



REGULAR COUNCIL MEETING MINUTES
JANUARY 11, 2016 – 5:30 PM
TOWN COUNCIL CHAMBERS

PRESENT

Mayor	K. Craig
Councillors	J. Van Rijn, B. Chapman, B. Martens, J. Abrey, R. Hohm, S. Duda
Administration/Staff	K. Hastings, M. Overbeeke, S. Croil
Recording Secretary	J. Herbst

Mayor Craig called the meeting to order at 5:30 p.m.

The Mayor welcomed Spencer Croil to the Town of Coaldale as the new Director of Planning and Development.

ITEM 001 2.0 ADDITIONS TO/ADOPTION OF THE AGENDA

- 11.2 Digital Sign Proposal
- 11.3 CAO Report

Motion 001.16 Councillor Martens moved to adopt the agenda as amended.

7-0 Carried.

ITEM 002 3.1 REGULAR COUNCIL MEETING MINUTES – DECEMBER 14, 2015

- Councillor Chapman noted Item 294, Section 6.2 **Proposed Bylaw #709-R-11-15 Amendment to Bylaw #535-R-10-4**; some of his comments were not included in the minutes. Councillor Chapman noted a resolution was passed by Council in August, 1998. The following is a copy of the resolution which Councillor Chapman circulated:

Councillor Martens moved that the Council ratify the recommendation of the O.E.S. Committee to not allow

temporary curb ramps to be put in and that if there are any curb ramps identified, the owner is to be notified and the ramps be removed shortly thereafter.

Motion 002.16 **Councillor Van Rijn moved to accept the minutes as amended.**

7-0 Carried.

ITEM 003 3.2 MUNICIPAL PLANNING COMMISSION – NOVEMBER 18, 2015

Motion 003.16 **Councillor Hohm moved to receive the minutes for information.**

7-0 Carried.

ITEM 004 6.1 PROPOSED BYLAW #709-R-11-15 AMENDMENT TO BYLAW #535-R-10-4

- Councillor Abrey asked Bob Schulz; Public Works manager, to describe what actually happened to the snow removal operator which involved curb ramps that has caused Council to address this issue. Bob Schulz said it was in January 2015 and the weather was below freezing. The operator bumped into a steel curb ramp while clearing snow on the street. This caused him to be abruptly ejected from his seat and his eye glasses flew off his face. If the metal curb ramp had become air born someone could have been seriously injured.
- Councillor Martens asked Schulz if rubber curb ramps cause any problems for his department in the summer. Schulz said the rubber curb ramps only cause problems when we are street sweeping or if we have a wet Spring, because the water will pool behind the curb ramps.
- Councillor Chapman said a previous Council noted that the issue was that rubber curb ramps can cause a damming effect during a heavy rainfall. Councillor Chapman asked why four nearby municipalities would allow curb ramps. Schulz said he couldn't answer for the other towns but said for his department it's basically a maintenance problem. CAO Kalen Hastings said Coaldale doesn't have as many catch basins for storm water drainage as the other communities such as Taber.

- Mayor Craig asked Schulz if it was necessary to get so close to the curb when doing snow removal. Schulz said most of the time we can't judge how close we are getting to the curb due to the accumulation of snow.
- Mayor Craig asked Schulz what the approximate cost would be to replace the more severe curbs in the older areas of Coaldale to the newer less severe style of curb. Can we convert to the newer style? Schulz said it is possible; we have done it when a part of the sidewalk is in poor condition. The problem is when you put driveways on sidewalks, you have a steeper side slope and there is a potential that people will slip on it and lose their balance.
- Councillor Chapman asked Schulz what he thought about a cost sharing proposal with the property owner who may want to rehabilitate their sidewalk/drive way. The curb appeal would be improved. Schulz said it's a possibility; a good alternative. Councillor Chapman said he would be willing to make a motion to that affect.

ITEM 005 5.1 RCMP –STAFF SGT. GLENN HENRY

- Staff Sgt. Glenn Henry gave an update to Council since the commencement of the RCMP policing on January 1, 2016. They have received 27 calls for service, one sudden death incident and one domestic issue. There is a school resource officer in place now. The SRO will be required to give a detailed report on his daily activities at the schools. Staff Sgt. Henry said he has spoken with the LRPS for any pass over which there has been none to date. It was a very smooth transition from LRPS to the RCMP.
- RCMP Superintendent Tony Hamori said he will continue to keep the pressure on for the new building timeline. Hamori said the RCMP are pleased to be here as your police service.
- Councillor Van Rijn said people are concerned about the reserved parking stalls the RCMP have created on main street. Henry said there are three "visitor parking" stalls and one 24 hour "police parking only" stall. We will post signs indicating the visitor parking is in effect from 8:00 a.m. and 4:00 p.m. We want high visibility and a police vehicle parked out front of the office. We want people to know where we are at. It creates a sense of safety and security for

the community. We have only been here a week so we may revisit this issue after we've been here awhile.

- RCMP Superintendent Tony Hamori said there will be a lot of traffic at the detachment for the "Live Scan" requests. We have to consider there will be visitors or disabled people coming to the office and we want to have a convenient spot for them to park.
- Councillor Chapman congratulated Staff Sgt. Glenn Henry on the store front opening on Jan. 4, 2016. Councillor Chapman said he has been asked about having a community liaison. Staff Sgt. Henry said he would be the point of contact for the community for any policing issues. People are more than welcome to stop in and talk with us.
- Councillor Abrey concurred with Staff Sgt. Henry and said once we hold a couple of Police Advisory Committee meetings and the minutes get circulated, people will come to realize that Staff Sgt. Henry is the point of contact for policing matters.
- Mayor Craig asked what a typical work day looks like for an RCMP constable in Coaldale. Henry said an RCMP officer can't predict what their day will be like. No two days are alike. There is a lot of data input for them; report writing, criminal record checks, meeting with people for inquiries, and doing traffic enforcement. We ask that the members be visible by going to the ice arena, schools, the Community Centre, and around Town at community events in the evening.
- Councillor Duda commented that RCMP members were at the arena during a hockey tournament on the weekend and they were very well received. It was nice to meet them. They were doing a great job.
- Councillor Van Rijn asked if the "Live Scan" electronic finger printing machine is for residents of Coaldale and Lethbridge County. Staff Sgt. Henry confirmed that is correct. Residents of Lethbridge would go through the Lethbridge Police Service. Most RCMP detachments have a "Live Scan" machine now.
- Councillor Chapman said some County residents commented that they are very pleased that the RCMP are here now. They have had past issues with an intruder and now have a sense of security. Councillor Chapman asked Staff Sgt. Henry if he plans on having an

“open house” or meet and greet for the community to personally meet him at the Community Centre. Staff Sgt. Henry commented that Councillor Chapman has made this request a number of times but stated that there has been a lot of recent media coverage and people recognize him and are becoming acquainted with him. I prefer to meet people one on one; a direct approach. I think that by having a Police Advisory Committee it’s best to work through them first. I’m not opposed to doing an “open house” but I want to ensure that it is time well spent. We haven’t been in town very long and I don’t feel there are any “hot” issues at the moment. Maybe in six months there may be some issues, as well as some good feedback from the community. During our annual performance plan process, I will be looking for input from the community and Council as to what you feel our priorities would be, but I don’t want to have a meeting just for the sake of having a meeting.

- Mayor Craig said citizens have told him how happy they are with the personal interaction observed between the police officers and residents at the restaurant in Town. “You’re off to a great start just like we knew you would”, said Mayor Craig.
- Staff Sgt. Glenn Henry presented a challenge coin to the Mayor, Council, and CAO Kalen Hastings for accepting the RCMP as their police service and as a symbol of unity between the town and the RCMP. Staff Sgt. Henry said January 2016 marks the moment of coming to Coaldale. Staff Sgt. Henry then presented a plaque to the Mayor and Council to mark the return of the RCMP policing to the community.

ITEM 006 6.1 PROPOSED BYLAW #709-R-11-15 AMENDMENT TO BYLAW 535-R-10-4 SECOND & THIRD READING

- Mayor Craig stated the first reading of the proposed Bylaw #709-R-11-15 prohibiting the use of curb ramps on the street, took place on November 9, 2015.
- Councillor Duda asked for clarification as to what will be amended in the proposed bylaw.
- CAO Kalen Hastings said the amendment prohibits the use of metal curb ramps on streets. Rubber curb ramps would be permitted from May to October.

- Councillor Abrey said it was his understanding that rubber curb ramps would be permitted year round provided the homeowner doesn't live on a designated snow route.
- CAO Hastings said that point was definitely discussed on November 9, 2015, but that was not what was proposed. It can certainly be made as a result of the second reading if that is Council's wish.
- Councillor Abrey asked if the bylaw officers will enforce this or is this a bylaw we are amending just for liability sake; in case something happens.
- Hastings stated that if this bylaw gets passed, bylaw officers will enforce it. To have a bylaw and not enforce it, causes a bigger liability issue.
- Councillor Chapman said he will vote against this motion. Chapman said that you either allow them 12 months of the year or you prohibit them altogether. We're losing continuity if we allow them six months of the year.
- Councillor Duda asked if there will be a provision made for street sweeping; will property owners be required to move the curb ramps during the summer months, upon notification, to allow for street sweeping?
- CAO Kalen Hastings said it would be a prudent measure. We can send a letter to the property owners and Operations can place signs on the street in preparation for street sweeping advising people to remove the rubber curb ramps as well as their vehicle. There are only approximately twenty property owners at the most that this would apply to.

Motion 004.16

Councillor Van Rijn moved Council give second reading to Bylaw #709-R-11-15 to amend the Sidewalk Snow Removal Bylaw 535-R-10-4.

4-3 Carried.

In Favour: R. Hohm, B. Martens, S. Duda, J. Van Rijn

Opposed: J. Abrey, B. Chapman and K. Craig

Motion 005.16

Councillor Martens moved Council give third reading to Bylaw #709-R-11-15 to amend the Sidewalk Snow Removal Bylaw 535-R-10-4.

4-3 Carried.

**In Favour: R. Hohm, B. Martens, S. Duda, J. Van Rijn
Opposed: J. Abrey, B. Chapman and K. Craig**

Motion 006.16

Councillor Chapman moved Administration draft a proposal in which the Town would cost share with those property owners that want their sidewalk/driveway rehabilitated which would change the profile of the slope of the curb.

7-0 Carried.

ITEM 007 7.1 2016-2018 BUDGET MEETING DATES

- CFO Michelle Overbeeke requested Council set four dates for the 2016-2018 budget meetings in order to complete the process and pass the budget in accordance with the timelines outlined in the Municipal Government Act.
- Council has chosen to meet at 4:00 p.m. on Jan. 26th and at 5:00 p.m. on Feb. 1, Feb. 9, and if necessary Feb. 24th.

ITEM 008 7.2 COUNCIL CODE OF CONDUCT HANDBOOK

- Mayor Craig said the Government of Alberta introduced **Bill 20: Municipal Government Amendment Act** into the legislature. The Municipal Government Amendment Act is the first piece of legislation as part of the ongoing review of the current Municipal Government Act. Mayor Craig said the Municipal Government Act requires all municipalities to develop and adopt a code of conduct that meets minimum standards outlined in the MGA. Mayor Craig suggested that maybe Municipal Affairs could facilitate and lead a meeting while guiding us through a compilation of code of conduct. Mayor Craig asked Council if they want to proceed with it and what methodology to use.
- Councillor Martens questioned whether it is worth Administration's time if the government is going to come out with a code of conduct anyway.

- Councillor Abrey said it's a good idea because we know Bill 20 has gone to three readings. Abrey suggested administration talk to Municipal Affairs for direction. Abey said he would like to see it move forward.

Motion 007.16 ***Councillor Van Rijn moved Council direct Administration, with the help of Municipal Affairs, to draft a Council Code of Conduct handbook.***

7-0 Carried.

ITEM 009 8.1 COALDALE & DISTRICT EMERGENCY SERVICES STATISTICS

Motion 008.16 ***Councillor Chapman moved to receive the CDES statistics for information.***

7-0 Carried.

ITEM 010 8.2 DEVELOPMENT STATISTICS

Motion 009.16 ***Councillor Chapman moved to receive for information.***

7-0 Carried.

Motion 010.16 ***Councillor Martens moved to go In Camera at 6:48 p.m.***

7-0 Carried.

Motion 011.16 ***Councillor Hohm moved to come out of the In-Camera session at 8:27 p.m.***

7-0 Carried.

ITEM 011 5.2 ALBERTA BIRDS OF PREY

Motion 012.16 ***Councillor Martens moved that Council direct the CAO, if and when time permits, to collaborate with the Alberta Birds of Prey Centre for the purpose of identifying mutually beneficial initiatives in respect to storm water management and wetland restoration in and around the Alberta Birds of Prey Centre.***

7-0 Carried.

Motion 013.16 **Councillor Van Rijn moved that Council reimburse the Alberta Birds of Prey Centre for consulting costs incurred as a result of funding applications submitted for wetland restoration and storm water management initiatives up to a maximum of \$16,000**

7-0 Carried.

Motion 014.16 **Councillor Chapman moved that Council waive the Alberta Birds of Prey Centre's 2015 lease payment to assist their grant application efforts for wetland restoration and storm water management initiatives.**

7-0 Carried.

Motion 015.16 **Councillor Abrey moved that Council direct Administration to draft a letter of support, to be signed by the Mayor, in support of the Alberta Birds of Prey application under the National Wetland Conservation Fund under Environment Canada.**

7-0 Carried.

Motion 016.16 **Councillor Hohm moved that Council direct Administration to draft a letter of support, to be signed by the Mayor, in support of the Alberta Birds of Prey Centre's application to the 2016 Minister's Special License Grant.**

7-0 Carried.

ITEM 012 11.1 DEVELOPMENT PROPOSAL

Motion 017.16 **Councillor Hohm moved that Council draft a letter to the developer as discussed.**

7-0 Carried.

ITEM 013 11.2 DIGITAL SIGN PROPOSAL

Motion 018.16 Councillor Chapman moved to direct Administration to dialogue on a digital sign partnership as discussed.

7-0 Carried.

ITEM 014 11.3 CAO REPORT

Motion 019.16 Councillor Martens moved to receive the CAO report for information.

7-0 Carried.

Motion 020.16 Councillor Martens moved that Council direct Administration to dialogue with Municipal Affairs to include emergency services for the categories under which prospective interns can apply.

7-0 Carried.

Motion 021.16 Councillor Duda moved to adjourn the meeting at 8:30 p.m.

7-0 Carried.

Kim Craig, MAYOR

Kalen Hastings, CAO