

**TOWN OF COALDALE  
REGULAR COUNCIL MEETING MINUTES  
JULY 12, 2010 - 5:30 PM  
TOWN COUNCIL CHAMBERS**

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**PRESENT**

Mayor	K. Craig
Councillors	B. Martens, D. Wentz, A. Langstraat, B. Chapman, V. Mensch (5:32 pm), S. Duda (5:32 pm)
Administration/Staff	L. Ludwig, R. Ermter, M. Overbeeke, B. Farries, C. Flexhaug
Recording Secretary	C. Cook

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Mayor Craig called the meeting to order at 5:30 pm.

**ITEM 241                    2.0      ADOPTION OF/ADDITIONS TO THE AGENDA**

The following items were added to the agenda:

- 6.4      Granite Club
- 10.1    Library Report
- 11.2    Council Laptops
- 13.2    Solicitor General
- 13.3    CAO Evaluation Format

Councillors Duda and Mensch arrived at the meeting at 5:32 pm.

***MOTION 310.10            Councillor Wentz moved to accept the agenda with the noted additions.  
7-0      CARRIED***

**ITEM 242                    3.1      SPECIAL COUNCIL MEETING MINUTES - JUNE 18, 2010**

There were several amendments to the minutes.

***MOTION 311.10            Councillor Chapman moved to accept the minutes of the June 18, 2010 special  
Council meeting as amended.  
7-0      CARRIED***

**ITEM 243                    3.2      REGULAR COUNCIL MEETING MINUTES - JUNE 28, 2010**

There was a grammatical error noted on Item 227.

***MOTION 312.10            Councillor Martens moved to accept the minutes of the June 28, 2010 regular  
Council meeting as amended.  
7-0      CARRIED***



**ITEM 247                    5.2      ACCOUNTS PAYABLE CHEQUE LISTS - JUNE 2010**

Council and Administration reviewed the June 2010 cheque lists.

**MOTION 316.10            *Councillor Langstraat moved to accept the June 2010 Cheque Lists as presented.***  
**7-0      CARRIED**

**ITEM 248                    5.3      PUBLIC SECURITY COMMUNITY PEACE OFFICER  
PROGRAM**

The following is a summary of the business plan and application for a change to the Community Peace Officer Program (CPOP):

- ⇒ The Solicitor General's office made changes to the CPOP that is having a dramatic affect on how the CPO functions in Town.
- ⇒ The current CPO is a Level II.
- ⇒ If the Town maintains this level then there will be a number of changes that will have to be made to the level of service the Town can offer the community.
- ⇒ The Province has already seen the plan and has approved it pending municipal support.
- ⇒ A Level II CPO position is now a designation that is more for clerks and a Level I CPO is needed in order for the officer to have the ability to write tickets for moving violations in accordance with some of the Town's own bylaws.
- ⇒ The Town recently was audited and the Province had noted that the program is stellar and they had no recommendations at that time for how to improve service other than the issue with the Level I requirement to write tickets and enforce some of the bylaws.
- ⇒ The Province is moving towards having all CPO's at a Level I.
- ⇒ The Town will require a Traffic Safety Plan and the CPO will need to do a fitness test, OC spray and baton training.
- ⇒ During the discussions with the Ministers at the tour earlier in the year, concerns were expressed by the Town about the changes being made to the CPO program; those concerns were forwarded on to their staff but no changes were made.
- ⇒ There is a concern that the Town pays a high price for policing services within the community and the CPO should be focussed on bylaw enforcement rather than traffic violations.
- ⇒ There used to be a distinct difference between the Bylaw Enforcement Officer position and the obligations of the Police Officers; that difference is slowly disappearing.
- ⇒ The Solicitor General's office wants CPO and police services to collaborate more and they are moving towards a more integrated

- service.
- ⇒ Many municipalities are moving towards the CPO Level I because the CPO Level II isn't adequate any more.
  - ⇒ Should cases go to court, the CPO Level I is needed to be effective.
  - ⇒ Taber has hired a CPO Level I that works as an extension to their policing service and that has been very successful.
  - ⇒ There is concern that if the CPO is increased to a Level I, the position will become too busy and another person will be required; this comes at an expense.
  - ⇒ If the Solicitor General wishes all CPO's to be a Level I, then additional funding should be provided to communities to assist in the extra expense.
  - ⇒ Until recently, the current CPO was already enforcing the moving violations in addition to his other duties with no problem.
  - ⇒ The Level I designation allows the CPO to enforce the Traffic Control Bylaw making the community safer for everyone.
  - ⇒ The current job description would not change and the CPO's job description provides the priority for duties.
  - ⇒ The focus of the position will remain mostly with bylaw enforcement.
  - ⇒ The Town progressed from a Bylaw Enforcement Officer to a Special Constable to a CPO Level II and now is being asked to move to a Level I designation; the Level I designation should have been applied for from the beginning.
  - ⇒ The Town has always offered a high level of service to the community.
  - ⇒ At this time if the CPO sees traffic infractions being committed, he can't do anything about it.
  - ⇒ There are some communities that still have Bylaw Enforcement Officers.
  - ⇒ It is important that Council has clear information on how the CPO will be utilized and the affect of the designation change on services in the community before making a decision.
  - ⇒ Priorities must be set out before the request receives approval.

**MOTION 317.10**

*Councillor Langstraat moved that Administration provide details regarding the financial implications, roles and duties of the Community Peace Officer, service level definitions and cost estimates as discussed at a future Council meeting for further review.*

**6-1 CARRIED**

**ITEM 249**

**5.4 END OF AN ERA SUPPER - EMS**

With the changes coming to Emergency Services this year, it would be nice to hold a supper for the ambulance staff that will be moving to Alberta Health

Services later this year.

**MOTION 318.10**      *Councillor Mensch moved to approve the request to hold an End of an Era Supper for the ambulance service as discussed.*  
**7-0      CARRIED**

**ITEM 250                    5.5      POST COUNCIL MEETING ASSIGNMENTS**

Council and Administration reviewed the Post Council Meeting Assignments report.

**MOTION 319.10**      *Councillor Martens moved to accept the Post Council Meeting Assignment report as presented.*  
**7-0      CARRIED**

**ITEM 251                    5.6      UTILITIES VACATION STATUS - POLICY MSWS-001**

It was noted that as per Council's direction, Administration removed the vacation status from its offered services. There is no bylaw amendment as the bylaw already states there will be no reduction in fees. The policy is in keeping with current practices of the service. Outstanding accounts will be transferred to taxes after 60 days and there will be a connect/disconnect fee of \$20 each for residents wishing to temporarily stop their service if they are going to be away for an extended period of time. All monthly billing fees will still apply, there would be no usage costs and customers would have the security of knowing that if there is a problem, their water is turned off before their house connection.

**MOTION 320.10**      *Councillor Duda moved to adopt Policy MSWS-001 - Utilities Vacation Status Policy as presented.*  
**7-0      CARRIED**

**MOTION 321.10**      *Councillor Duda moved Council enter into an in camera session at 7:05 pm.*  
**7-0      CARRIED**

Mr. Pratt arrived at the meeting at 7:40 pm and left at 8:05 pm.  
Mr. Flexhaug left the meeting at 7:45 pm.

**MOTION 322.10**      *Councillor Mensch moved Council come out of the in camera session at 8:50 pm.*  
**7-0      CARRIED**

**ITEM 252                    6.1      TENDER AWARD - 2010 STREET IMPROVEMENT PROGRAM**

**MOTION 323.10**      *Councillor Wentz moved to award the 2010 Streets Improvement Program contract to*

*the low bidder, McNally Contractors Ltd, at the tendered amount of \$1,886,305.58.*

**7-0 CARRIED**

**MOTION 324.10** *Councillor Langstraat moved to proceed with the 20 Avenue and Museum Project as discussed.*

**7-0 CARRIED**

**ITEM 253** **6.2 CONTRACT AWARD - SAFETY CODES SERVICES**

**MOTION 325.10** *Councillor Martens moved to award the safety codes services contract to Superior Safety Codes Inc as presented.*

**7-0 CARRIED**

**ITEM 254** **6.3 TENDER AWARD - HUB/EOC**

**MOTION 326.10** *Councillor Chapman moved to accept direction with regards to the HUB/EOC Tender Award as presented by Administration and proceed within budgetary constraints as discussed.*

**7-0 CARRIED**

**ITEM 255** **6.4 GRANITE CLUB**

**MOTION 327.10** *Councillor Mensch moved the Community Services Board proceed with the Granite Club Contract as discussed.*

**7-0 CARRIED**

**ITEM 256** **10.1 LIBRARY**

It was noted that the Library had a great day at the Candy Parade and their book sale was a wonderful success. Councillor Mensch also announced he would not be seeking a position on Council for the next term.

**MOTION 328.10** *Councillor Mensch moved to receive and file the Library report as presented.*

**7-0 CARRIED**

**ITEM 257** **11.1 ROTARY CLUB OF COALDALE GOLF TOURNAMENT**

**MOTION 329.10** *Councillor Langstraat moved the Town provide for a Hole Sponsorship at the 2010 Rotary Club of Coaldale Golf Tournament and that Councillor Langstraat attend the event.*

**7-0 CARRIED**

**ITEM 258**                      **11.2 COUNCIL LAPTOPS**

It was requested that the Council laptops be equipped with software that would allow the ability to make notes and comments on the PDF documents that are provided for review. This would make preparing for meetings much easier and reduce the need to print items from the agenda.

**MOTION 330.10**                      *Councillor Langstraat moved that Administration review PDF software for the Council laptops.*

*7-0 CARRIED*

**ITEM 259**                      **12.0 INFORMATION ITEMS**

**MOTION 331.10**                      *Councillor Wentz moved to receive and file the following Information Items as presented:*

*12.1 Fire Report - June 2010*

*12.2 Ambulance Report - June 2010*

*12.3 Development Statistics*

*7-0 CARRIED*

Ms. Overbeeke left the meeting at 9:04 pm.

**MOTION 332.10**                      *Councillor Chapman moved Council enter into an in camera session at 9:04 pm.*

*7-0 CARRIED*

Mr. Ermter, Ms. Farries and Ms. Cook left the meeting at 9:20 pm.

**MOTION 333.10**                      *Councillor Wentz moved Council come out of the in camera session at 9:26 pm.*

*7-0 CARRIED*

**ITEM 260**                      **13.1 AMBULANCE**

**MOTION 334.10**                      *Councillor Mensch moved to ratify the ambulance agreement as presented.*

*7-0 CARRIED*

**ITEM 261**                      **13.2 SOLICITOR GENERAL**

**MOTION 335.10**                      *Councillor Martens moved to receive and file the Solicitor General report as presented.*

*7-0 CARRIED*

