, and that the Council members rotate throughout the term for the conferences for 2018, 2019 and 2020.***

7-0 Carried

ITEM 159 **7.5** **ROYAL CANADIAN LEGION MILITARY SERVICE RECONGNITION
– K. BLY**

MOTION 194.18 ***Councillor Chapman moved that Council approve the cost of \$340 to place a full colour business card sized ad in The Royal Canadian Legion's Military Service Recognition Book for 2018.***

7-0 Carried

ITEM 160 **7.6** **REQUEST FOR LETTER OF SUPPORT – SAEWA APPLYING FOR FCM
GRANT – K. CRAIG**

MOTION 195.18 ***Councillor Chapman moved that Council move that administration provide a letter of support to SAEWA's grant application to FCM.***

7-0 Carried

ITEM 161 **7.7** **INVITATION FOR COUNCIL TO ATTEND EMERGENCY MANAGEMENT
FRAMEWORK REVIEW, HOSTED BY MUNICIPAL AFFAIRS - K. CRAIG**

- Mayor Craig requested clarity and understanding from Council members for those wishing to attend as there are per diems attached to attendance.
- Councillor Simpson inquired if this is offered online, can we do it at our own pace? Mayor Craig noted that the online portion is only for registration and not the actual course.
- Councillor Abrey expressed interest in attending.
- Councillor Chapman shared that those on the Emergency Management committee should be attending.

- Councillor Hohm expressed interest in attending if representation is needed.

MOTION 196.18 ***Councillor Simpson moved that Council send Councillor Abrey and Councillor Hohm to attend and claim per diems accordingly.***
7-0 Carried

ITEM 162 7.8 CONTRACTORS AND RFP'S – R. HOHM

- Councillor Hohm shared the idea of having contracts and RFP's included in Council agendas so that they are recorded in the minutes. I request that administration provide us with copies of a listing of approved contracts and RFP's, in the same way that we receive a copy of the cheque listing.
- CAO Hastings requested clarification on the matter, asking if the listing is before or after the approval of the contracts and RFP's? Councillor Hohm responded that it is just for information purposes and not intended to hold up the process. The listing would include who submitted for contracts and RFP's, regardless if they were successful and should include the approval process and all those who tendered.
- Councillor Chapman asked for clarity, are you asking to see all who submitted a tender on a project? Councillor Hohm responded that this is correct.

MOTION 197.18 ***Councillor Hohm moved that Council direct administration to include in future agenda packages, a listing of the Request for Proposals (RFP's) and tenders that are posted by administration for Town sanctioned projects including the names of the companies who made submissions, the name of the successful bidder and the amount for which the project was awarded.***

5-2 Carried

Councillor Pauls, Councillor Abrey, Mayor Craig, Councillor Simpson, Councillor Hohm, in favor.
Councillor Lloyd and Councillor Chapman opposed.

ITEM 163 8.1 MAY 2018 DEVELOPMENTAL STATISTICS – C. L'HIRONDELLE

MOTION 198.18 ***Councillor Simpson moved that Council receive the report as information.***
7-0 Carried

ITEM 164 11.2 AB RECREATION & PARKS ASSOCIATION – AWARD NOMINATIONS

MOTION 199.18 ***Councillor Simpson moved that Council approve administration to formally submit the award application and direct administration to prepare a letter of support to be endorsed by the Mayor and Council for the application of the award for the Natural Play Space.***
7-0 Carried

ITEM 165 11.1 COALDALE LIBRARY MAY/JUNE 2018 NEWSLETTER

11.3 MUNICIPAL AFFAIRS – MSI FUNDING

MOTION 200.18 *Councillor Lloyd moved that Council receive items 11.1 and 11.3 as information.*

7-0 Carried

ITEM 166 12.0 IN-CAMERA

MOTION 201.18 *Councillor Lloyd moved that Council go in-camera at 3:21 p.m.*

7-0 Carried

Mayor Craig called for 5-minute recess.

In addition to Council and the CAO, the following persons were in attendance during the in-camera session to provide information and/or administrative support: J. Radford, S. Croil, C. Hoffman, M. Overbeeke, L. Unger.

MOTION 202.18 *Councillor Hohm moved that Council come out of in-camera at 4:53 p.m.*

7-0 Carried

**ITEM 167 12.1 COMMUNITY GRANT APPLICATIONS – C. HOFFMAN
(FOIP SECTIONS 17, 23, 24 AND 29)**

C. Hoffman, S. Croil, J. Radford and C. Mills exited Council Chambers at 3:53 p.m.

**ITEM 168 12.2 LAND - DOWNTOWN DEVELOPMENT OPPORTUNITIES
– K. HASTINGS (FOIP SECTIONS 23, 24, 25 AND 27)**

MOTION 203.18 *Councillor Lloyd moved that Council accept the Land Report as information.*

7-0 Carried

**ITEM 169 12.3 COMMUNITY PEACE OFFICER REGIONALIZATION AGREEMENT
– K. HASTINGS (FOIP SECTIONS 21, 23 AND 24)**

MOTION 204.18 *Councillor Hohm moved that Council accept the CPO Regionalization Agreement as information.*

7-0 Carried

L. Unger exited Council Chambers at 4:12 p.m.

M. Overbeeke exited Council Chambers at 4:14 p.m.

ITEM 170 12.4 CAO REPORT – K. HASTINGS (FOIP SECTIONS 16, 17, 23 AND 24)

MOTION 205.18 *Councillor Chapman moved that Council accept the CAO Report as information.*

7-0 Carried

MOTION 206.18 *Councillor Pauls moved that Council adjourn at 4:53 p.m.*

7-0 Carried

Kim Craig, MAYOR

KALEN HASTINGS, CAO